

महाराष्ट्र इमारत व इतर बांधकाम कामगार कल्याणकारी मंडळ, मुंबई

तळमजला, एमएमटीसी  
हाऊस, प्लॉट नं. सी २२,  
ब्लॉक ई,  
बान्द्रा कुर्ला  
संकुल, बान्द्रा (पुर्व), मुंबई  
४०० ०५१.



संकेतस्थळ- www.mahabocw.in  
दुरध्वनी व फॅक्सक्र. ०२२-२६५७२६३१  
ई-मेल- bocwwboardmaha@gmail.com

जा.क्र./मइवइबांकाकमं/ गृहपयोगी वस्तू संच/२०१९/१६१६

दिनांक : १७.०९.२०१९

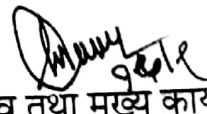
ई-निविदा सूचना क्र. MBOCWWB/१०/२०१९

महाराष्ट्र इमारत व इतर बांधकाम कामगार कल्याणकारी मंडळाकडे नोंदित जिवित(सक्रिय) बांधकाम कामगारांसाठी मुंबई, नाशिक, पूणे व अमरावती विभागात (गट-२) गृहपयोगी वस्तूंचा संच पूरवण्यासाठी नोंदणीकृत, अनुभवी व इच्छुक पुरवठादार संस्थेकडून खालील तपशीलानुसार ई-निविदा मागविण्यात येत आहेत.

| अनु.क्र. | विषय                    | दिनांक   | वेळ |
|----------|-------------------------|--|-----|
| १.       | ई-निविदा डाऊनलोड करणे   | दि. १८.०९.२०१९ दुपारी १२.०० पासून ते दि. ०७.१०.२०१९ दुपारी ५.०० वाजेपर्यंत |     |
| २.       | निविदापूर्व बैठक        | दि. २५.०९.२०१९ सकाळी २.०० वाजता  |     |
| ३.       | निविदा सादर करणे        | दि. ०७.१०.२०१९ दुपारी ५.०० वाजेपर्यंत                                      |     |
| ४.       | निविदा उघडणे            | दि. ०९.१०.२०१९ दुपारी ०१.३० वाजता  |     |
| ५.       | अंदाजित खर्च (कर वगळून) | रु. ३२१.७५ कोटी  |     |

ई-निविदेचा सविस्तर तपशील [www.mahatenders.gov.in](http://www.mahatenders.gov.in) या संकेतस्थळावर प्राप्त होऊ शकेल. इच्छुक संस्थांना विनंती करण्यात येते की, त्यांनी निविदा प्रक्रियेत भाग घेण्यासाठी सदर संकेतस्थळाला भेट देवून नोंदणी करावी.

कोणतीही निविदा किंवा सर्व निविदा कारण न दर्शविता नाकारण्याचा अधिकार मंडळाकडे राखून ठेवण्यात येत आहे.

  
सचिव तथा मुख्य कार्यकारी अधिकारी  
महाराष्ट्र इमारत व इतर बांधकाम कामगार  
कल्याणकारी मंडळ, मुंबई.

**Maharashtra Building and Other Construction Workers' Welfare Board,**  
**Mumbai.**

MMTC House, Ground Floor E-  
Block, C-22, Bandra-Kurla Complex,  
Bandra (E), Mumbai.-400051.



Website : [www.mahabocw.in](http://www.mahabocw.in)  
Phone & Fax : 022-26572631  
Email Id : [bocwwboardmaha@gmail.com](mailto:bocwwboardmaha@gmail.com)

No./MBOCWW/Household Kit/ 2019/1617

Date :- 17 SEP 2019


**E-Tender Serial Number: MBOCWWB/10/2019**

MBOCWW board invites proposals from registered, reputed and an experienced organizations to participate in online competitive bidding process of e-Tender for "Supply, Delivery and Distribution of Household Item Kit to registered BOC workers in group 2 – Mumbai, Nasik, Pune and Amravati division.

| Sr. No. | Information                       | Details   |
|---------|-----------------------------------|---|
| 1.      | E-Tender Download                 | From - 18.09.2019 Time: 12.00 PM to 07.10.2019 Time : till 05:00 PM |
| 2.      | Pre-Bid Meeting                   | 25.09.2019 Time: 02:00 PM   |
| 3.      | Last Date of Submission of Tender | 07.10.2019 Time till 05.00 PM                                       |
| 4.      | Tender Opening Date               | 09.10.2019 Time: 01.30 PM   |
| 5.      | Estimated Cost (Excluding Tax)    | 321.75 Cr.  |

Complete details of the eTender will be available on [www.mahatenders.gov.in](http://www.mahatenders.gov.in) . Interested organizations are requested to log in and register on [www.mahatenders.gov.in](http://www.mahatenders.gov.in) for participating in the eTender.

MBOCWW Board reserves rights to accept or reject any or all offers in full / part without assigning any reasons whatsoever.

  
Secretary/CEO,  
MBOCWW Board, Mumbai



## **Invitation to e-Tenders**

**Tender Reference No: MBOCWVB/10/2019**

**Date: 18<sup>th</sup> September, 2019**

### **Inviting e-Tenders for**

**“Supply, Delivery and Distribution of Household Item Kit to  
Registered BOC Workers in Mumbai, Nasik, Pune and Amravati  
Division-Group 2”**

### **Issued By**

**MAHARASHTRA BUILDING AND OTHER CONSTRUCTION  
WORKERS WELFARE BOARD, GOVERNMENT OF  
MAHARASHTRA**

MMTC HOUSE, GROUND FLOOR, C-22, E BLOCK,  
OPP. RESERVE BANK, BKC, BANDRA (E), MUMBAI-51.



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# **Section - I**

# **INSTRUCTIONS**

# **TO BIDDERS**



## 1 Invitation for Proposal

Maharashtra Building and Other Construction Workers Welfare (MBOCWW) Board invites e-Tenders for “Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division”.

Bidder/ Agencies are advised to study this eTender document carefully before submitting their proposals in response to the eTender Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete bidding document has been published on <https://mahatenders.gov.in/> for the purpose of downloading. The downloaded bidding document shall be considered valid for participation in the electronic bidding process (e-Tendering) subject to the submission of required eTender/ bidding document fee and EMD.

Please note that the interested parties will have to access the website <https://mahatenders.gov.in/> and get themselves registered so as to enable them to participate in the e-Tendering process before due date.

The Bidder shall use two-envelope (Technical Bid and Commercial Bid) method through E-Tendering in order to fill up a Tender.

Bidder (authorized signatory) shall submit their offer online in electronic formats for preliminary qualification, technical and financial proposal. However, Tender Document Fees, and Earnest Money Deposit (EMD) shall be paid as per the details provided in the eTender. MBOCWW Board shall not be responsible for delay in online submission by bidder due to any reason. For this, bidders are requested to upload the complete bid proposal well in advance so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems.



Bidders are also advised to refer “Bidders Manual Kit” available at <https://mahatenders.gov.in/> for further details about the e-Tendering process.

Pre-Bid meeting will be held on Date: 25.09.2019, Time: 02.00 pm at the MMTC House, Ground Floor, C-22, E Block, Opp. Reserve Bank, BKC, Bandra (E), Mumbai-51, for any suggestions or doubts regarding the e-Tender.

The minutes of the Pre-Bid meeting will be published online, if need be. MBOCWV will not be bound to furnish any answers thereafter. All the terms and conditions mentioned in the eTender application are binding on Bidders.

**For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787.**

**Place: Mumbai**

**Date: 18/09/2019**

**Sd/-**

**Secretary/ CEO**



## 1.1 Disclaimer

1. Maharashtra Building and Other Construction Workers Welfare Board, Mumbai (hereinafter referred to as “MBOCWW”) has issued this eTender (hereinafter referred to as “eTender”) for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division, as such terms and conditions as set out in this eTender document, including but not limited to the technical specifications set out in different parts of this eTender document.
2. This eTender has been prepared with an intention to invite prospective Applicants/Bidders and to assist them in making their decision of whether or not to submit a proposal. It is hereby clarified that this eTender is not an agreement and the purpose of this eTender is to provide the bidder(s) with information to assist them in the formulation of their proposals. This eTender document does not purport to contain all the information bidders may require. This eTender document may not be appropriate for all persons, and it is not possible for MBOCWW to consider the investment objectives, financial situation and particular needs of each bidder.
3. MBOCWW has taken due care in preparation of information contained herein. However this information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents shall be required to confirm in writing that they have done so and they do not solely rely on the information contained in this eTender in submitting their Proposal. This eTender includes statements, which reflect various assumptions and assessments arrived at by MBOCWW in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require.
4. This eTender is not an agreement by and between MBOCWW and the prospective bidders or any other person. The information contained in this eTender is provided on the basis that it is non-binding on MBOCWW, any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. MBOCWW makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the eTender document. Each Bidder is advised to consider the eTender document as per his understanding and capacity. The bidders are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in the eTender document before bidding. Bidders are encouraged to take professional help of experts on financial, legal, technical, taxation,



and any other matters / sectors appearing in the document or specified work. Bidders are also requested to go through the eTender document in detail and bring to notice of MBOCWW any kind of error, misprint, inaccuracies, or omission in the document. MBOCWW reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. MBOCWW also reserves the right to decline to discuss the Project further with any party submitting a proposal.

5. No reimbursement of cost of any type shall be paid to persons, entities, or consortiums submitting a Proposal. The Bidder shall bear all costs arising from, associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by MBOCWW or any other costs incurred in connection with or relating to its Bid.
6. This issue of this eTender does not imply that MBOCWW is bound to select and pre-qualify Bids for Bid Stage or to appoint the Selected Bidder or Concessionaire, as the case may be, for the project and MBOCWW reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.
7. MBOCWW may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this eTender.
8. MBOCWW, its employees and advisors make no representation or warranty and shall have no liability (for any cost, damage, loss or expense which may arise from or is incurred or suffered on account of anything contained in this eTender or otherwise, including but not limited to the accuracy, adequacy, correctness, completeness or reliability of the eTender and any assessment, assumption, statement or information contained therein or deemed to be part of this eTender or arising in any way with eligibility of Bidder for participation in the Bidding Process) towards any Applicant or Bidder or a third person, under any law, statute, rule, regulation or tort law, principles of restitution or unjust enrichment or otherwise.
9. MBOCWW also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statement contained in this eTender.
10. Interested parties, after careful review of all the clauses of this 'eTender', are encouraged to send their suggestions in writing to MBOCWW. Such suggestions, after review by



MBOCWW, may be incorporated into this 'eTender' as a corrigendum which shall be uploaded onto the e-Tendering website: <https://mahatenders.gov.in/>



## 1.2 Glossary of Terms

| #   | Term                     | Meaning  |
|-----|--------------------------|--|
| 1.  | MBOCWWB                  | Maharashtra Building and other Construction Workers Welfare Board  |
| 2.  | Secretary/CEO            | Secretary / CEO MBOCWW Board   |
| 3.  | Confidential Information | Any information disclosed to or by any Party to this Contract and includes any information in relation to the Parties, a third party or any information including any such information that may come to the knowledge of the Parties hereto / bidder by virtue of this Contract that: o is by its nature confidential or by the circumstances in which it is disclosed confidential; or is designated by the disclosing Party as confidential or identified in terms connoting its confidentiality; but does not include information which is or becomes public knowledge other than by a breach of this Contract; |
| 4.  | Contract                 | The eTender and all Annexes thereto, the Agreement entered into between the selected bidder together with the Purchaser as recorded in the Contract form signed by the Purchaser and the bidder including all Annexes thereto and the agreed terms as set out in the bid, all documents incorporated by reference therein and amendments and modifications to the above from time to time.   |
| 5.  | Contract Value           | The price payable to the bidder under this Contract for the full and proper performance of its contractual obligations.  |
| 6.  | Department               | Maharashtra Building and other Construction Workers Welfare Board  |
| 7.  | Effective Date           | The date on which this Contract comes into force. This Contract shall come into force and effect on the date (the “Effective Date”) of the Purchaser’s notice to the bidder instructing to begin carrying out the activities.  |
| 8.  | EMD                      | Earnest Money Deposit  |
| 9.  | GLO                      | Government Labour Officer/Deputy Executive Officer   |
| 10. | GoM                      | Government of Maharashtra  |





| #   | Term          | Meaning   |
|-----|---------------|---|
| 11. | Noncompliance | Failure/refusal to comply to the terms and conditions of the proposal/Agreement   |
| 12. | Parties       | The Purchaser, The bidder, and “Party” means either of the Parties.   |
| 13. | PBG           | Performance Bank Guarantee  |
| 14. | PQ            | Pre-Qualification   |
| 15. | Proposal      | Response or offer submitted by bidders for this e-Tender  |
| 16. | PSU           | Public Sector Unit  |
| 17. | Purchaser     | MBOCWW Board  |
| 18. | Services      | Services to be provided as per the requirement mentioned in the scope of work and instructions thereof issued from time to time by MBOCWW Board |
| 19. | SLA           | Service Level Agreement   |
| 20. | SOW           | Scope of Work   |

### 1.3 Events and Dates

**Table: Key Events and Date**

| #  | Information   | Details   |
|----|---|---|
| 1. | Advertising Date  | From 18-09-2019, Time: 12:00 PM   |
| 2. | Download Date   | From 18-09-2019, Time: 12:00 PM to 07-10-2019, Time: 05:00 PM   |
| 3. | Last date to send in requests for clarifications            | From 25-09-2019, Time: 02:00 PM   |
| 4. | Date, Time and place of Pre- Bid conference                 | From 25-09-2019, Time: 11:30 AM<br>MMTC House, Ground Floor, C-22, E Block,<br>Opp. Reserve Bank, BKC, Bandra (E),<br>Mumbai-51 |
| 5. | Release of response to clarifications would be available at | <a href="http://mahatenders.gov.in">mahatenders.gov.in</a>  |
| 6. | Last date (deadline) for online submission of bids          | 07-10-2019 till 05:00 PM on<br><a href="http://mahatenders.gov.in">mahatenders.gov.in</a>                                       |
| 7. | Technical Bid Opening Date & Time                           | Date: 09-10-2019 Time: 01:30 PM   |



**Table: Key Events and Date**

| #  | Information  | Details  |
|----|--|--|
| 8. | Commercial Bid Opening Date & Time                 | To be informed   |
| 9. | Address for communication and hard copy submission | Secretary/CEO, MBOCWW Board<br>MMTC House,<br>Ground Floor, C-22, E Block,<br>Opp. Reserve Bank, BKC,<br>Bandra (E), Mumbai-51<br>Tel: 022-26572631/32<br>Email ID: <a href="mailto:bocwwboardmaha@gmail.com">bocwwboardmaha@gmail.com</a> |

#### 1.4 Other Important Information Related to Bid

**Table: Other Information**

| #  | Item                                 | Description   |
|----|--------------------------------------|---|
| 1. | Earnest Money Deposit (EMD) – Online | Rs. 3,22,00,000 (Rupees Three Crore Twenty Two Lakhs Only) through Online Payment or bank guarantee from Nationalized Bank/Scheduled Commercial Bank in India and must be valid for the period duration and 120 days. |
| 2. | e-Tender Fee                         | Rs. 10,000/- (Rupees Ten Thousand Only) + taxes to be paid on <a href="http://mahatenders.gov.in">mahatenders.gov.in</a>  |
| 3. | Bid Validity Period                  | 120 days from the date of opening of Technical Bid.   |
| 4. | Performance Bank Guarantee value     | 3 % of contract value/ Bid value of successful bidder from a Nationalised Bank / Commercial Scheduled Bank and must be valid for the period duration and 180 days beyond the project period.                          |
| 5. | Estimated Cost                       | 321.75 Cr (Excluding GST)   |



# **SECTION II**

# **BACKGROUND**



## 2 Introduction & background information

### 2.1 Maharashtra Building and Other Construction Workers' Welfare Board.

The Government of India enacted Act 27 of 1996 on 19th August 1996, named the Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996 to provide for construction workers, their safety, health and welfare measures and for other matter connected therewith or incidental thereto. The Government of Maharashtra has framed the Rules viz. The Maharashtra Building and Other Construction Workers (Regulation of Employment and Conditions of Services) Rules, 2007 vide Notification dated 5th February 2007 & a tripartite Board as stipulated under section 18 of the Act has been constituted on 1st May 2011, the Maharashtra Building and Other Construction Workers' Welfare Board (MBOCWW), hereinafter referred to as "Board".

The Building and Other Construction Workers Welfare Cess Act 1996 & The Building and other Construction Workers Welfare Cess Rules, 1998 aim for providing levy and collection of a cess on the cost of construction incurred by employers. All the authorities which grant the development permissions e.g. Municipal Corporations, CIDCO, MHADA, PWD, MMRDA, Irrigation, etc. are notified as Cess Collectors and are directed to collect the cess prior to granting the development permission by the Maharashtra Government. Cess is being collected and the amounts are transferred to the Boards bank account. The Cess amount levied is 1% of the construction cost. A notification was issued on 16th April 2008 for appointing Cess Collectors, Assessing Officers and Appellate Authorities. The same is followed with Government Circular dated 26th October 2009 prescribing procedure for collection of cess. A subsequent circular was also issued on 17th June 2010 and 21st July 2011. As per the notification dated 16th April 2008 the Cess Collectors started collecting Cess and transferring the amount to the Boards bank account from the year 2008.

The Board functions under the supervision, direction and control of Department of Labour, Government of Maharashtra. Up till now, the Board has framed 28 various welfare schemes for construction workers which are being implemented in Maharashtra. The Act and Rules have provision for registration of workers as beneficiaries on working as construction worker for not less than 90 days during the preceding 12 months.



The Government has notified the Commissioner of Labour for Maharashtra state as the Chief Inspector & respective Deputy Executive Officer as Inspector under Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996. In addition to this Government vide notification dated 26.06.1997 has appointed District Executive Officer as Registering Authority for the registration of establishments. In order to facilitate the registration and to speedily distribute the benefits to construction workers, the Board has delegated its powers to the respective District Authorities vide GR of Govt. of Maharashtra, Industries, Energy and Labour, GR No. /Emarat2014/C.R. 8/Lab.7-A dated 26th May 2014 followed by a Corrigendum dated 18th June 2014.

## **2.2 Project Description**

The Maharashtra Building and Other Construction Workers Welfare Board, Mumbai deals with welfare of BOC workers in Maharashtra. The BOC workers are the most vulnerable segment of the unorganized labour work force. Most of the BOC workers are migrated from different regions and states leaving their native villages in search of daily job. They travel from one area of work to other area along with their families and live in a place, which is either provided by the owner of the construction company or somewhere nearby, building temporary shelters.

Due to the migratory nature of work, family members of BOC Workers viz. their spouses, children, parents, etc. are deprived of proper accommodation, education and food facilities. Due to poor income, they cannot afford to buy even basic household items required for preparation, storing, serving food and also necessary items required for better sleep.

In absence of household items, most of the BOC workers and their families often eat inferior quality street food purchased from street vendors or small joints/canteens. This inferior quality food and sleeping conditions severely affects their health and overall work productivity.

Hence, MBOCWW Board vide it's Board meeting held on 3<sup>rd</sup> June, 2019 have resolved to distribute the Household item kit to registered BOC workers by appointing an agency for



Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division.

### 3 Qualification of the Bidder

#### 3.1 Qualification criteria

| PQ No. | Pre-Qualification Requirements  | Documents to be submitted  | Annexure to be submitted              |
|--------|---|--|---------------------------------------|
| 1.     | The bidder shall be<br>“A Company registered in India under the Companies Act 1956 or 2013 or The LLP Act 2008 since last 3 years.”   | ▪ Certificate of Incorporation or Registration   | Form 4: General Profile of the bidder |
|        | OR<br>“A partnership firm registered under Partnership Act, 1932 in India since last 3 years.”  | ▪ A partnership deed duly registered under the Partnership Act   |                                       |
|        | OR<br>“A Sole Proprietorship with valid Certificate or License issued by Municipal authorities under Shop and Establishment Act in India since last 3 years.”   | ▪ Copy of valid Certificate or License issued by Municipal authorities under Shop and Establishment Act in India |                                       |
|        | OR<br>“A Micro, Small & Medium Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme in India since last 3 years.” | ▪ Copy of valid Entrepreneurs Memorandum (EM Part-II) / NSIC Certificate / Memorandum (UAM)/SSI/DIC.             |                                       |
|        | OR<br>“Co-operative Societies which are registered under The Maharashtra Co-op Societies Registration Act 1960 in India since last 3 years.”  | ▪ Copy of valid Registration Certificate issued under The Maharashtra Co-op                                      |                                       |



| PQ No. | Pre-Qualification Requirements   | Documents to be submitted  | Annexure to be submitted  |
|--------|--|--|---|
|        |  | Societies Registration Act 1960  |   |
| 2.     | The Bidder should be manufacturer of items mentioned under Household item kit or should be manufacturer's authorised dealer or distributor or retailer or representative for supply of all items included in the Household item kit. | <p><b>If bidder is manufacturer:</b><br/> Manufacturer License or EM Part – II<br/> A Certificate issued by appropriate Government authority or Chartered Engineer registered with the Institution of Engineers (India), certifying the following:<br/> 1.Performance Capacity of installed plant and machineries installed by manufacturer are sufficient to meet the production requirement of quantities of Household items mentioned under this eTender</p> <p><b>If Bidder is authorized dealer or distributor or retailer or representative:</b><br/> Manufacturers Authorization Form (MAF) in favor of the bidder from the manufacturers of the items.<br/> A Certificate issued by appropriate Government authority or Chartered Engineer registered with the Institution of Engineers (India), certifying the following:<br/> 1.Performance Capacity of installed plant and machineries installed by manufacturer whose MAF is submitted are sufficient to meet the production</p> | <p>Form 7: Manufactures Authorization Form of e-tender.</p> <p>Form 14: Certificate on letter head of Govt. authority or Chartered Engineer</p> |



| PQ No. | Pre-Qualification Requirements  | Documents to be submitted   | Annexure to be submitted               |
|--------|---|---|--|
|        |   | requirement of quantities of Household items mentioned under this eTender   |  |
| 3.     | The bidder should have Average Annual financial turnover during the last 3 years (FY 2016-2017, 2017-2018, 2018-2019), ending 31 <sup>st</sup> March 2019 should be at least Rs. 97 Cr.   | Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years (FY 2016-2017, 2017-2018, 2018-2019).<br><br>Certificate duly signed by Statutory Auditor of the Bidder or Certified Chartered Accountant for average annual Turnover for last 3 financial years (FY 2016-2017, 2017-2018, 2018-2019). | Form 8: Financial Capability of bidder |
| 4.     | The bidder must have positive net worth in last 1 year (FY 2018-2019) as on the last date of bid submission   | Certificate duly signed by Statutory Auditor of the Bidder or Certified Chartered Accountant for positive net worth as on last 1 year (FY 2018-2019)  | Form 8: Financial Capability of bidder |
| 5.     | The bidder should have experience of at least one successfully completed work costing not less than the amount equal to INR 257 Crores for "Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31 <sup>st</sup> August, 2019"<br><br>OR<br><br>The bidder should have experience of at least one successfully completed work of 3,60,000 units for "Supply, delivery and distribution of items in Central | Work order and Completion Certificates from the client;<br><br>The supporting documents shall mandatorily mention the duration of the contract and either of value of project or quantity of the items supplied.  | Form 5: Project details of the bidder  |





| PQ No. | Pre-Qualification Requirements  | Documents submitted | to be | Annexure to be submitted |
|--------|---|---------------------|-------|--------------------------|
|        | <p>Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least two successfully completed works of which each work costing not less than the amount equal to INR 161 Crores for “supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least two successfully completed works of which each work for 2,25,000 units for “Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least three successfully completed works of which each work costing not less than the amount equal to INR 129 Crores for “supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board</p> |                     |       |                          |



| PQ No. | Pre-Qualification Requirements   | Documents to be submitted   | Annexure to be submitted   |
|--------|--|---|--|
|        | <p>in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least three successfully completed works of which each work for 1,80,000 units for “Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> |   |  |
| 6.     | The bidder must have valid ISO 9001 certificate as on bid submission date.   | Copy of valid certificates signed and stamped by the Authorized Signatory of the Bidder.  | Form 6: Certifications as per the Technical Qualification criteria   |
| 7.     | The bidder should not be debarred/ blacklisted / banned/ not being under declaration of ineligibility for corrupt or fraudulent practices by any Government / PSU in India as on date of submission of the Bid.  | An Affidavit on Rs. 100/- stamp paper signed by the Authorized Signatory of the Bidder as per Annexure Form 10  | Form 10: Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted |
| 8.     | The bidder should have a registered/ corporate office/ Service Office / Sales Office in Maharashtra.   | <p>Valid documentary proof of office / service centre address located in Maharashtra</p> <p>OR</p> <p>In case Office is not available, the bidder shall submit Undertaking on Rs. 100/- Stamp Paper duly notarized and signed by the Authorized Signatory of stating that Office shall be setup within 30 days from the</p> | ----   |



| PQ No. | Pre-Qualification Requirements  | Documents to be submitted  | Annexure to be submitted |
|--------|---|--|--------------------------|
|        |   | date of issue of work order.   |                          |
| 9.     | The bidder must have GST registration certificate as on last date of submission.  | Copy of GST registration certificate   | ----                     |
| 10.    | Power of Attorney to be on non-judicial stamp paper of appropriate value as per Stamp Act, relevant to place of execution | All the signatories of the Agreement shall be authorized by a Power of Attorney signed by the respective Managing Director or Board resolution and authorization letters of Board of Directors of the Companies. | ----                     |

**Note:**

A) All the scanned copies of certificates/documents attached with the tender should be stamped and signed by authorized person of the bidder otherwise the tender is liable to be treated as INVALID. Also all the documents on stamp papers should be invariably duly attested by Notary Public otherwise the tender is liable to be treated as INVALID. Also need to produce original certificates/documents during scrutiny stage, if asked by concerned Tendering Authority.

B) In case of Bidder, submitted any fraud information, samples, etc. regarding qualification criteria; and then EMD of such bidder shall be forfeited & necessary legal actions shall be initiated against such bidder.

### 3.2 Consortium or Joint Venture of Firms

Consortium or Joint venture is not allowed. Sub-contracting is not allowed.



# **SECTION III**

# **INSTRUCTION TO**

# **BIDDERS**



## 4 Instruction to Bidders

### 4.1 Advice to the bidders

Bidders are advised to study this eTender document carefully before participating. It shall be deemed that submission of Bid by the bidder has been done after its careful study and examination of the eTender document with full understanding to its implications. Bidders are also expected to visit the MBOCWW Board Office and understand the requirements to allow them to propose the best solution. Bid is to be submitted as per enclosed format only. Attach the certificates, brochures & documents asked for in the eTender document.

### 4.2 eTender Form and eTender Fee

The eTender document can be downloaded from the e-Tendering portal <https://mahatenders.gov.in/>. The Tender fee of Rs.10,000/- + Taxes shall be paid through an online payment gateway available at the eTendering portal. The Tender fee shall be non-refundable.

However, all the MSEs registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme will be exempted from payment of tender fees on submission of relevant document viz. copy of valid Entrepreneurs Memorandum (EM Part-II) / NSIC Certificate / Memorandum (UAM).

### 4.3 Earnest Money Deposit

The bidders are required to submit an EMD of Rs. 3,22,00,000 (Rupees Three Crore Twenty Two Lakhs Only) through Online Payment or Bank Guarantee from a Nationalized Bank / Scheduled Commercial Bank in India and must be valid for the period 120 days from the last date of submission. Bidders shall submit the scanned copy of the EMD receipt as part of the technical bid document.

The physical instrument of the EMD should be submitted at the office of the Purchaser on the last date of submission of the bids between 3:00pm till 6:00pm in sealed envelope.



However, all the MSEs registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme will be exempted from payment of EMD on submission of relevant document viz. copy of valid Entrepreneurs Memorandum (EM Part-II) / NSIC Certificate / Memorandum (UAM).

Bidders shall ensure that the payment of the EMD is made prior to the last date of Bid Preparation and Submission of the Tender Schedule to have seamless submission keeping Bank's clearing process lead time.

The earnest money deposit shall be non-interest bearing and is refundable to unsuccessful eBidders. The successful bidders EMD will be discharged to the successful bidder post executing the Contract and furnishing the EMD Bank Guarantee as specified in this eTender.

The EMD shall be forfeited and appropriated by MBOCWW board without prejudice to any other right or remedy that may be available to MBOCWW board hereunder or otherwise, under the aforementioned conditions. In such an event, the decision of the MBOCWW board regarding forfeiture of the Bid Security shall be final and binding upon bidders.

- i. If a bidder submits a non-responsive bid; and/or If a Bidder withdraws his bid or increases his quoted prices during the period of bid validity or its extended period, if any.
- ii. In the case of successful bidder, if bidder fails within the specified time limit:
  - a. to sign the contract within the time specified by MBOCWW board; or
  - b. to furnish the Performance Bank Guarantee within the period prescribed as specified in terms and conditions of the contract;
- iii. During the bid process, before signing of the contract, if bidder fails to comply with the terms and conditions of the tender



- iv. If during the bid process, any information provided by bidder is found false/fraudulent/mala fide, then MBOCWW board shall reject the bid and, if necessary, initiate action provided
- v. If during the bid process, a bidder indulges in any such deliberate act as would jeopardise or unnecessarily delay the process of bid evaluation and finalisation.
- vi. If a bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

#### **4.4 Submission of Bids**

Sealed bids shall be received by the Secretary/CEO, MBOCWW Board, through the e-Tendering system before the time and date specified in the schedule of the eTender notice. In the event of the specified date for the submission of bids being declared a holiday, the bids will be received up to the appointed time on the next working day. Purchaser may, at its discretion, extend this deadline for submission of bids by issuing corrigendum and uploading the same on eTendering system Telex, cable or facsimile bids will be rejected.

To view- eTender Notice, Detailed Time Schedule, eTender Document for this eTender and subsequently purchase the eTender Document and its supporting documents, kindly visit following eTendering website <https://mahatenders.gov.in/>

The Bidders participating first time for eTenders on the eTendering portal will have to complete the Online Registration Process for the eTendering portal. A link for enrolment of new bidders has been provided on <https://mahatenders.gov.in/>

All bidders interested in participating in the online eTendering process are required to procure Class II or Class III Digital e-Token having 2 certificates inside it, one for Signing/Verification purpose and another for Encryption/Decryption purpose. The eTender should be prepared & submitted online using individual's Digital e-Token. E-eTendering Tool Kit for Bidders (detailed Help documents, designed for bidders) has been provided on eTendering website in order to guide them through different stages involved during eTendering such as online procedure for eTender Document Purchase, Bid Preparation, Bid Submission.



## 4.5 Bid Submission Format

The entire proposal shall be submitted strictly as per the format specified in this eTender. Bids with deviation from this format are liable for rejection of Submission of Bid.

Complete bidding process will be online (eTendering) in two envelope system. Submission of bids shall be in accordance to the instructions given in the Table below:

| Particulars                    | Instructions  |
|--------------------------------|---|
| Envelope A: Technical proposal | <p>The bidder shall upload following through online bid submission process:</p> <ul style="list-style-type: none"><li>▪ Scanned copy of Receipt of the eTender Fees</li><li>▪ Scanned copy of Earnest Money Deposit (EMD) or valid exemption certificate, if eligible</li><li>▪ Scanned copy of demand draft drawn in the favour of “Maharashtra Building and Other Construction Workers Welfare Board, Mumbai” towards laboratory testing charges of Rs. 1,00,000/-</li></ul> <p>The Pre-qualification documents and Technical documents shall be prepared in accordance with the requirements specified in this eTender and the formats prescribed in this eTender. Bidders shall submit accurately filled Checklist for Pre-qualification documents and Technical evaluation documents as per format mentioned in this eTender</p> <p>Each page of the Technical Proposal should be signed and stamped by the Authorized Signatory of the Bidder. Technical Proposal should be submitted through online bid submission process only.</p> |
| Envelope B: Financial Proposal | The Financial Proposal shall be prepared in accordance with the requirements specified in this eTender  |





| Particulars | Instructions   |
|-------------|--|
|             | Each page of the Financial Proposal should be signed and stamped by the Authorized Signatory of the Bidder. Financial Proposal should be submitted through online bid submission process only. |

The bid should be a complete document and should be page numbered, indexed and bound as a single set. The document should be page numbered and appropriately flagged and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the bid.

Bids sent by telex/telegraphic/tele-fax post/ courier bids shall be rejected.

The eTender purchased by the bidders shall be submitted in original and countersigned by bidder.

#### **4.6 Late submission of Bids**

Late submission will not be entertained and will not be permitted by the eTendering system.

#### **4.7 Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its bid and purchaser shall in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

#### **4.8 Erasures or Alterations and signing of bids**

The original Bids shall be signed by the Bidder or a person or persons duly authorized using his / her digital certificate through the eTendering system. Such authorization shall be indicated by power-of-attorney accompanying the bids. The Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in that case such corrections shall be initiated by the person or persons signing the bids.



## 4.9 Pre-bid conference

Pre-Bid conference of all the interested bidders will be held at the scheduled date and time. The bidders will have to submit their queries to the email indicated in the eTender notice at least one day prior to the pre- bid meeting. In pre-bid meeting problems of general nature will be entertained. Any change decided in the pre-bid shall be uploaded on the eTendering system as corrigendum. This will form a part of this bid document.

## 4.10 Pre-bid Queries

Bidders are requested to submit their queries on the company letter head and in the following format on or before 25.09.2019, Time: 02:00 PM.

| Name of Supplier |              |  |              |                               |                         |
|------------------|--------------|--|--------------|-------------------------------|-------------------------|
| Board Name       |              | MBOCWW Board   |              |                               |                         |
| Tender Ref. No   |              |  |              |                               |                         |
| Tender Name      |              | Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division |              |                               |                         |
| Tender Due Date  |              |  |              |                               |                         |
| #                | RFP Page No. | RFP No.  | Clause Title | Queries /Clarification Sought | Justification by Bidder |
| ..               |              | ..   | ..           | ..                            | ..                      |

The queries not adhering to the above mentioned format shall not be responded to.

## 4.11 Amendment of eTender Document

At any time before the deadline for submission of bids, purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the eTender Document by amending, modifying and/or supplementing the same.

The amendments shall be published on website (<https://mahatenders.gov.in/>). Prospective bidders are advised to periodically browse this website to find out any further corrigendum / addendum / notice published with respect to this eTender.



In the event of any amendment, purchaser reserves the right to extend the deadline for the submission of the bids, in order to allow prospective Bidders reasonable time in which to take the amendment into account while preparing their bids.

#### **4.12 Bid Validity**

The offer/proposals submitted by the Bidders shall be valid for minimum period of 120 days after the last date of bid submission prescribed by the Board. In exceptional circumstances, prior to the expiration of the bid validity period, the Board may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. In event of such extension, Board shall request Bidder for extension of bid validity and submit new bid security to cover the extended period of validity of their bids.

A bidder may refuse the request without forfeiting its bid security. A bidder granting the request shall not be required or permitted to modify its bid. If the date up to which the bid is to remain valid happens to be a closed holiday for the Board, the bid shall automatically remain valid up to the next working day of the Board.

#### **4.13 Modification & Withdrawal of Bids**

No bid can be modified by the Bidder, subsequent to the closing date and time for submission of bids. If date of submission is extended due to some reasons, modification in bids is possible till extended period provided bid has not been opened.

Withdrawal of Bids is not permissible after its submission. If the bid is withdrawn before the validity period, the EMD will stand forfeited.

#### **4.14 Clarification of Bids**

To assist in the scrutiny, evaluation and comparison of bids, purchaser may, at its discretion, ask some or all the Bidders for clarification of their bids on any of the points mentioned therein and the same may be sent through email. However, in such cases, original copy of the technical clarifications shall be sent to the purchaser through courier or in person. The request for such clarifications and the response shall be in writing.



#### **4.15 eTender Opening**

The technical bids will be opened before the committee on the eTendering system and the same will be evaluated as per the qualification criteria and relevant documents in support of them. Commercial bids of only technically qualified bidders will be opened before the committee on the eTendering system. Decision of the committee will be final.

Bidders qualified in the Technical Evaluation will be advised of the location, date, and time set for opening of commercial proposal. Adequate notice will be given to allow interested bidders or their representatives to attend the opening of the commercial proposals.

#### **4.16 Technical Bids**

The Technical bids shall be complete in all respect and contain all information and documents asked for, except prices. It must not contain any price information.

During the activity of Bid Preparation, the Bidder is required to upload all the documents of the technical bid by scanning the documents and uploading it in the PDF format. This activity of uploading the documents as well as preparation of commercial bid and other Annexures enclosed with the eTender (if any) should be completed within the pre-scribed schedule given for bid preparation.

After Bid Preparation, the Bidder is required to complete Bid Submission activity within pre-scribed schedule without which the eTender will not be submitted.

The list of documents to be uploaded as part of Technical bid may be found at the eTendering system and at the checklist table in Annexure.

#### **4.17 Commercial Bids**

Bidder shall submit their commercial bid only in the eTendering system. Price quoted elsewhere shall be liable to rejection.



## 4.18 Evaluation of Qualifying Criteria

Prior to Commercial opening, the MBOCWW Board shall determine whether each bid is (a) complete, (b) is accompanied by the required information and documents and (c) is substantially responsive to the requirements set forth in the eTender document. Only those bidders, who fulfil all the qualifications mentioned in the section “qualification criteria” of the eTender, shall be eligible and qualified for further processing of evaluation.

The purchaser may at its sole discretion, waive any minor informality or non-conformity or irregularity in a Bid Document, which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.

## 4.19 Evaluation Framework

The evaluation of the technical bids shall be done by purchaser. Technical evaluation conducted by the purchaser shall be final and binding on all the bidders.

Bidders qualified as per the Qualification Criteria shall be eligible for laboratory testing.

On completion of technical evaluation of qualification criteria, MOCWW Board will inform bidders complying with qualification criteria to submit sample set of the Household item kit within the time period decided by MBOCWW Board.

The bidder shall submit following two set of sample of Household item kit mentioned below at MMTC House, Ground Floor, C-22, E Block, opp. Reserve Bank, BKC, Bandra (E), Mumbai-51.

| Sr. | Item                           | Quantity |
|-----|--------------------------------|----------|
| 1.  | S.S. Big Plate (Lunch Plate)   | 4 Nos    |
| 2.  | S.S. Bowl/Vati Round Bidding   | 8 Nos    |
| 3.  | S.S. Glass (Water Glass)       | 4 Nos    |
| 4.  | S.S. Container(Pot) with cover | 3 Nos    |
|     | 4 a Pot 1 (12")                |          |
|     | 4 b Pot 2 (13")                |          |
|     | 4 c Pot 3 (14')                |          |
|     | 4 d Cover 1 (12")              |          |



| Sr.            | Item                                    |                         | Quantity |
|----------------|---|-------------------------|----------|
|                | 4 e                                     | Cover 2 (13")           |          |
|                | 4 f                                     | Cover 3 (14")           |          |
| 5.             | S.S. Big Spoon                          |                         | 2 Nos    |
|                | 5 a                                     | Big Spoon (Rice)        |          |
|                | 5 b                                     | Big Spoon (Dal)         |          |
| 6.             | S.S. Water Jug with handle 1.5 Ltr.     |                         | 1 No     |
| 7.             | S.S. Masala Storage (07 Compartment )   |                         | 1 No     |
| 8.             | S.S. Storage Container (Dabba) with Lid |                         | 3 Nos    |
|                | 8 a                                     | Container Dabba 1 (14") |          |
|                | 8 b                                     | Container Dabba 2 (16") |          |
|                | 8 c                                     | Container Dabba 3 (18") |          |
| 9.             | S.S. Parat                              |                         | 1 No     |
| 10.            | Satranji                                |                         | 1 No     |
| 11.            | Chaddar                                 |                         | 2 Nos    |
| 12.            | S.S. Big Tank                           |                         | 1 No     |
| Total Quantity |   |                         | 31 Nos   |

The MBOCWW board shall submit these samples for laboratory testing to Government approved Laboratories. The MBOCWW board shall technically qualify only those bidders whose all items included in Sample Household item kit are found as per the specifications mentioned under this eTender and approved by the Laboratory. The bidder shall be responsible for payment of laboratory charges.

On the date of Technical bid opening, the MBOCWW board shall inform the bidders about the date and time for submission of the Sample sets and physical copy of the demand draft towards laboratory testing charges. Only after intimation received by the MBOCWW board, bidder shall submit Sample sets and physical copy of the demand draft towards laboratory testing charges. The MBOCWW board reserves right to summarily reject the bid of the bidder fails to submit the samples and physical copy of demand draft as per the date and time of intimated by the MBOCWW board.



## **4.20 Commercial Bid Evaluation**

Commercial envelope of only those bidders who are qualified in Technical Evaluation and whose all items included in Household item kit are found as per the specifications mentioned under this eTender and approved by the laboratory shall be opened by the purchaser.

The bidder with lowest cost submitted (L1 rate) in the commercial bid opening will be awarded the contract.

In cases of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered. For any other calculation/ summation error etc. the bid may be rejected.

The decision of MBOCWW board shall be final in this regard and the bid will be rejected if the bidder does not agree to the decision in this regard.

In the event of two or more Bidders securing exactly the same commercial quote, then purchaser reserves the right to adopt any other method as decided by purchaser.

Purchaser reserves the right to confirm the L1 Bidder as Successful Bidder subject to negotiations and approval of the competent authority.

The final evaluation shall be done by the purchaser and the decision taken by the purchaser shall be final & binding.

## **4.21 Notification of Award**

Prior to the expiration of the period of bid validity, the purchaser will notify the successful Bidder that its bid has been accepted. The notification of award will constitute the formation of the Contract. Upon the successful Bidder's, furnishing of Performance Bank Guarantee the purchaser may notify each unsuccessful Bidder.



#### **4.22 Signing of Contract**

At the same time as the Purchaser notifies the successful Bidder that its bid has been accepted, the Purchaser shall send the Bidder the Pro forma for Contract, incorporating all agreements between the parties.

Within 15 working days of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to the Purchaser.

The rates in Work Order will be valid from the date of the issue of Work Order till the completion of the work. No representation in this regard will be entertained.

#### **4.23 Confidentiality of the Document**

This eTender Document is confidential and the Bidder shall ensure that anything contained in this eTender document shall not be disclosed in any manner, whatsoever.

#### **4.24 eTender Related Conditions**

The Bidder should confirm unconditional acceptance of full responsibility of completion of work and for executing the 'Scope of Work' of this eTender. This confirmation should be submitted as part of the Technical Bid. The Bidder shall also be the sole point of contact for all purposes of the Contract.

The Bidder should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this contract. If at any stage of eTendering process or during the currency of the Contract, any suppression / falsification of such information is brought to the knowledge of the purchaser, the purchaser shall have the right to reject the bid or terminate the contract, as the case may be, without any compensation to the Bidder.

#### **4.25 Rejection Criteria**

Besides other conditions and terms highlighted in the eTender document, bids may be rejected under following circumstances:





**a. General Rejection Criteria**

- Bids received through Telex /Telegraphic / Fax / E-Mail except wherever required.
- Bids which do not confirm unconditional validity of the bid as prescribed in the eTender.
- If the information provided by the Bidder is found to be incorrect / misleading at any stage / time during the eTendering Process.
- Any effort on the part of a Bidder to influence the purchaser's bid evaluation, bid comparison or contract award decisions.
- Bids received by the purchaser after the last date for receipt of bids prescribed by the purchaser.
- Bids without signature of person (s) duly authorized on required pages of the bid.
- Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
- In case any one bidder submits multiple bids or if common interests are found in two or more bids.

**b. Technical Rejection Criteria**

- Technical Bid containing commercial details.
- Revelation of Prices in any form or by any reason before opening the Commercial Bid.
- Failure to furnish all information required by the eTender Document or submission of a bid not substantially responsive to the eTender Document in every respect.
- Bidders not quoting for the complete scope of Work as indicated in the eTender documents, addendum (if any) and any subsequent information given to the Bidder
- Bidders not complying with the Technical and General Terms and conditions as stated in the eTender Documents.
- The Bidder not confirming unconditional acceptance of full responsibility of providing services if the bid does not conform to the timelines indicated in the bid.

**c. Commercial Rejection Criteria**

- Incomplete Price Bid.
- Price Bids that do not conform to the eTenders price bid format.
- Total price quoted by the Bidder does not include all statutory taxes and levies applicable.



- If there is an arithmetic discrepancy in the commercial bid calculations the purchaser shall rectify the same. If the Bidder does not accept the correction of the errors, its bid may be rejected.



# **Section IV**

# **SCOPE OF WORK**



## 5 Scope of Work

### 5.1 Overview

This eTender is for selection of agency for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division.

| #  | Particulars  | Description   |
|----|--|---|
| 1. | Geographical Area  | <ul style="list-style-type: none"><li>Mumbai, Nasik, Pune &amp; Amravati</li></ul>  |
| 2. | Quantity   | <ul style="list-style-type: none"><li>4,50,000 Nos</li></ul>  |
| 3. | Supply, Delivery and Distribution of Household item kit to Registered Workers of Maharashtra Building and other Construction Workers Welfare Board in Maharashtra. | <ul style="list-style-type: none"><li>Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division.</li><li>Bidder shall arrange and conduct distribution camps across Mumbai, Nasik, Pune &amp; Amravati division as per the directions of the MBOCWW Board.</li><li>Bidder shall ensure smooth and continued distribution of Household item kit to approved beneficiary approved by MBOCWW board.</li></ul>                                   |
| 4. | Warehousing and Transportation   | <ul style="list-style-type: none"><li>Bidder shall be responsible for logistics, warehousing, transportations, insurance, etc. of the Household item kit at their own costs.</li><li>Bidder shall ensure smooth and continued distribution of Household item kit to approved beneficiary approved by MBOCWW board.</li><li>Bidder shall be responsible for transportation of the Household item kit at the distribution sites and facilitate orderly and systematic distribution of Household item kit.</li></ul> |
| 5. | Arranging Distribution Camps as per directions of MBOCWW Board   | <ul style="list-style-type: none"><li>Bidder shall arrange distribution camps across Mumbai, Nasik, Pune &amp; Amravati division as per the directions of the MBOCWW Board.</li><li>The Bidder shall provide sufficient manpower for distribution of the Household item kit at each camp</li></ul>  |



| #  | Particulars  | Description   |
|----|--|---|
|    |  | site across Mumbai, Nasik, Pune & Amravati division. <ul style="list-style-type: none"><li>▪ The bidder shall provide computer/laptop, printer, camera, STQC certified biometric devices at each camp sites.</li></ul>  |
| 6. | Design, development and implementation of cloud based application software for Monitoring and MIS generation | <ul style="list-style-type: none"><li>▪ Design, Development of Cloud based monitoring system.</li><li>▪ Design and develop software for real time and online tracking Live distribution of Household item kit to know exact no. of kit distributed at any given time</li><li>▪ Bidder shall create records (Photo, Delivery Challan, etc.) for distribution of Household item kit.</li><li>▪ Implementation of cloud based application software and Mobile Application for monitoring and recording the registered workers details, and daily distribution of Household item kit.</li></ul> |
| 7. | Facilitate Registration/Renewal of Construction Workers  | <ul style="list-style-type: none"><li>▪ The selected agency shall facilitate Registration/Renewal of Construction Workers by helping them to fill up application forms, collecting the required documents and submit it to MBOCWW board officials for further registrations/renewals.</li></ul>   |

## **5.2 Supply, Delivery and Distribution of Household item kit to Registered Workers of Maharashtra Building and other Construction Workers Welfare Board in Maharashtra.**

- The bidder shall be responsible for supply, delivery, distribution of the Household item kit to the registered workers of the MBOCWW board.
- The bidder shall put logo in the form of sticker/print/colour etc. at a proper place of each item of the Household item kit as per the approval of MBOCWW board.
- Based on the request letters received by Government Labour Officers/Deputy Executive officer from registered workers of MBOCWW board, the list of eligible



registered workers to whom the Household item kit shall be distributed will be prepared.

- The Government Labour Officer/Deputy Executive officer or official authorized by MBOCWW board shall act as authorized Nodal officer at each district. The bidder shall be responsible to coordinate with the authorized nodal officer of MBOCWW board during distribution of the Household item kit.
- The bidder shall distribute the Household items to registered worker of MBOCWW board and ensure to collect receipt of the Household item kit in writing from the registered worker of MBOCWW board to whom the Household item kit is handed over.
- The bidder shall collect the signature of the registered worker and signature of the authorized nodal officer of MBOCWW board on the written receipt for distribution of the Household item kit. Thereafter, the bidder shall submit such receipts to the concerned Additional Commissioner (Labour)/Deputy Commissioner (Labour) at regional level.
- The bidder shall capture and store geo tagged and timestamped photo of the beneficiary receiving Household item kit in cloud based software and also obtain beneficiaries biometric/fingerprint details during the delivery of the Household item kit to beneficiary. The bidder shall verify the authenticity of the beneficiary by using Aadhar based authentication systems.
- The receipt format shall be provided by MBOCWW board at the time of issue of work order to the selected bidder.
- The bidder shall make its own arrangement for storage of the goods.
- The Household item kit shall consist of the following items:

| Sr. | Item                           | Quantity |
|-----|--------------------------------|----------|
| 1.  | S.S. Big Plate (Lunch Plate)   | 4 Nos    |
| 2.  | S.S. Bowl/Vati Round Bidding   | 8 Nos    |
| 3.  | S.S. Glass (Water Glass)       | 4 Nos    |
| 4.  | S.S. Container(Pot) with cover | 3 Nos    |
|     | 4 a Pot 1 (10")                |          |
|     | 4 b Pot 2 (11")                |          |
|     | 4 c Pot 3 (12")                |          |
|     | 4 d Cover 1 (10")              |          |



| Sr.            | Item                                    |                         | Quantity |
|----------------|---|-------------------------|----------|
|                | 4 e                                     | Cover 2 (11")           |          |
|                | 4 f                                     | Cover 3 (12")           |          |
| 5.             | S.S. Big Spoon                          |                         | 2 Nos    |
|                | 5 a                                     | Big Spoon (Rice)        |          |
|                | 5 b                                     | Big Spoon (Dal)         |          |
| 6.             | S.S. Water Jug with handle 1.5 Ltr.     |                         | 1 No     |
| 7.             | S.S. Masala Storage (07 Compartment )   |                         | 1 No     |
| 8.             | S.S. Storage Container (Dabba) with Lid |                         | 3 Nos    |
|                | 8 a                                     | Container Dabba 1 (14") |          |
|                | 8 b                                     | Container Dabba 2 (16") |          |
|                | 8 c                                     | Container Dabba 3 (18") |          |
| 9.             | S.S. Parat                              |                         | 1 No     |
| 10.            | Satranji                                |                         | 1 No     |
| 11.            | Chaddar                                 |                         | 2 Nos    |
| 12.            | S.S. Big Tank                           |                         | 1 No     |
| Total Quantity |   |                         | 31 Nos   |

All items supplied shall have good workmanship and finish

### 5.3 Warehousing and Transportation

- Bidder shall be responsible for logistics, warehousing, transportations, insurance, etc. of the Household item kit at their own costs.
- Bidder shall ensure smooth and continued distribution of Household item kit to approved beneficiary approved by MBOCWW board.
- Bidder shall be responsible for transportation of the Household item kit at the distribution sites and facilitate orderly and systematic distribution of Household item kit.

### 5.4 Distribution Camps

- Bidder shall arrange and conduct distribution camps across Mumbai, Nasik, Pune & Amravati division as per schedule and timelines directed by the MBOCWW Board.
- The Bidder shall provide sufficient manpower for distribution of the Household item kit at each camp site across Mumbai, Nasik, Pune & Amravati division.



- The bidder shall also provide computer/laptop, printer, camera, STQC certified biometric devices and internet connectivity at each camp sites.
- The bidder shall work as per the directions of the Nodal Officer or representative of the MBOCWW Board.

### **5.5 Design, development and implementation of cloud based application software for Monitoring and MIS generation**

- The agency shall be responsible for design, development and implementation of cloud based application software for Monitoring and MIS generation.
- Bidder shall design and develop software for real time and online tracking of live distribution of Household item kit to know exact no. of Household item kit distributed at any given time.
- Bidder shall provide access the various reports required by MBOCWW board for the contract period.
- During the contract period, the bidder shall be responsible for integrating the “Cloud based Scheme Monitoring Software for Distribution of Household item kit” along with MBOCWW board’s other applications as and when implemented by MBOCWW board at no additional cost to MBOCWW board.
- The data, images, information stored and generated through “Cloud based Monitoring Software for Distribution of Household item kit”, shall be exclusive property of the MBOCWW board.
- The “Cloud based Scheme Monitoring Software for Distribution of Household item kit” application and database should be handed over to MBOCWW Board for any future use / analysis / reference etc.
- The bidder shall provide Monthly backup of the entire database to MBOCWW board in the form of Compact Disk.

### **5.6 Facilitate Registration/Renewal of Construction Workers**

- The selected agency shall facilitate Registration/Renewal of Construction Workers by helping them to fill up application forms, collecting the required documents and submit it to MBOCWW board officials for further registrations/renewals.

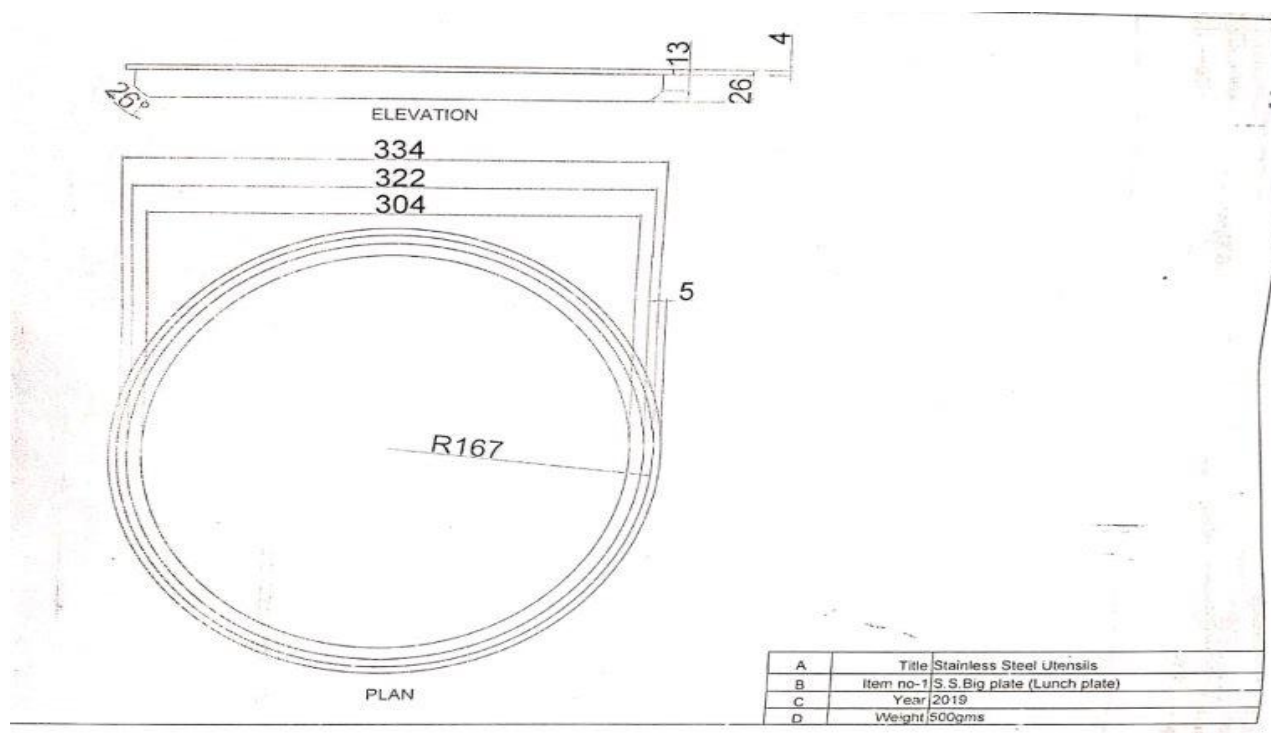




## 5.7 Technical Specifications

### 5.7.1 Stainless Steel Big Plate (Lunch Plate)

| Sr.           | Details  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|--|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Size : 13"   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Minimum Weight : 500 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 3.            | Chemical composition   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|               | <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |



Stainless Steel Big Plate (Lunch Plate) manufactured from stainless steel shall comply BIS 15997:2012 standard.

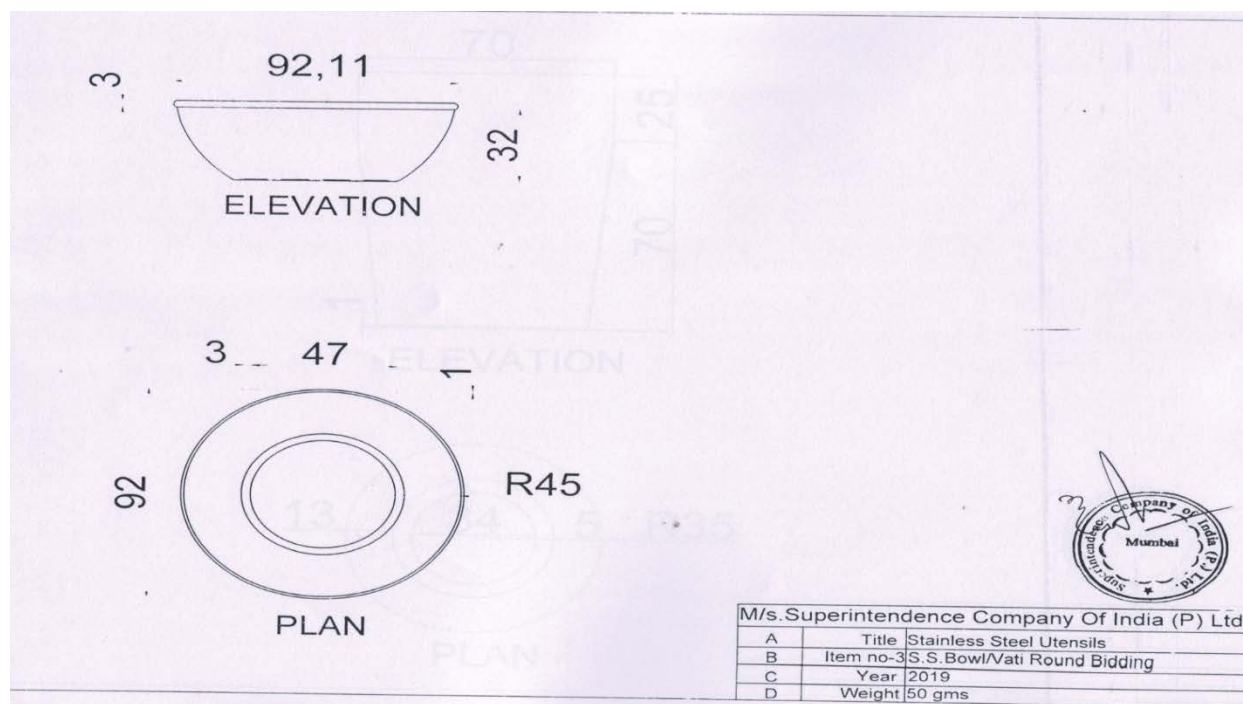


Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.2 Stainless Steel Bowl/Vati Round Bidding

| Sr.           | Details   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
|---------------|---|---------|---------------|--------------|-------------|---------------|-----------|------------|-----------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-------|
| 1.            | Minimum Weight : 50 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 2.            | Chemical Composition <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>15.5 - 17.0</td></tr> <tr> <td>Manganese, Mn</td><td>6.5 - 9.0</td></tr> <tr> <td>Nickel, Ni</td><td>1.5 - 3.5</td></tr> <tr> <td>Silicon, Si</td><td>1.00 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.1 - 0.25</td></tr> <tr> <td>Carbon, C</td><td>0.10 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.07 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>2 - 4</td></tr> </table> | Element | Composition % | Chromium, Cr | 15.5 - 17.0 | Manganese, Mn | 6.5 - 9.0 | Nickel, Ni | 1.5 - 3.5 | Silicon, Si | 1.00 Max | Nitrogen, N | 0.1 - 0.25 | Carbon, C | 0.10 Max | Phosphorus, P | 0.07 Max | Sulphur, S | 0.03 Max | Copper Cu | 2 - 4 |
| Element       | Composition %   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Chromium, Cr  | 15.5 - 17.0   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Manganese, Mn | 6.5 - 9.0   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Nickel, Ni    | 1.5 - 3.5   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Silicon, Si   | 1.00 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Nitrogen, N   | 0.1 - 0.25  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Carbon, C     | 0.10 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Phosphorus, P | 0.07 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Sulphur, S    | 0.03 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Copper Cu     | 2 - 4   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |





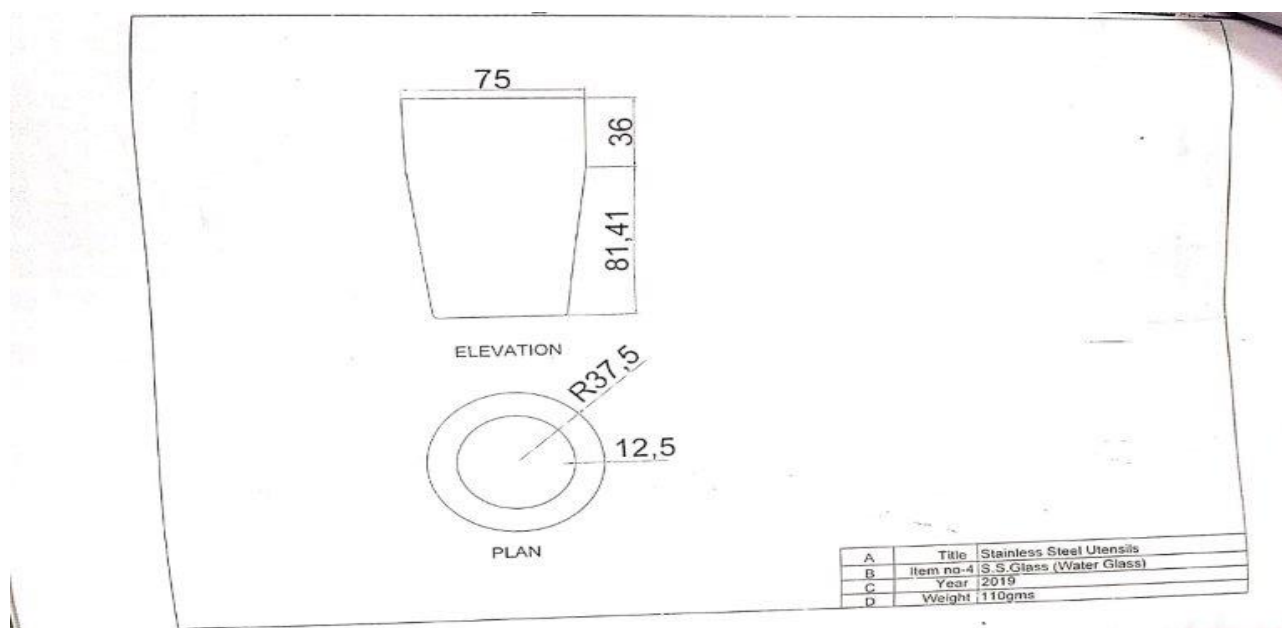
Stainless Steel Bowl/Vati Round Bidding manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.3 Stainless Steel Glass (Water Glass)

| Sr.           | Details  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|--|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Minimum Weight : 110 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Chemical Composition <table border="1"> <thead> <tr> <th>Element</th><th>Composition %</th></tr> </thead> <tbody> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </tbody> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |





Stainless Steel Glass (Water Glass) manufactured from stainless steel shall comply BIS 15997:2012 standard.

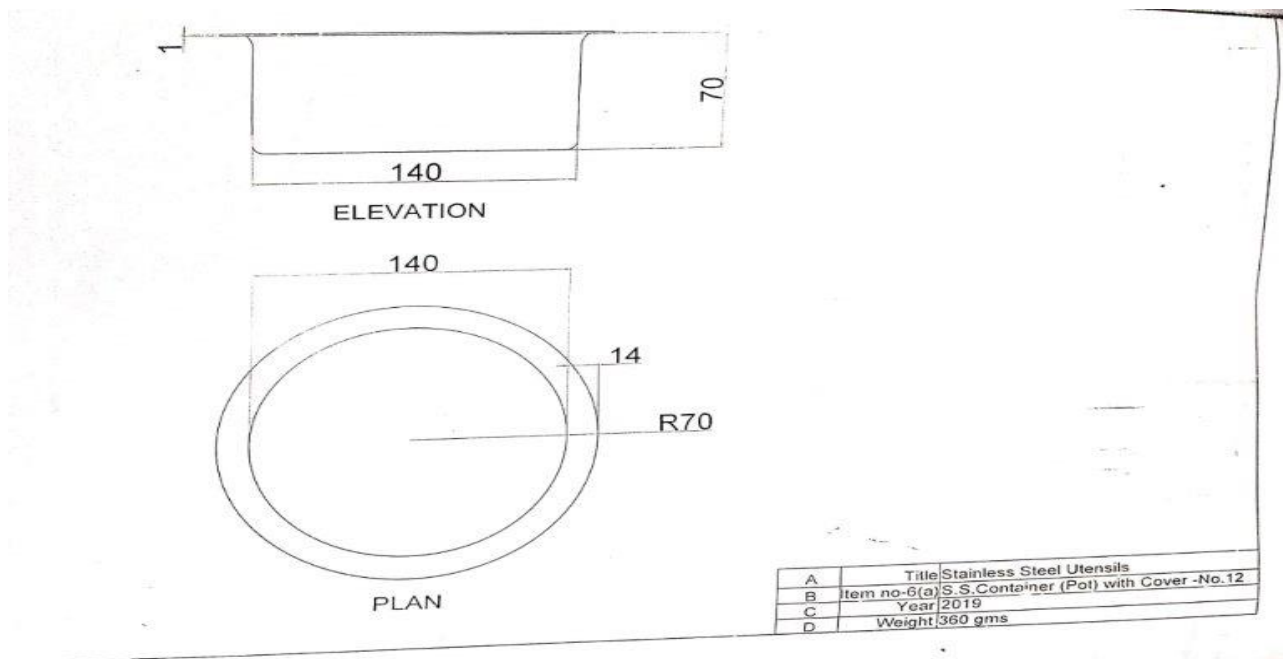
Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

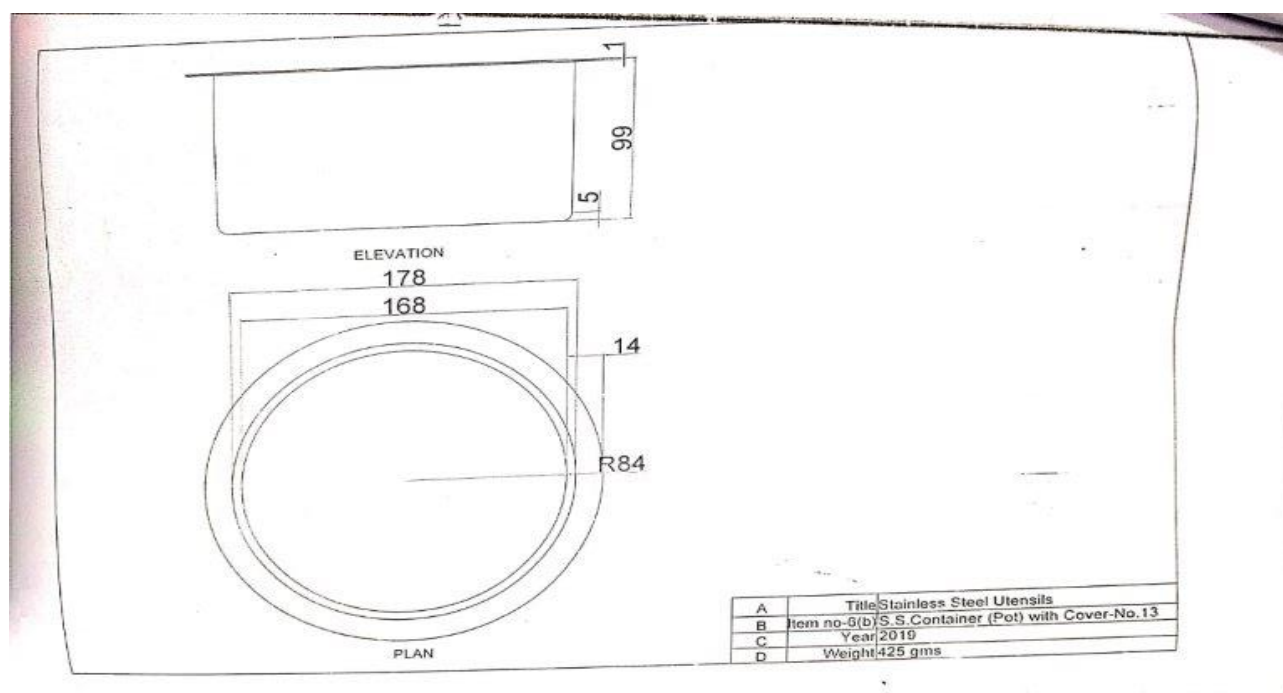
#### 5.7.4 Stainless Steel Container (Pot) with Cover

| Sr.           | Details   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
|---------------|---|---------|---------------|--------------|-------------|---------------|-----------|------------|-----------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-------|
| 4a            | Pot 1, Size : 12", Minimum Weight : 360 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4b            | Pot 2, Size : 13", Minimum Weight : 425 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4c            | Pot 3, Size : 14", Minimum Weight : 525 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4d            | Cover 1, Size : 12", Minimum Weight : 140 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4e            | Cover 2, Size : 13", Minimum Weight : 170 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4f            | Cover 3, Size : 14", Minimum Weight : 200 Gms   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| 4g            | Chemical Composition <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>15.5 - 17.0</td></tr> <tr> <td>Manganese, Mn</td><td>6.5 - 9.0</td></tr> <tr> <td>Nickel, Ni</td><td>1.5 - 3.5</td></tr> <tr> <td>Silicon, Si</td><td>1.00 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.1 - 0.25</td></tr> <tr> <td>Carbon, C</td><td>0.10 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.07 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>2 - 4</td></tr> </table> | Element | Composition % | Chromium, Cr | 15.5 - 17.0 | Manganese, Mn | 6.5 - 9.0 | Nickel, Ni | 1.5 - 3.5 | Silicon, Si | 1.00 Max | Nitrogen, N | 0.1 - 0.25 | Carbon, C | 0.10 Max | Phosphorus, P | 0.07 Max | Sulphur, S | 0.03 Max | Copper Cu | 2 - 4 |
| Element       | Composition %   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Chromium, Cr  | 15.5 - 17.0   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Manganese, Mn | 6.5 - 9.0   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Nickel, Ni    | 1.5 - 3.5   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Silicon, Si   | 1.00 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Nitrogen, N   | 0.1 - 0.25  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Carbon, C     | 0.10 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Phosphorus, P | 0.07 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Sulphur, S    | 0.03 Max  |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |
| Copper Cu     | 2 - 4   |         |               |              |             |               |           |            |           |             |          |             |            |           |          |               |          |            |          |           |       |

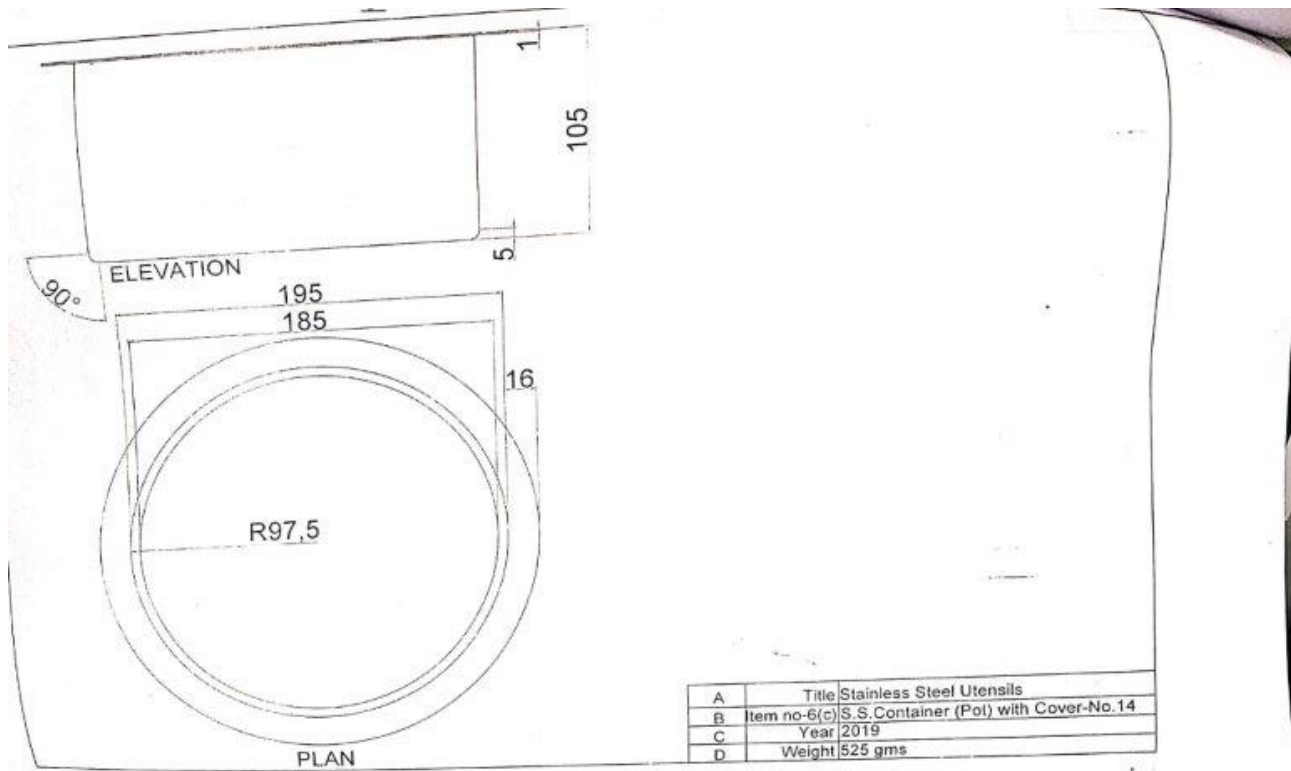
(4a.) Pot 1:



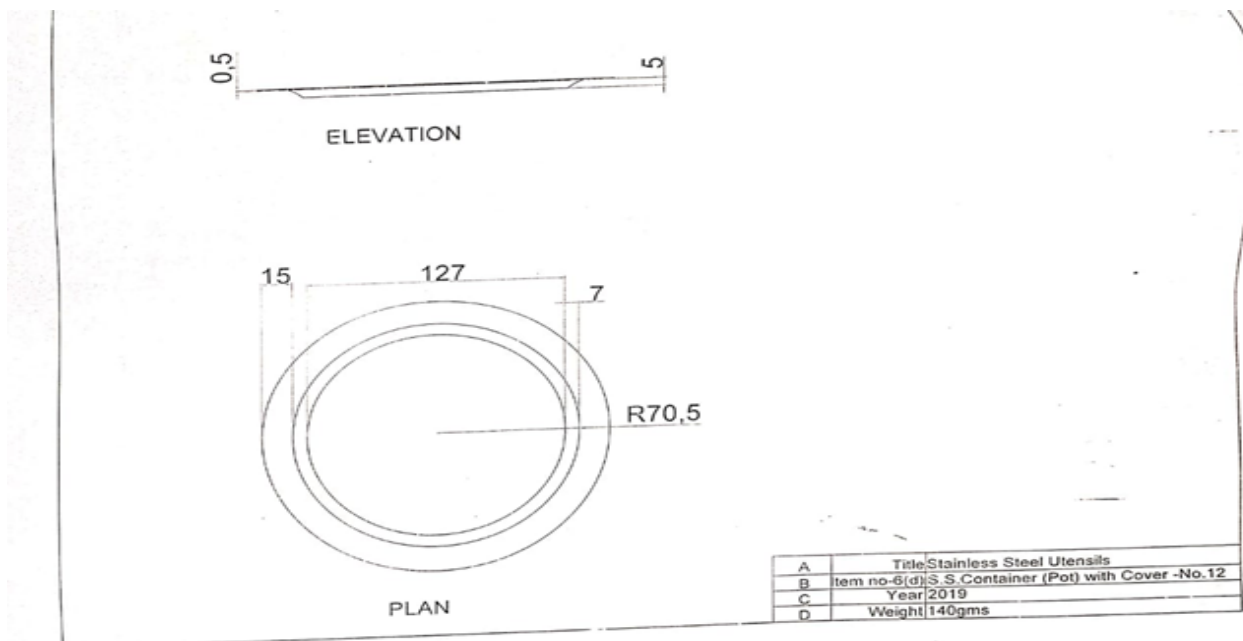
(4b) Pot 2:



(4c.) Pot 3:

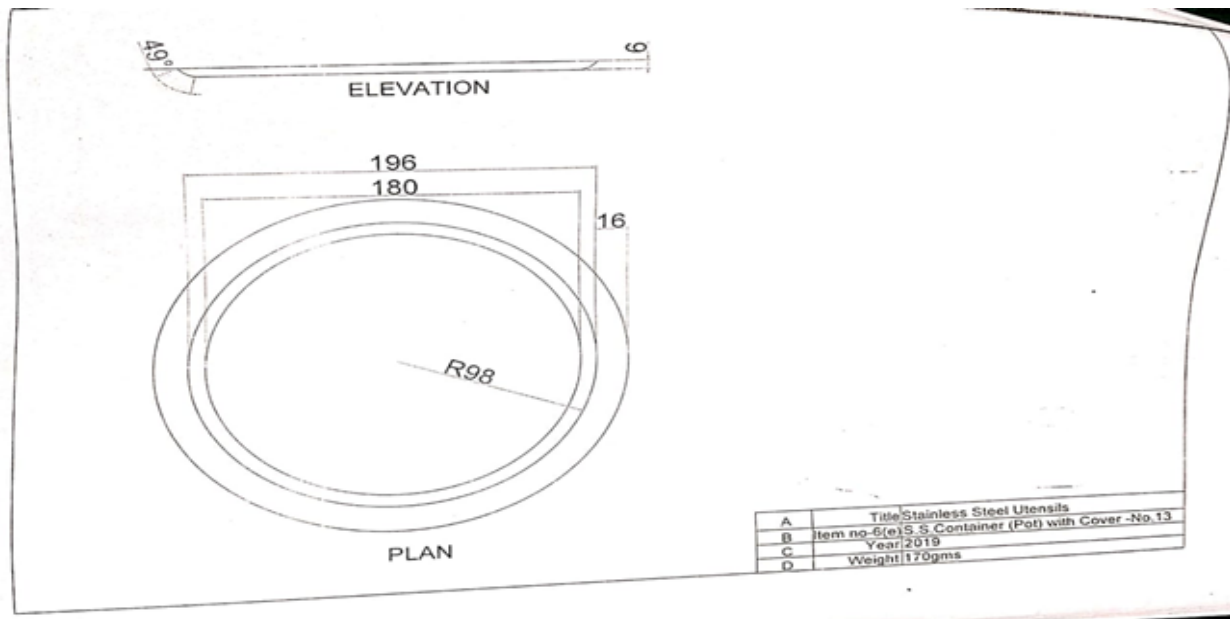


(4d). Cover 1:

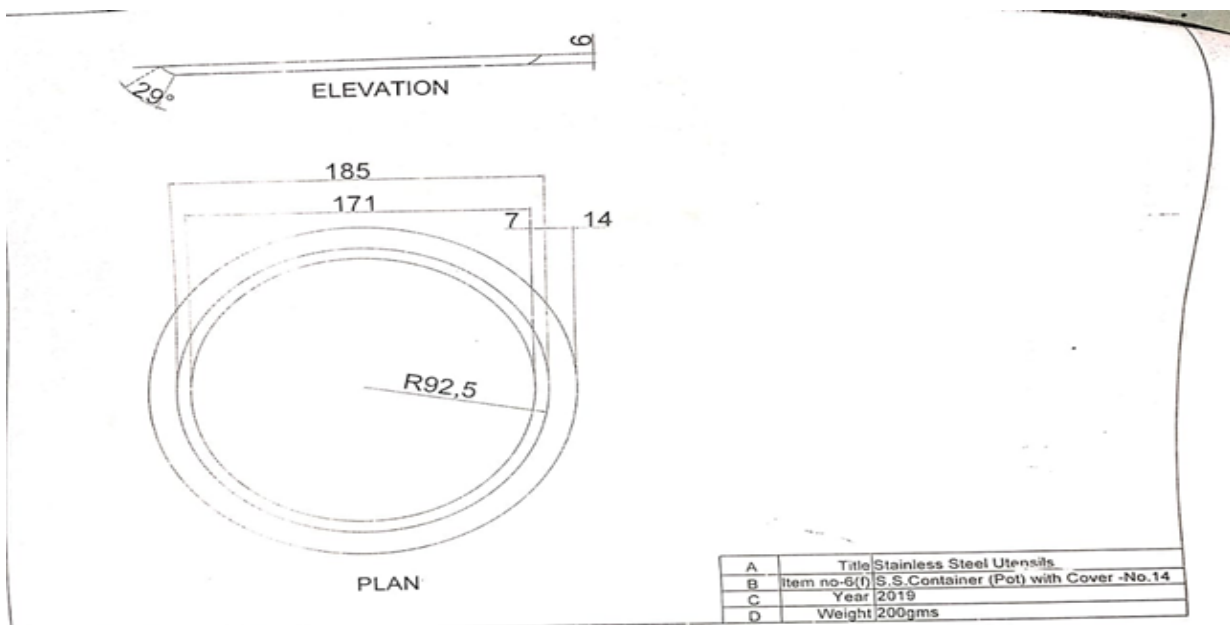




(4e). Cover 2:



(4f). Cover 3:





Stainless Steel Container (Pot) with Cover manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

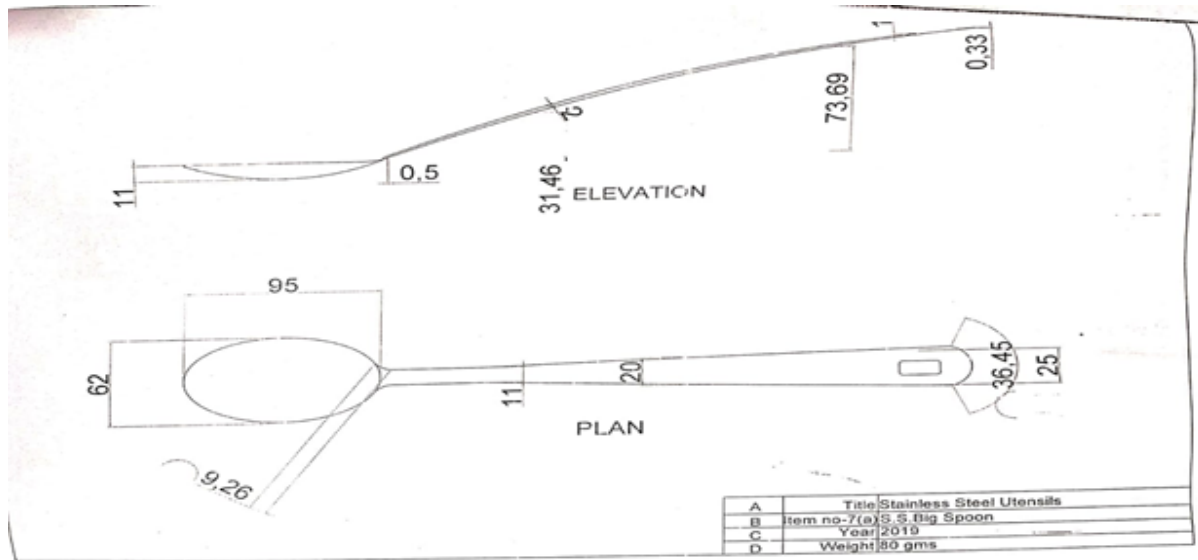
| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.5 Stainless Steel Big Spoon

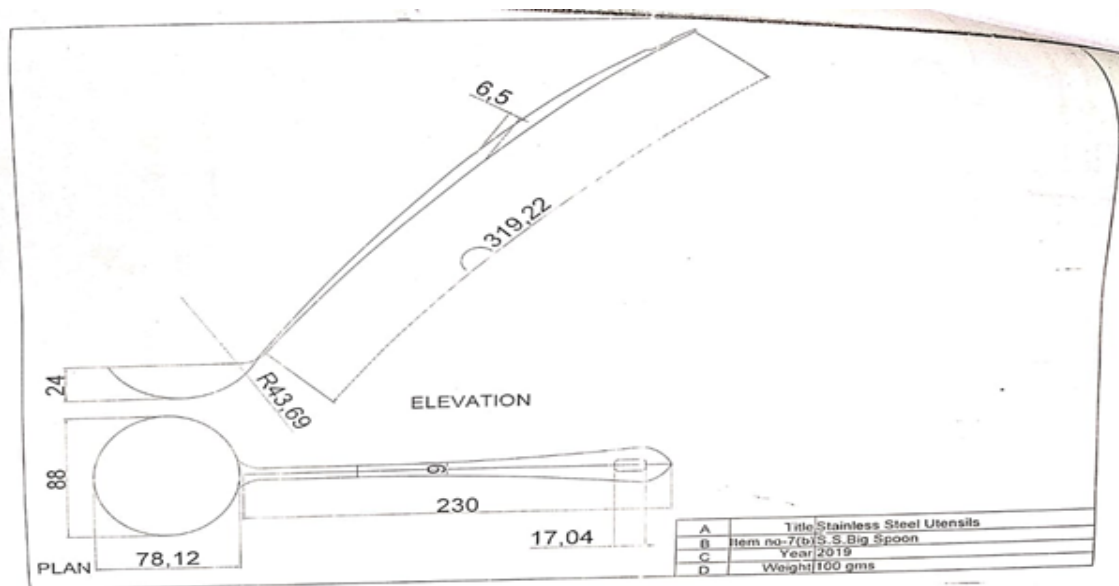
| Sr.           | Details   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|---|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Big Spoon (Rice) , Minimum Weights : 80 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Big Spoon (Dal) , Minimum Weight :100 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 3.            | Chemical composition <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |

5a. Big Spoon (Rice):





Big Spoon (Dal):



Stainless Steel Big Spoon with Cover manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

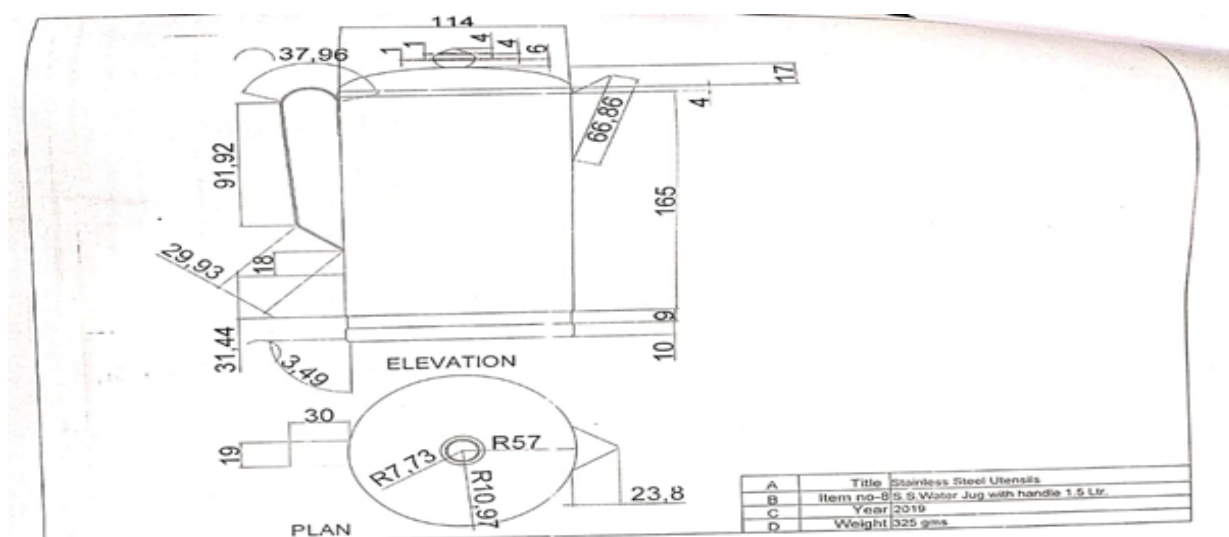
| # | Particular | Details         |
|---|------------|-----------------|
| 1 | Thickness  | 0.20 To 4.00 mm |
| 2 | Form       | Sheet/Strip     |



| # | Particular     | Details |
|---|----------------|---------|
| 3 | Edge Condition | ME/TE   |

### 5.7.6 Stainless Steel Water Jug with handle

| Sr.           | Details  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|--|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Capacity : 1.5 Ltr   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Minimum Weight : 325 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 3.            | Chemical Composition <table border="1"> <thead> <tr> <th>Element</th><th>Composition %</th></tr> </thead> <tbody> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </tbody> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |



Stainless Steel Water Jug with handle with Cover manufactured from stainless steel shall comply BIS 15997:2012 standard.

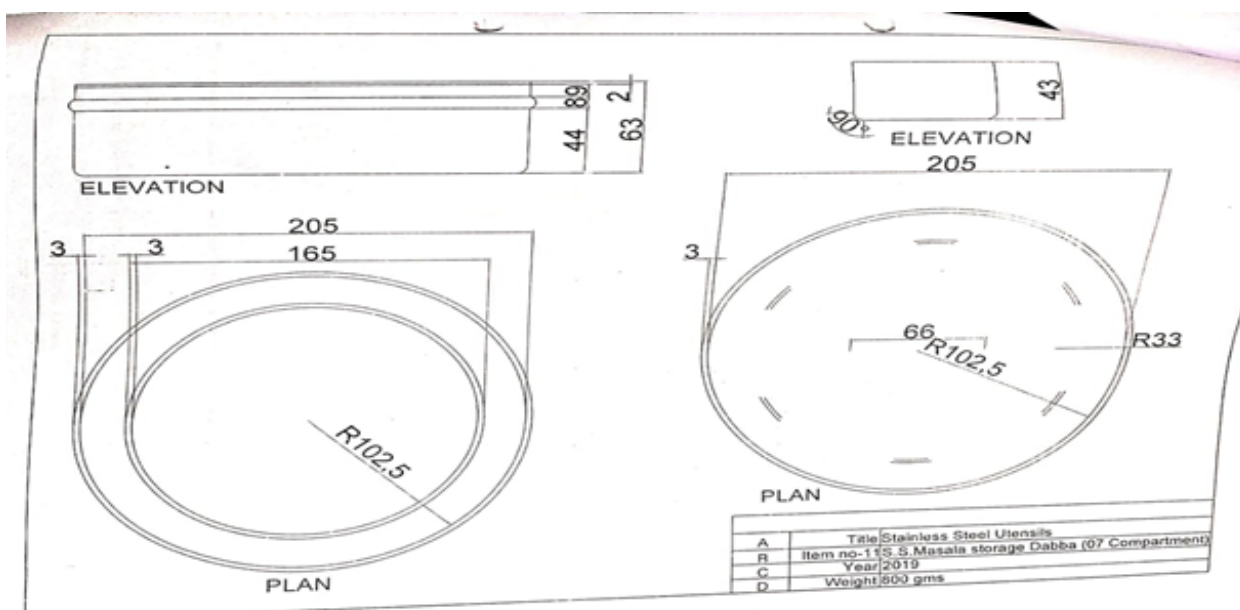
Material shall be supplied in solution annealed condition with following particulars:



| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.7 Stainless Steel Masala Storage Dabba (07 Compartment)

| Sr.           | Details  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|--|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Minimum Weight : 800 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Chemical composition <table border="1"> <thead> <tr> <th>Element</th><th>Composition %</th></tr> </thead> <tbody> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </tbody> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |



Stainless Steel Masala Storage with Cover manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

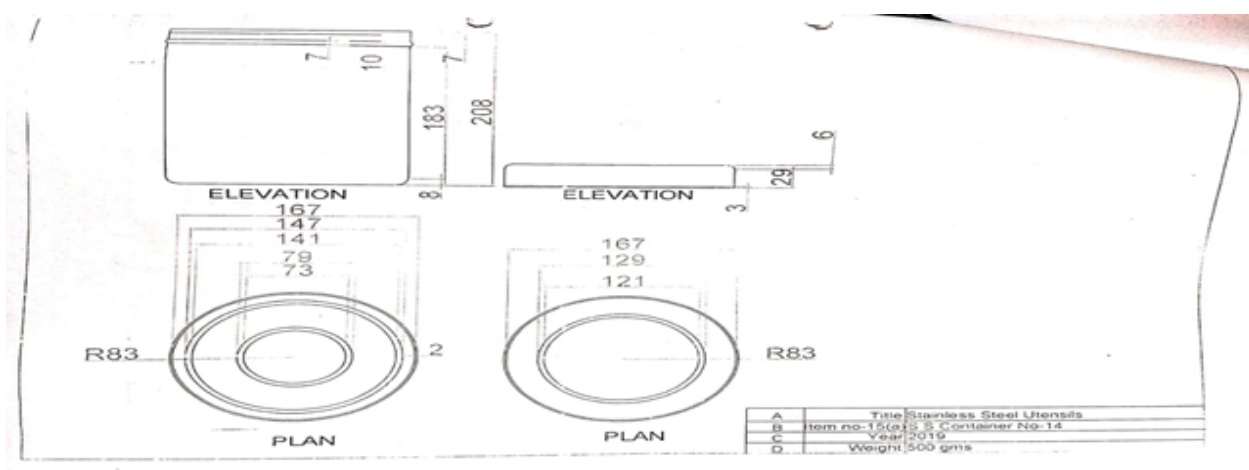


| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.8 Stainless Steel Storage Container (Dabba) with Lid

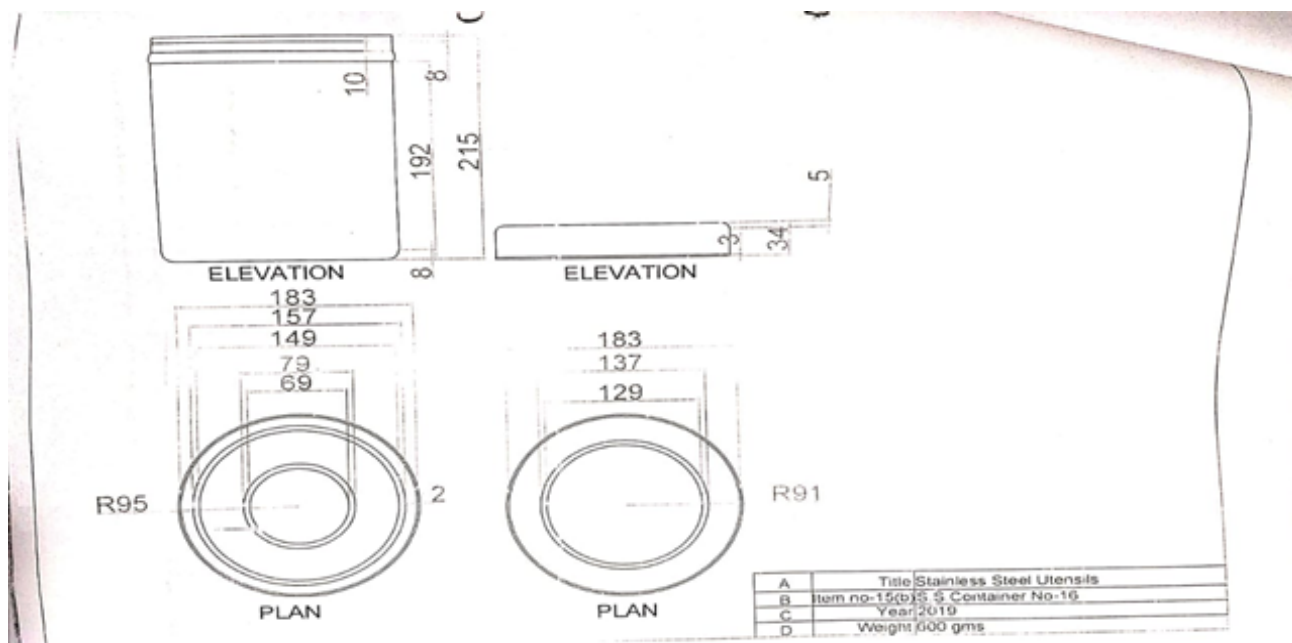
| Sr.           | Details   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|---|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 8a            | Container (Dabba) 1, Size: 14", Minimum weight: 500 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 8b            | Container (Dabba) 2, Size: 16", Minimum weight: 600 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 8c            | Container (Dabba) 3, Size: 18", Minimum weight: 720 Gms   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 8d            | Chemical composition <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0,03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0,03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0,03 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |

8a) Container (Dabba) 1, Size: 14", Minimum weight: 500 Gms

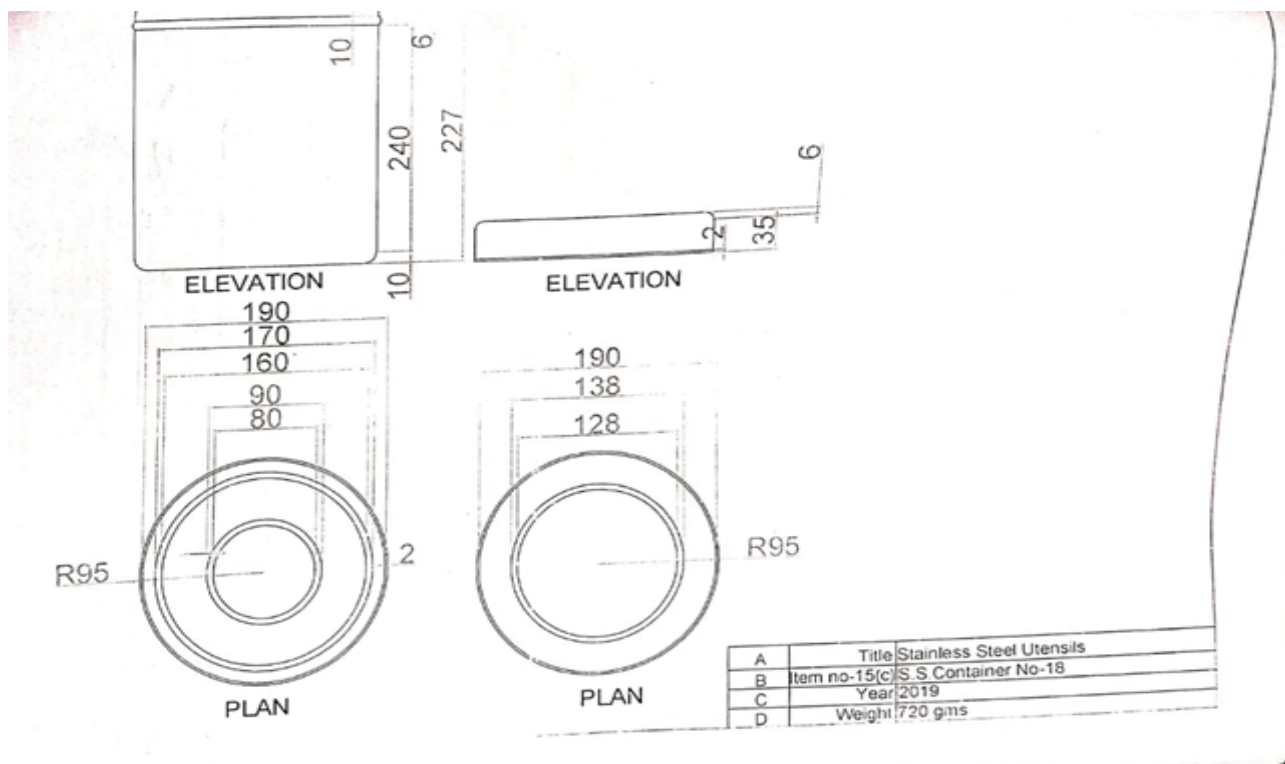




8b) Container (Dabba) 2, Size: 16", Minimum weight: 600 Gms



8c) Container (Dabba) 3, Size: 18", Minimum weight: 720 Gms



Stainless Steel Storage Container (Dabba) with Lid with Cover manufactured from stainless steel shall comply BIS 15997:2012 standard.

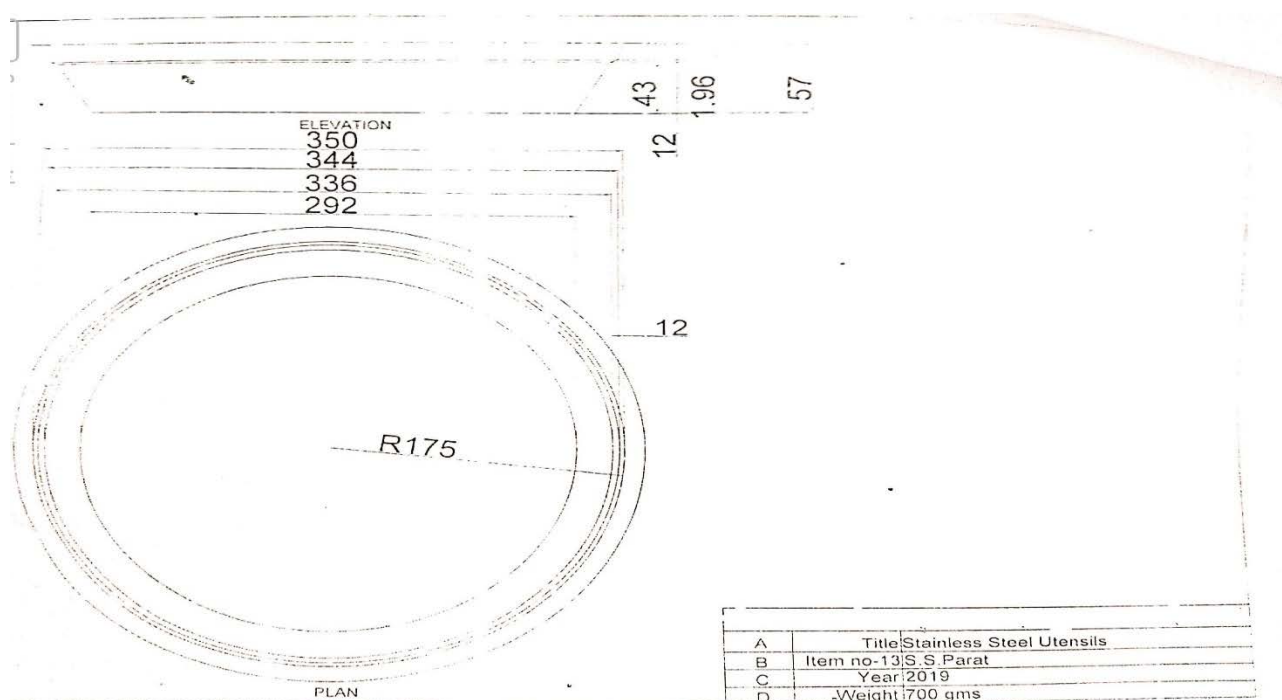


Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

### 5.7.9 Stainless Steel Parat

| Sr.           | Details   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|---|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Minimum Weight : 700 Gms  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Chemical Composition <table> <tr> <th>Element</th><th>Composition %</th></tr> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0.03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0.03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0.03 Max  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |





Stainless Steel Parat manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

#### 5.7.10 Satranji 84" X 56"

| Sr. | Characteristics                                       | Requirement              |            |
|-----|---|--------------------------|------------|
| 1.  | Tested as per   | IS 1450:1991             |            |
| 2.  | Size  | Length                   | 84" – 3%   |
|     |   | Width                    | 56" – 3%   |
| 3.  | Weight  | 1000 GSM, Min            |            |
| 4.  | Count of Yarn   | (IS 3442 – 1981 RA 2004) |            |
|     |   | Warp way (Ne)            | 3 s        |
|     |   | Weft way (Ne)            | 2/16 s     |
| 5.  | Ply of Yarn   | Warp way                 | 1 (single) |
|     |   | Weft way                 | 2 ply      |
| 6.  | Colour fastness to washing test 1 (ISO 105 C 10:2006) | 3 or better              |            |
| 7.  | Colour fastness to rubbing (IS: 766-1988)             | 4 or better              |            |

#### 5.7.11 Chaddar 60" X 90"

| Sr. | Characteristics    | Requirement                |             |
|-----|--------------------|----------------------------|-------------|
| 1.  | Tested as per      | IS: 1963:2004              |             |
| 2.  | Weight             | 1200 gms, Min              |             |
| 3.  | Size               | Width                      | 60" – 3%    |
|     |                    | Length                     | 90" – 3%    |
| 4.  | Thread             | Warp per 25 mm             | 80          |
|     |                    | Weft per 25 mm             | 44          |
| 5.  | Colour fastness to | Change in colour of sample | 4 or better |

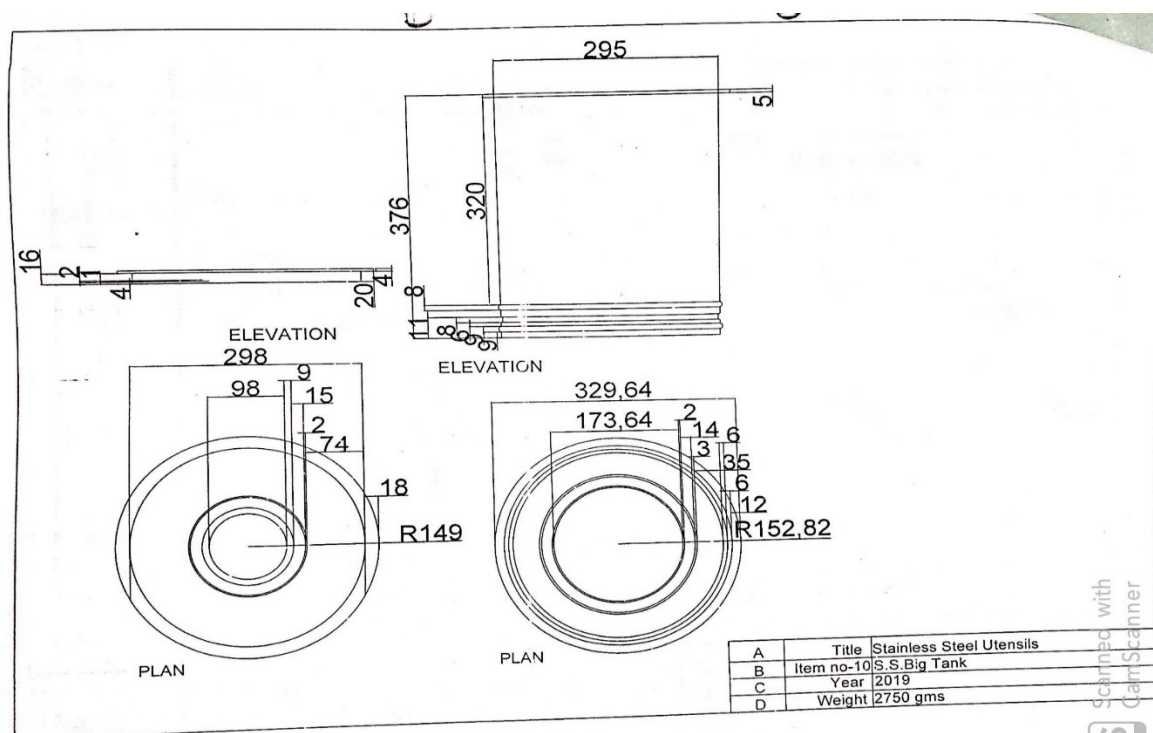




| Sr. | Characteristics | Requirement                 |
|-----|-----------------|-----------------------------|
|     |                 | Staining on adjacent fabric |
|     |                 | 4 or better                 |

### 5.7.12 Stainless Steel Big Tank

| Sr.           | Details  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
|---------------|--|---------|---------------|--------------|------------|---------------|------------|------------|-------|-------------|----------|-------------|------------|-----------|----------|---------------|----------|------------|----------|-----------|-----------|
| 1.            | Minimum Weight : 2750 Gms  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| 2.            | Chemical Composition <table border="1"> <thead> <tr> <th>Element</th><th>Composition %</th></tr> </thead> <tbody> <tr> <td>Chromium, Cr</td><td>14.5 -16.0</td></tr> <tr> <td>Manganese, Mn</td><td>8.5 - 10.5</td></tr> <tr> <td>Nickel, Ni</td><td>1 - 2</td></tr> <tr> <td>Silicon, Si</td><td>0.75 Max</td></tr> <tr> <td>Nitrogen, N</td><td>0.08 - 0.2</td></tr> <tr> <td>Carbon, C</td><td>0.12 Max</td></tr> <tr> <td>Phosphorus, P</td><td>0.08 Max</td></tr> <tr> <td>Sulphur, S</td><td>0,03 Max</td></tr> <tr> <td>Copper Cu</td><td>1.5 - 2.5</td></tr> </tbody> </table> | Element | Composition % | Chromium, Cr | 14.5 -16.0 | Manganese, Mn | 8.5 - 10.5 | Nickel, Ni | 1 - 2 | Silicon, Si | 0.75 Max | Nitrogen, N | 0.08 - 0.2 | Carbon, C | 0.12 Max | Phosphorus, P | 0.08 Max | Sulphur, S | 0,03 Max | Copper Cu | 1.5 - 2.5 |
| Element       | Composition %  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Chromium, Cr  | 14.5 -16.0   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Manganese, Mn | 8.5 - 10.5   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nickel, Ni    | 1 - 2  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Silicon, Si   | 0.75 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Nitrogen, N   | 0.08 - 0.2   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Carbon, C     | 0.12 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Phosphorus, P | 0.08 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Sulphur, S    | 0,03 Max   |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |
| Copper Cu     | 1.5 - 2.5  |         |               |              |            |               |            |            |       |             |          |             |            |           |          |               |          |            |          |           |           |







Stainless Steel Big Tank manufactured from stainless steel shall comply BIS 15997:2012 standard.

Material shall be supplied in solution annealed condition with following particulars:

| # | Particular     | Details         |
|---|----------------|-----------------|
| 1 | Thickness      | 0.20 To 4.00 mm |
| 2 | Form           | Sheet/Strip     |
| 3 | Edge Condition | ME/TE           |

## 5.8 Inspection and Testing

- All the items mentioned under bidder scope of supply shall be shop tested according to the relevant standards. All the certificates shall be accompanied with the materials being despatched to respective sites.
- Bidder shall arrange all facilities required during inspection and testing at his cost.

## 5.9 Sample Testing

- The qualified bidder shall submit sample set of Household item kit (2 Nos) mentioned under this eTender at MMTC House, Ground Floor, C-22, E Block, opp. Reserve Bank, BKC, Bandra (E), Mumbai-51 only after opening of Technical Bid.
- The MBOCWW shall send sample set for laboratory testing to Government approved Laboratories.
- The charges for laboratory testing shall be borne by the bidder.
- The bidder shall submit scanned copy of the demand draft of Rs. 1,00,000/- (Rupees One Lakh only) towards laboratory testing charges along with technical bid.
- On the date of Technical bid opening, the MBOCWW board shall inform the bidders about the date and time for submission of the Sample sets and physical copy of the demand draft towards laboratory testing charges. Only after intimation received by the MBOCWW board, bidder shall submit Sample sets and physical copy of the demand draft towards laboratory testing charges. The MBOCWW board reserves right to summarily reject the bid of the bidder fails to submit the samples and physical copy of demand draft as per the date and time of intimated by the MBOCWW board.
- The MBOCWW board shall technically qualify only those bidders whose all items included in set of Household item kit are found as per the specifications mentioned under this eTender and approved by the Laboratory.



## 5.10 Project Deliverables

- The Agency has to deliver the following deliverables as part of an assurance to fulfil the obligations under the SLA. The table given below may not be exhaustive and Agency is responsible to provide all those deliverables which may be specified in this RFP but not listed here and those agreed by Agency in response to any request from MBOCWW. The timelines for producing each of these deliverables will be in line and closely linked with the overall project timeline as indicated in this tender.
- Any conflict with respect to project and/or deliverable timelines will have to be resolved by Agency in consultation with the MBOCWW and/or its designated agencies and approved by the purchaser. Thereafter the approved timelines will have to be adhered to by the Agency, unless specified otherwise.

## 5.11 Time Schedule for Supply, Delivery and Distribution

| Milestone   | Period   |
|---|--|
| Commencement of Supply of Household item kit at the locations across Mumbai, Nasik, Pune & Amravati division as per the directions of MBOCWW board.                 | Within 90 days from issue of work order date                       |
| Delivery and Distribution of the Household item kit to the registered workers across Mumbai, Nasik, Pune & Amravati division as per the directions of MBOCWW board. | Within 270 days from issue of work order date                      |
| Submission of Delivery Receipts duly signed by Registered workers for receipt of Household item kit and authenticated by Nodal officers authorized by MBOCWW Board. | Within 30 days from the date of distribution of Household item kit |

## 5.12 Payment terms

- The agency shall be eligible to receive remuneration in accordance with the Terms of Payments.



- The Agency shall submit monthly invoices to the MBOCWW board along with the Delivery Receipts duly signed by registered workers for receipt of Household kit and authenticated by Nodal officers authorized by MBOCWW Board for release of payments along with the Payment Certificate approved by concerned Deputy Commissioner (Labour).
- The Payment Certificate format shall be as per the approval of MBOCWW Board.
- The payment shall be done as per actual basis, on number of Household item kit distributed by the selected bidder.
- MBOCWW board shall be entitled to delay or withhold payment of any invoice or part of it delivered by the Agency where the Board disputes such invoice or part of it provided that such dispute is bona fide. The withheld amount shall be limited to that which is in dispute. The disputed amount shall be settled in accordance with the procedure as set out in the eTender. Any exercise by the Board under this section shall not entitle the agency to delay or withhold the supply, delivery and distribution of the Household item kit.
- All payments agreed to be made by the purchaser to the Agency in accordance with the Bid shall be inclusive of all statutory levies, duties, taxes and other charges whenever levied/applicable. The Agency shall bear all personal/income taxes levied or imposed on it and its personnel, etc. on account of payment received under this Contract.

### **5.13 Invoicing**

- The agency shall be eligible to receive remuneration in accordance with the Terms of Payments.
- The Agency shall submit monthly invoices to the authorized regional nodal officers of the MBOCWW board along with the Delivery Receipts duly signed by registered workers for receipt of Household item set, photo of receipt of Household item kit and copy of the physical registers prepared, for the respective month invoices for release of payments.
- The authorized regional nodal officers of the MBOCWW Board shall verify the physical copies of registers along with the reports and submit the invoices to the head office of the MBOCWW board for release of payments for the concerned location.
- The payment shall be done as per actual basis, on number of Household item kit distributed to beneficiary by the selected bidder.



- MBOCWW board shall be entitled to delay or withhold payment of any invoice or part of it delivered by the Agency where the Board disputes such invoice or part of it provided that such dispute is bona fide. The withheld amount shall be limited to that which is in dispute. The disputed amount shall be settled in accordance with the procedure as set out in the eTender. Any exercise by the Board under this section shall not entitle the agency to delay or withhold the supply and distribution of the Household item kit.

### **5.13.1 Taxes and Statutory Payments**

- All payments agreed to be made by the purchaser to the Agency in accordance with the Bid shall be inclusive of all statutory levies, duties, taxes and other charges whenever levied/applicable. The Agency shall bear all personal/income taxes levied or imposed on it and its personnel, etc. on account of payment received under this Contract.

### **5.14 SLA (Service Level Agreement)**

- The purpose of this Service Level Agreement (hereinafter referred to as SLA) is to clearly define the levels of service to be provided by the successful bidder to the Purchaser for the duration of this contract. SLA defines the responsibility of the successful bidder in ensuring adequate delivery of the deliverables and the services coupled with correctness of the same based on the performance indicators detailed out in this document. The successful bidder shall provide services as defined in the scope of work in accordance with the conditions mentioned in this eTender to ensure adherence to project terms and error free availability of the services. The Service level agreement would be valid for the complete period of contract. This SLA may be reviewed and revised according the procedure detailed in SLA Change Control Mechanism.

### **5.14.1 Implementation SLAs**

- This SLA shall commence on the date of signing of Agreement and shall, unless terminated earlier in accordance with its terms or unless otherwise agreed by the parties, continue for the contract period.
  1. The SLA is not a fixed document to be produced once and used forever. Instead, it must be re-evaluated and updated as the work environment changes. This document may be reviewed and revised by mutual Agreement between



- MBOCWW Board and Bidder. Changes to the SLA may be required at other times to include new systems, change in operating hours, etc.
2. Any and all changes to the SLA will be initiated in writing between MBOCWW Board and the Bidder. The Service levels here are considered to be standard and will be modified when both MBOCWW Board and vendor agree to an appended set of terms and conditions.
  3. Following tables outlines the key service level requirements for the system, which needs be ensured by the Bidder during the operations and maintenance period. These requirements shall be strictly imposed and either MBOCWW Board or a third party audit/certification agency shall be responsible for certifying the performance of the Bidder against the target performance metrics as outlined in the tables below.
    - a. Parameters: The SLA parameters for the implementation stage would be directly related to the delivery timelines of the deliverables as mentioned in the Section 5.11.
    - b. Period: These SLAs would be applicable until the concerned Board(s) Sign-Offs. The deliverables would be measured at every payment milestone as mentioned in the matrix.

#### 5.14.2 Service Level Agreements

| # | Services   | Parameter   | Penalty   |
|---|--|---|---|
| 1 | Delivery and distribution of the Household item kit to the registered worker across Mumbai, Nasik, Pune & Amravati Division as per the directions of | Adherence to timelines as defined in the project timelines in this eTender. | a sum equivalent to half percent of the price of the undelivered household items at the stipulated rate for each week or part thereof during which the delivery of such stores may be delayed |



| # | Services  | Parameter                                   | Penalty  |
|---|---|---|--|
|   | MBOCWW Board.   |   |  |
| 2 | Replacement of defective items within 10 working days | Adherence to specifications of the eTender. | Rs. 1,000 per additional day of delay<br><br>If the delay exceed more than 30 days, MBOCWW may decide to invoke breach clause. |

#### 5.14.3 Penalties

- The Penalty shall be calculated on a monthly basis.
- All above mentioned penalties are exclusive to each other.
- All payments shall be released after deduction of applicable penalties.

#### 5.14.4 Breach of SLA

If the penalty deducted is over 5% of total monthly payment for 3 consecutive months, MBOCWW may invoke breach and terminate the contract. The decision of the MBOCWW in this regard shall be final and binding on the successful bidder, the MBOCWW will treat it as a case of breach of Service Level Agreement. The following steps will be taken in such a case:-

- MBOCWW may issue a show cause notice to the successful bidder
- Successful Bidder should reply to the notice within three working days.
- If the MBOCWW is not satisfied with the reply, MBOCWW will initiate termination process.

#### 5.14.5 Monitoring and Auditing

MBOCWW will review the performance of Agency against the SLA parameters each month, or at any periodicity defined in the contract document. The review / audit report will form basis of any action relating to imposing penalty or breach of contract. Any such review / audit can be scheduled or unscheduled. The results will be shared with the successful bidder as soon as possible.



#### **5.14.6 Reporting Mechanism**

The Agency's representative will prepare and submit SLA performance reports in an agreed upon format by the last day of month. The reports will include "actual versus target" SLA performance, a variance analysis and discussion of appropriate issues or significant events.

#### **5.14.7 SLA Change Process**

It is acknowledged that this SLA may change as Purchaser business needs evolve over the course of the contract period. Both the parties may amend this SLA by mutual agreement in accordance. Changes may be proposed by either party. The forum for negotiating SLA changes will be decided by the MBOCWW. Any changes to the levels of service provided during the term of this agreement will be requested, documented and negotiated in good faith by both parties. Either party can request a change. Changes will be documented as an addendum to this document and consequently the contract.

#### **5.14.8 Management Escalation Procedures**

- The purpose of this escalation process is to provide a quick and orderly method of notifying both parties that an issue is not being successfully resolved at the lowest possible management level. Implementing this procedure ensures that MBOCWW and successful bidder management are communicating at the appropriate levels. Escalation should take place on an exception basis and only if successful issue resolution cannot be achieved in a reasonable time frame.
- All issues would be raised to the project management team, which is completely responsible for the day to day aspects of the implementation. The project management team shall classify the issues based on their severity level and resolve them within appropriate timelines.
- If project management team is unable to resolve an issue, the issue would be escalated to the top management with options/ risks detailed for decision. MBOCWW will make decisions based on the options/ risks presented.







# **SECTION V**

# **GENERAL**

# **CONDITIONS OF**

# **CONTRACT**

## 6 Terms and Conditions

Terms and conditions for bidders who participate in the eTender are specified in the section called “Terms and Conditions”. These terms and conditions will be binding on all the bidders. These terms and conditions will also form a part of an agreement to be signed with the purchase order, to be issued to the successful bidder(s) on the outcome of the eTender

### 6.1 Interpretation

In this Contract unless a contrary intention is evident:

- the clause headings are for convenient reference only and do not form part of this Contract;
- unless otherwise specified a reference to a clause number is a reference to all of its sub-clauses;
- unless otherwise specified a reference to a clause, sub-clause or section is a reference to a clause, sub-clause or section of this Contract including any amendments or modifications to the same from time to time;
- a word in the singular includes the plural and a word in the plural includes the singular;
- a word importing a gender includes any other gender;
- a reference to a person includes a partnership and a body corporate;
- a reference to legislation includes legislation repealing, replacing or amending that legislation;
- Where a word or phrase is given a particular meaning it includes the appropriate grammatical forms of that word or phrase which have corresponding meanings.
- In the event of an inconsistency between the terms of this Contract and the eTender and the Bid, the terms hereof shall prevail.

### 6.2 Key Performance Measurements

- Unless specified by the Purchaser to the contrary, the BIDDER shall carry out the Scope of Work in accordance with the terms of this Contract, Scope of Work its specifications.
- If the Contract Specification include more than one document, then unless the Purchaser specifies to the contrary, the later in time shall prevail over a document of earlier date to the extent of any inconsistency.



- The Purchaser reserves the right to amend any of the terms and conditions in relation to the Contract and may issue any such directions which are not necessarily stipulated therein if it deems necessary for the fulfilment of the scope of work.

## 6.3 Commencement & Progress

The BIDDER shall commence the performance of its obligations in a manner as specified in the Scope of Work.

- The BIDDER shall proceed to carry out the activities with diligence and expedition in accordance with any stipulation as to the time, manner, mode, and method of execution contained in this Contract.
- The BIDDER shall be responsible for and shall ensure that all activities are performed in accordance with the Contract, Scope of Work and that the BIDDER's Team complies with such specifications and all other standards, terms and other stipulations/conditions set out hereunder.
- The BIDDER shall perform the activities and carry out its obligations under the Contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management. The BIDDER shall always act, in respect of any matter relating to this Contract, as faithful advisors to the Purchaser and shall, at all times, support and safeguard the Purchaser's legitimate interests in any dealings with Third parties.

## 6.4 BIDDER's Obligations

### 6.4.1 Scope of Work

- The BIDDER's obligations shall include all the activities as specified by the Purchaser in the Scope of Work and other sections of the eTender and Contract and changes thereof to enable Purchaser to meet the objectives and operational requirements. It will be the BIDDER's responsibility to ensure the supply, delivery and distribution for MBOCWWB in accordance with and in strict adherence to the terms of his Bid, the eTender and this Contract.
- The BIDDER shall fulfil any other obligations as mentioned in the eTender document.



### 6.4.2 Confidentiality

- The successful bidder will have to maintain strict Privacy and confidentiality of all the data it/its staff gets access to. Adequate provisions to be made not to allow unrestricted access to the data to people in the organization who have not got necessary permissions. Successful Bidder cannot sell or part with any data in any form. If such case may occur then, heavy penalty or termination of the contract shall be imposed along with prosecution. The amount of the penalty will be decided by the Purchaser based upon severity of the default.
- This restriction does not limit the right to use information contained in the data if it:
  - Is obtained from another source without restriction.
  - Is in the possession of, or was known to, the receiving party prior to its receipt, without an obligation to maintain confidentiality; becomes generally known to the public without violation of this Proposal.
  - Is independently developed by the receiving party without the use of confidential Information and without the participation of individuals who have had access to confidential information.
  - Is required to be provided under any law, or process of law duly executed”.
- The BIDDER recognizes that during the term of contract and the SLA, sensitive data will be procured and made available to it and others working for or under the BIDDER. Disclosure or usage of the data by any such recipient may constitute a breach of applicable laws causing harm to the Purchaser and the MBOCWWB. The function of MBOCWWB requires the BIDDER to demonstrate utmost care, sensitivity and strict confidentiality. Any breach of this will result in the Purchaser and the MBOCWWB receiving a right to seek injunctive relief and damages without any limit, from the BIDDER and/or also seek termination.
- BIDDER agrees as to any Confidential Information disclosed by Purchaser or the SLA (the “Discloser”) to this Agreement:
- To take such steps necessary to protect Purchaser confidential information from unauthorized use, reproduction and disclosure as the Recipient takes in relation to its own Confidential Information of the same type, but in no event less than reasonable care; and to use such Confidential Information only for the purposes of this Agreement or the SLA or as otherwise expressly permitted or expressly required by this Agreement or the SLA or as otherwise permitted by Purchaser in writing; and

- Not without purchaser prior written consent to copy the confidential Information or cause or allow it to be copied, directly or indirectly, in whole or in part, except as otherwise expressly provided in this Agreement or the SLA or as required in connection with BIDDER's use as permitted by Purchaser.
- Not without purchaser's prior written consent to disclose, transfer, publish or communicate the confidential information in any manner to any person except as permitted in this contract or SLA.

### **6.4.3 Ethics**

BIDDER represents, warrants and covenants that it has given no commitments, payments, gifts, kickbacks, lavish or expensive entertainment, or other things of value to any employee or MBOCWWB, or its nominated agencies in connection with this agreement and acknowledges that the giving of any such payment, gifts, entertainment, or other things of value is strictly in violation of Purchaser standard policies and may result in cancellation of this Agreement.

### **6.4.4 Corrupt or Fraudulent Practices**

The Purchaser requires that bidder under this eTender, observe the highest standards of ethics during the execution of such contract. In pursuance to this policy, the Purchaser:-

Defines for the purposes of this provision, the terms set forth as follows:

- "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence of public officials in contract execution; and
- "Fraudulent Practice" means a misrepresentation of facts in order to influence execution of contract to the detriment of the Purchaser, and includes collusive practice among bidders (prior to or after bid submission);
- Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or executing a contract.
- The past performance of the bidder will be crosschecked if necessary. If the facts are proven to be dubious the bidders will be ineligible for further processing.



## 6.5 Purchaser's Obligations

- Purchaser nominated representative shall act as the nodal point for implementation of the contract and for issuing necessary instructions, approvals, commissioning, acceptance certificates, payments etc. to the BIDDER.
- Purchaser shall ensure that timely approval is provided to the BIDDER as and when required, which may include approval of documents necessary in fulfilment of this contract.
- The Purchaser's Representative shall interface with the BIDDER, to provide the required information, clarifications, and to resolve any issues as may arise during the execution of the Contract.
- Purchaser may provide on BIDDER's request, particulars/information/ or documentation that may be required by the BIDDER for providing services covered under this contract.

## 6.6 Events of Default by the BIDDER

The failure on the part of the BIDDER to perform any of its obligations or comply with any of the terms of this Contract shall constitute an Event of Default on the part of the BIDDER.

Where there has been an occurrence of such defaults inter alia as stated above, the Purchaser shall issue a notice of default to the BIDDER, setting out specific defaults / deviances / omissions / non-compliances / non-performances and providing a notice of Thirty (30) days to enable such defaulting party to remedy the default committed.

Where despite the issuance of a default notice to the BIDDER by the Purchaser the BIDDER fails to remedy the default to the satisfaction of the BIDDER, the Purchaser may, where it deems fit, issue to the defaulting party another default notice or proceed to adopt such remedies as may be available to the Purchaser.

## 6.7 Consequences of Default

Where an Event of Default subsists or remains uncured the Purchaser shall be entitled to:



- Impose any such obligations and conditions and issue any clarifications as may be necessary to inter alia ensure smooth continuation of the Services which the BIDDER shall be obliged to comply with which may include re-determination of the consideration payable to the BIDDER as agreed mutually by Purchaser and BIDDER. The BIDDER shall in addition take all available steps to minimize loss resulting from such event of default.
- Suspend all payments to the BIDDER under the Contract by a written notice of suspension to the BIDDER, provided that such notice of suspension:
  - Shall specify the nature of the failure; and
  - Shall request the BIDDER to remedy such failure within a specified period from the date of receipt of such notice of suspension by the BIDDER.

## **6.8 Terminate the Contract in Full or Part**

- Retain such amounts from the payment due and payable by the Purchaser to the BIDDER as may be required to offset any losses caused to the Purchaser as a result of such event of default and the BIDDER shall compensate the Purchaser for any such loss, damages or other costs, incurred by the Purchaser in this regard. Nothing herein shall effect the continued obligation of the BIDDER and BIDDER's Team to perform all their obligations and responsibilities under this Contract in an identical manner as were being performed before the occurrence of the default.
- Invoke the Performance Bank Guarantee and other Guarantees furnished hereunder, enforce the Deed of Indemnity, recover such other costs/losses and other amounts from the BIDDER as may have resulted from such default and pursue such other rights and/or remedies that may be available to the Purchaser under law.

## **6.9 Breach and Rectification**

In the event that the BIDDER is in Material Breach of its obligations under this Agreement or the SLA, Purchaser may terminate this Agreement or the SLA upon notice to the other Party. Any notice served pursuant to this clause shall give reasonable details of the Material Breach, which could include the following events and the termination will become effective:

- If there is Breach which translates into default in providing Services by the BIDDER as per this Agreement or the SLA, continuously for more than one week, then the Purchaser will serve a seven days' notice for curing such Material Breach. In case the



Material Breach continues after the notice period, the Purchaser will have the option to terminate the Agreement.

- Because time is the essence of the contract, in case, for reasons prima facie attributable to the BIDDER, there is a delay of more than 4 weeks by the BIDDER, the Purchaser may terminate this Agreement after affording a reasonable opportunity to the BIDDER to explain the circumstances leading to such a delay. Further, the Purchaser may also invoke the Performance Guarantee of the BIDDER. Pursuant to the termination, BIDDER shall transfer all the project related assets to Purchaser.
- Where a change of control of the BIDDER has occurred whereby the BIDDER has merged, amalgamated or been taken over, due to which the majority shareholding of the BIDDER has been transferred to another entity, the Purchaser can by a 60 days written notice, terminate this Agreement and such notice shall become effective at the end of the notice.

## 6.10 Protection and Liabilities

### 6.11 Third Party Claims

- BIDDER (the “Indemnifying Party”) undertakes to indemnify the Purchaser (the “Indemnified Party”) from and against all direct losses, claims or damages on account of bodily injury, death or damage to tangible personal property and otherwise caused by its negligence/ fraud/wilful misconduct, arising in favour of any person, corporation or other entity (including the Indemnified Party) attributable to the Indemnifying Party’s performance or non-performance under this Agreement or the SLA.
- The indemnities shall be subject to the following conditions:
  - The Indemnified Party, as promptly as practicable, informs the Indemnifying Party in writing of the claim or proceedings and provides all relevant evidence, documentary or otherwise;
  - The Indemnified Party shall, at the cost of the Indemnifying Party, give the Indemnifying Party all reasonable assistance in the defence of such claim including reasonable access to all relevant information, documentation and personnel provided that the Indemnified Party may, at its sole cost and expense, reasonably participate, through its attorneys or otherwise, in such defence;





- If the Indemnifying Party does not assume full control over the defence of a claim, the Indemnifying Party may participate in such defence at its sole cost and expense, and the Indemnified Party will have the right to defend the claim in such manner as it may deem appropriate, and the cost and expense of the Indemnified Party will be included in Losses;
- The Indemnified Party shall not prejudice, pay or accept any proceedings or claim, or compromise any proceedings or claim, without the written consent of the Indemnifying Party;
- All settlements of claims subject to indemnification will:
  - Be entered into only with the consent of the Indemnified Party, which consent will not be unreasonably withheld and include an unconditional release to the Indemnified Party from the claimant for all liability in respect of such claim;
  - Include any appropriate confidentiality agreement prohibiting disclosure of the terms of such settlement;
- The Indemnified Party shall account to the Indemnifying Party for all awards, settlements, damages and costs (if any) finally awarded in favour of the Indemnified Party which are to be paid to it in connection with any such claim or proceedings;
- The Indemnified Party shall take legally permissible steps that the Indemnifying Party may reasonably require to mitigate or reduce its loss as a result of such a claim or proceedings; and
- In the event that the Indemnifying Party is obligated to indemnify an Indemnified Party pursuant to this Article, the Indemnifying Party will, upon payment of such indemnity in full, be subrogated to all rights and defences of the Indemnified Party with respect to the claims to which such indemnification relates;

## 6.12 Limitation of Liability

The BIDDER's aggregate liability for damages shall not apply to

- Neither this Agreement nor the services delivered by BIDDER under this Agreement grants or creates any rights, benefits, claims, obligations or causes of action in, to or on behalf of any person or entity (including any third party) other than between the respective Parties to this Agreement, as the case may be.
- The liability of bidder (whether in contract, tort, negligence, strict liability in tort, by statute or otherwise) for any claim in any manner related to this Agreement,



including the work, deliverables or Services covered by this Agreement, shall be the payment of direct damages only which shall in no event in the aggregate exceed the Total Value of Project

- Notwithstanding what has been stated elsewhere in this Agreement and the Schedules attached herein, the Purchaser shall not be liable to BIDDER for any indirect or consequential damages.
- Any claim or series of claims arising out or in connection with this Agreement or the SLA shall be time barred and invalid if legal proceedings are not commenced by the relevant Party against the other Party within such period as may be permitted by applicable law without the possibility of contractual waiver or limitation.
- The Purchaser shall be entitled to claim the remedy of specific performance under this Agreement or the SLA.

## **6.13 Termination**

### **6.14 Conditions for Termination**

- The Purchaser may, terminate this Contract in whole or in part by giving the BIDDER a prior and written notice indicating its intention to terminate the Contract under the following circumstances:
- Where the Purchaser is of the opinion that there has been such Event of Default on the part of the BIDDER / BIDDER's Team which would make it proper and necessary to terminate this Contract and may include failure on the part of the BIDDER to respect any of its commitments with regard to any part of its obligations under its Bid, the eTender or under this Contract.
- Where it comes to the Purchaser's attention that the BIDDER (or the BIDDER's Team) is in a position of actual conflict of interest with the interests of the Purchaser, in relation to any of terms of the BIDDER's Bid, the eTender or this Contract.
- Where the BIDDER's ability to survive as an independent corporate entity is threatened or is lost owing to any reason whatsoever, including inter-alia the filing of any bankruptcy proceedings against the BIDDER, any failure by the BIDDER to pay any of its dues to its creditors, the institution of any winding up proceedings against the BIDDER or the happening of any such events that are adverse to the commercial viability of the BIDDER. In the event of the happening of any events of the above nature, the



Purchaser shall reserve the right to take any steps as are necessary, to ensure the effective transition of the project to a successor agency, and to ensure business continuity.

- Termination for Insolvency: The Purchaser may at any time terminate the Contract by giving written notice to the BIDDER, without compensation to the BIDDER, if the BIDDER becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.
- In the event of termination of this Contract by the Purchaser before the expiry of the term, the BIDDER shall be given a period of 30 days to demobilize itself,
- The BIDDER may, subject to approval by the Purchaser, terminate this Contract before the expiry of the term by giving the Purchaser a prior and written notice at least 1 months in advance indicating its intention to terminate the Contract.

### **6.15 Consequences of Termination**

- In the event of termination of this Contract, [whether consequent to the stipulated Term of the Contract or otherwise the Purchaser shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the project which the BIDDER shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach, and further allow and provide all such assistance to the Purchaser and/or the successor agency, as may be required, to take over the obligations of the erstwhile BIDDER in relation to the execution/continued execution of the scope of this Contract, even where such assistance is required to be rendered for a reasonable period that may extend beyond the contract term/ termination hereof.
- Where the termination of the Contract is prior to its stipulated term on account of a Default on the part of the BIDDER /BIDDER's Team or due to the fact that the survival of the BIDDER as an independent corporate entity is threatened/has ceased, or for any other reason, whatsoever, the Purchaser through re- determination of the consideration payable to the BIDDER as agreed mutually by Purchaser and BIDDER or through a third party acceptable to both parties may pay the BIDDER for that part of the Services which have been authorized by the Purchaser and satisfactorily performed by the BIDDER up to the date of termination. Without prejudice any other rights, the Purchaser may retain such amounts from the payment due and payable by the Purchaser to the BIDDER as may be required to offset any losses caused to the Purchaser as a result of the



Termination or due to any act/omissions of the BIDDER. In case of any loss or damage due to default on the part of the BIDDER in performing any of its obligations with regard to executing the scope of work under this Contract, the BIDDER shall compensate the Purchaser for any such loss, damages or other costs, incurred by the Purchaser. Additionally, the BIDDER's manpower resources and/or all third parties appointed by the BIDDER shall continue to perform all their obligations and responsibilities as stipulated under this Contract, and as may be proper and necessary to execute the scope of work under the Contract in terms of the BIDDER's Bid, the eTender and this Contract, in an identical manner as were being performed before the collapse of the BIDDER as described above in order to execute an effective transition and to maintain business continuity.

- Nothing herein shall restrict the right of the Purchaser to invoke the Bank Guarantee and other Guarantees furnished hereunder, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to the Purchaser under law.
- The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of this Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

#### **6.16 Dispute Resolution**

- The office of the Purchaser and the BIDDER shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Purchaser and the BIDDER have been unable to resolve amicably a contract dispute, the matter will be referred to the Purchaser, and his decision will be final and binding on both the parties.
- If during the subsistence of this Contract or thereafter, any dispute between the Parties hereto arising out of or in connection with the validity, interpretation, implementation, material breach or any alleged material breach of any provision of this Contract or regarding any question, including as to whether the termination of this Contract by one Party hereto has been legitimate, the Parties hereto shall endeavour to settle such dispute amicably and/or by Conciliation to be governed by the Arbitration and Conciliation Act, 1996 or as may be agreed to between the Parties. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts; which attempt shall continue for not less than thirty (30) days,



gives thirty (30) days' notice to refer the dispute to arbitration to the other Party in writing.

- The Arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996.
- The Arbitration proceedings shall be held in Mumbai, Maharashtra, India.
- The Arbitration proceeding shall be governed by the substantive laws of India.
- The proceedings of Arbitration shall be in English language.
- Except as otherwise provided elsewhere in the contract if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, at any time in connection with construction, meaning, operation, effect, interpretation or out of the contract or breach thereof the same shall be decided by an Arbitral Tribunal consisting of three Arbitrators. Each party shall appoint one Arbitrator and the Arbitrators so appointed shall appoint the third Arbitrator who will act as Presiding Arbitrator.
- In case, a party fails to appoint an arbitrator within 30 days from the receipt of the request to do so by the other party or the two Arbitrators so appointed fail to agree on the appointment of third Arbitrator within 30 days from the date of their appointment upon request of a party, Ministry of Law & Justice shall appoint the arbitrator/Presiding Arbitrator upon request of one of the parties.
- If any of the Arbitrators so appointed dies, resigns, incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/ arbitrator to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall precede de novo.
- It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration and not thereafter.
- It is also a term of the contract that neither party to the contract shall be entitled for any interest on the amount of the award.
- The Arbitral Tribunal shall give reasoned award and the same shall be final, conclusive and binding on the parties.
- The fees of the arbitrator shall be borne by the parties nominating them and the fee of the Presiding Arbitrator, costs and other expenses incidental to the arbitration proceedings shall be borne equally by the parties.



- Subject to as aforesaid the provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment in lieu thereof shall apply to the arbitration proceedings under this Clause.

### **6.17 Notice and Timing**

- As soon as reasonably practicable after the Effective Date, the Parties shall use their best endeavours to agree to a timetable for routine audits in accordance with such agreed timetable and shall not be required to give the BIDDER any further notice of carrying out such audits.
- The Purchaser or its nominated agencies may conduct non-timetabled audits at its own discretion if they reasonably believe that such non-timetabled audits are necessary as a result of an act of fraud by the BIDDER, a security violation, or breach of confidentiality obligations by the BIDDER, provided that the requirement for such an audit is notified in writing to the BIDDER a reasonable period time prior to the audit (taking into account the circumstances giving rise to the reasonable belief) stating in a reasonable level of detail, the reasons for the requirement and the alleged facts on which the requirement is based. If the BIDDER considers that the non-timetabled audit was not appropriate, the matter shall be referred to the escalation procedure
- The frequency of audits shall be decided by the Purchaser
- In addition to the above, there will be audits conducted by statutory bodies (e.g. CAG) as and when they are required to do it. Notwithstanding any condition given in the contract, the BIDDER will have to provide these statutory bodies access to all the facilities, infrastructure, documents and artefacts of the Project as required by them and approved by purchaser, in writing.
- The audit and access rights contained shall survive the termination or expiration of the Agreement.

### **6.18 Access**

- The BIDDER shall provide Purchaser access to employees, suppliers and third party facilities, documents, records and systems reasonably required for audit and shall provide all such persons with routine assistance in connection with the audits and inspections.



- Purchaser shall have the right to copy and retain copies of any relevant records. The BIDDER shall co- operate with Purchaser in effecting the audits and providing necessary information.

### **6.19 Inspection Rights**

- Purchaser shall have the right to inspect offices, documents, records, procedures and systems relating to the provision of the services, but only to the extent that they relate to the provision of the services, as shall be reasonably necessary to verify:
  - That the actual level of performance of the services is the same as specified in the SLA;
  - That the BIDDER has complied with the relevant technical standards, and has adequate internal controls in place; and
  - The compliance of the BIDDER with any other obligation under the contract and SLA.

### **6.20 Laboratory testing**

- Purchaser shall have the right to conduct laboratory testing of the household item kit supplied by the selected agency during the currency of the contract as per the timelines decided by the MBOCWW board.
- The selected agency shall be responsible to supply and deliver the sample household item kit to MBOCWW Board as and when demanded by the officials of MBOCWW Board head office or MBOCWW Board district office.
- The laboratory testing charges shall be borne by MBOCWW Board.

### **6.21 Conditional offers by the Bidders**

The bidder should abide by the terms and conditions specified in the eTender Document. If bidders submit conditional offers it shall be liable for outright rejection.

### **6.22 Address of Communication**

Bids should be addressed to the Secretary/CEO, at below given address:

Secretary/CEO, MBOCWWB,

MMTC House,

Ground Floor, C-22, E Block,

Opp. Reserve Bank, BKC,





Bandra (E), Mumbai-51

### **6.23 Costs & Currency**

The bids must be made in Indian Rupees only. Taxes and levies as applicable at the time of submission of bids to be mentioned separately.

### **6.24 Performance Bank Guarantee**

- The performance bank guarantee of 3% of contract cost from a Nationalised Bank or commercial scheduled bank and must be valid for the period duration and 180 days beyond the project period. The proceeds of the performance bank guarantee shall be payable to the Purchaser as compensation for any loss / penalties / liquidated damages resulting from the bidders failure to complete its obligations under the contract. The performance guarantee shall be discharged by the Purchaser to the bidder after 6 months post the completion of contract.
- The BIDDER shall have to furnish a renewed Performance Bank Guarantee for an appropriate extended period in case the Purchaser decides to extend the contract period post the completion of the project duration.
- The successful Bidder shall submit performance bank guarantee within 15 working days of receipt of the LOI.

### **6.25 Indemnity**

Vendor shall indemnify, protect and save the Purchaser against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements.

### **6.26 Publicity**

Any publicity by the bidder in which the name of the Purchaser is to be used should be done only with the explicit written permission of the Purchaser.





## **6.27 Right to Accept Any Bid and to Reject Any or All Bids**

Purchaser, reserves the right to accept or reject any Bid, and to annul the eTendering process and reject all eTender at any time prior to award of control, without thereby incurring any liability to the affected BIDDER(s) or any obligation to inform the affected BIDDER(s) of the grounds for the Purchaser's action.

## **6.28 Risk Purchase Clause**

In case the selected bidder fails to deliver the stores of any instalment thereof within the period fixed for such delivery or at any time repudiates the contract before the expiry of such period, the MBOCWW board is entitled to cancel the contract and repurchase the stores not delivered at the risk and cost of the defaulting contractor. In the event of such a risk purchase, the defaulting contractor shall be liable for any loss which the MBOCWW board may sustain on that account provided the purchase, or if there is an agreement to purchase, such agreement is made, in case of default to deliver the stores by the stipulated delivery period, within six months from the date of such default and in case of repudiation of the contract before the expiry of the aforesaid delivery, within six months from the date of cancellation of the contract.

## **6.29 Fall Clause:**

It is a condition of the contract that all through the currency thereof, the price at which you will the supply stores should not exceed the lowest price charged by you to any customer during the currency of the rate contract and that in the event of the prices going down below the rate contract prices you shall promptly furnish such information to us to enable to amend the contract rates for subsequent supplies.

## **6.30 Other Conditions**

- Neither the Purchaser nor the Supplier shall, without the express prior written consent of the other, assign to any third party the Contract or any part thereof, or any right, benefit, obligation, or interest therein or thereunder, except that the Supplier shall be entitled to assign either absolutely or by way of charge any monies due and payable to it or that may become due and payable to it under the Contract.



- The Agreement shall be written in English only. All correspondence and other documents pertaining to the Contract that are exchanged by parties shall be written in English only.
- Unless terminated earlier, the Contract shall terminate on the completion of term as specified in the Contract and only after the obligations mentioned in the eTender Document are fulfilled to the satisfaction of the Purchaser.
- The bidder shall not transfer any interest, right, benefit or obligation under this Contract without the prior written consent of the Purchaser.
- Any modification of this Contract shall be in writing and signed by an authorized representative of each Party.
- Payment shall be made in Indian Rupees only.
- The bidder's Team shall comply with the laws in force in India in the course of performing this Contract.
- The Successful Bidder should be comply with all applicable laws and rules of Government of India and/or Government of Maharashtra.
- The Secretary/CEO MBOCWW Board reserves the right to annual all/partial services during the contract period, without assigning any reason otherwise.

### **6.31 General**

- Relationship between Parties:
- Nothing in this Contract constitutes any fiduciary relationship between the Purchaser and bidder/bidder's Team or any relationship of Purchaser employee, principal and agent, or partnership, between the Purchaser and bidder.
- No Party has any authority to bind the other Party in any manner whatsoever except as agreed under the terms of this Contract.
- The Purchaser has no obligations to the bidder's Team except as agreed under the terms of this Contract.

### **6.32 Survival**

The provisions of the clauses of this Contract in relation to documents, data, processes, property, indemnity, publicity and confidentiality and ownership survive the expiry or termination of this Contract and in relation to confidentiality, the obligations continue to apply unless the Purchaser notifies the BIDDER of its release from those obligations.



### **6.33 Entire Contract**

The terms and conditions laid down in the eTender and all annexures, addendum thereto as also the Bid and any annexes thereto shall be read in consonance with and form an integral part of this Contract. This Contract supersedes any prior Contract, understanding or representation of the Parties on the subject matter.

### **6.34 Governing Law**

This Contract shall be governed in accordance with the laws of Union of India and State of Maharashtra.

### **6.35 Jurisdiction of Courts**

The courts of India at Mumbai have exclusive jurisdiction to determine any proceeding in relation to this Contract.

### **6.36 Force Majeure**

- Force Majeure shall not include any events caused due to acts/omissions of such Party or result from a breach/contravention of any of the terms of the Contract, Bid and/or the eTender. It shall also not include any default on the part of a Party due to its negligence or failure to implement the stipulated/proposed precautions, as were required to be taken under the Contract.
- The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen, or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. The Purchaser will make the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the BIDDER/ BIDDER's Team in performing any obligation as is necessary and proper, to negate the damage due to projected Force Majeure events or to mitigate the damage that may be caused due to the abovementioned events or the failure to provide adequate disaster management/recovery or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above.



- In case of a Force Majeure, all Parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.
- The BIDDER shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of force Majeure.
- For purposes of this Clause, “Force Majeure” means an event beyond the control of the Vendor and not involving the BIDDER’s fault or negligence and not foreseeable.
- Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, acts of terrorism, either in fires, floods, strikes, lock-outs and freight embargoes.
- If a Force Majeure situation arises, the Vendor shall promptly notify the MBOCWWB in writing of such conditions and the cause thereof within twenty calendar days.
- Unless otherwise directed by the MBOCWWB in writing, the Vendor shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay.
- If the duration of delay continues beyond a period of three months, MBOCWWB and the BIDDER shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding above, the decision of the MBOCWWB, shall be final and binding on the BIDDER.

### **6.37 Conditions precedent**

- Subject to express terms to the contrary, the rights and obligations under this Agreement shall take effect only upon fulfilment of all the Conditions Precedent set out below. However, the Purchaser may at any time at its sole discretion waive fully or partially any of the Conditions Precedents for the BIDDER:
- The following Conditions Precedent need to be fulfilled by the BIDDER on or before the execution of this Agreement:
  - Provide Performance Bank Guarantee specified in this eTender



- Provide Purchaser true copies of its constitutional documents and Purchaser resolutions authorizing the execution, delivery and performance of this Agreement and the SLA with Board;

### **6.38 Non-Fulfilment of Conditions Precedent**

- In the event that any of the Conditions Precedent relating to BIDDER has not been fulfilled, as per the Implementation Schedule and the same has not been waived by Purchaser fully or partially, this Agreement shall cease to have any effect as of that date.
- In the event that the Agreement fails to come into effect on account of nonfulfillment of the BIDDER's Conditions Precedent with regards to implementation schedule, Purchaser shall not be liable in any manner whatsoever to the BIDDER and Purchaser shall forthwith invoke the Performance Guarantee and forfeit the guaranteed amount.
- In the event that vacant possession of any of the Project facilities and/or Project Data has been delivered to the BIDDER prior to the fulfilment in full of the Conditions Precedent, upon the termination of this Agreement such Project facilities and Project data shall immediately revert to purchaser free and clear from any encumbrances or claims.
- Instead of terminating this Agreement as stated above, the Parties may mutually agree in writing to extend the time for fulfilling the Conditions Precedent and the Term of this Agreement. It is further clarified that any such extension of time shall be subject to imposition of penalties on BIDDER linked to the delay in fulfilling the Conditions Precedent.

### **6.39 Amendment to Agreement**

The Parties acknowledge and agree that amendments to this Agreement shall be made through mutual agreement between the parties in writing in accordance with the procedure this Agreement is executed and signed.

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IN WITNESS WHEREOF the Parties have by duly authorized representatives set the irrespective hands and seal on the date first above written in the presence of:



**WITNESSES:**

1. (Name, Designation, Organization, and Signature)
2. (Name, Designation, Organization, and Signature)

**Purchaser**

**{BIDDER}**

**Signed  
For and on behalf of the  
Purchaser**

**Signed  
For and on behalf of the  
(Company name)**

**By: (Signature)**

**By: (Signature)**

**(Name and designation)**

**(Name and designation)**

**An authorized signatory duly nominated  
Pursuant to purchaser Resolution No. XXX  
dated XX/XX/XXXX of the [BIDDER]**



# SECTION - VI

# ANNEXURES TO

# eTender



## 7 Annexure I: Format for Technical Bid

### 7.1 Form 1: Covering Letter for Technical Bid

< On company Letter head >

Date: dd/mm/yyyy

To,

Secretary/ CEO, MBOCWWB,

MMTC House,

Ground Floor, C-22, E Block,

Opp. Reserve Bank, BKC,

Bandra (E), Mumbai-51

**Reference: eTender for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division<TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

Sir/ Madam,

We hereby offer to Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division as specified in this eTender at the prices specified in the commercial bid.

In the event of acceptance of our bid, we do hereby undertake that:

- All the services/ deliverable shall be performed strictly in accordance with the eTender documents and we agree to all the terms and conditions in the eTender including all the corresponding addendums & corrigendum and any other work as may subsequently be mutually agreed between us and the Purchaser or its appointed representatives





- We accept that there won't be any escalation/ increase in the final rate quoted by us in the commercial bid.
- We agree to abide by our offer for a period of 120 days from the last date of submission of commercial bid prescribed by the Purchaser and that we shall remain bound by a communication of acceptance within that time.
- We have carefully read and understood the terms and conditions of the eTender and the conditions of the contract applicable to the eTender. We do hereby undertake to provision as per these terms and conditions. The deviations from the requirement specifications of eTender items and schedule of requirements are only those mentioned in our response. The deviations from the terms and conditions of the eTender are only those mentioned in our response
- We hereby certify that the BIDDER/Owner is a Director and the person signing the eTender is the constituted attorney.
- We do hereby undertake, that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and notification of award of contract, shall constitute a binding contract between us.
- Purchaser or its authorized representatives to conduct any investigations to verify the statements, documents and information submitted and to clarify the financial and technical aspects of this application. For this purpose, we hereby authorize (any public official, engineer, bank, depository, manufacturer, distributor, etc.) or any other person or firm to furnish pertinent information deemed necessary and requested by Purchaser to verify statements and information provided in this application or regarding our competence and standing.
- We declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this eTender.
- We declare that we are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this eTender, and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
- We declare that the statements made and the information provided in the duly completed application are complete, true and correct in every detail. On verification at any time in the future if it is found that information furnished with this application and statements made therein are not true, incomplete or incorrect, we hereby authorize MBOCWW Board to reject our application.



|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :

**Designation** :

**Address** :

**Telephone** :

**Fax** :

**E-mail** :

**address**



## 7.2 Form 2: Technical Bid checklist

| PQ No. | Pre-Qualification Requirements  | Documents to be submitted   | Annexure to be submitted                            | Checklist (Yes/No) |
|--------|---|---|---|--------------------|
| 1.     | Bid Covering Letter   | Cover letter  | Form 1: Cover letter for Technical Bid              |                    |
| 2.     | EMD & Online payment of Tender Fee receipt (valid exemption certificate if eligible), Scanned Copy of Demand draft for Laboratory Testing Charges             | <ul style="list-style-type: none"> <li>Scanned copy of EMD &amp; Online payment of Tender Fee</li> <li>Scanned Copy of Demand draft for Laboratory Testing Charges</li> <li>Scanned Copy of BG as per Annexure Form 12</li> </ul> | Annexure form 12 if EMD submitted as Bank Guarantee |                    |
| 3.     | The bidder shall be<br>“A Company registered in India under the Companies Act 1956 or 2013 or The LLP Act 2008 since last 3 years.”                           | <ul style="list-style-type: none"> <li>Certificate of Incorporation or Registration</li> </ul>  | Form 4: General Profile of the bidder               |                    |
|        | OR<br>“A partnership firm registered under Partnership Act, 1932 in India since last 3 years.”  | <ul style="list-style-type: none"> <li>A partnership deed duly registered under the Partnership Act</li> </ul>  |   |                    |
|        | OR<br>“A Sole Proprietorship with valid Certificate or License issued by Municipal authorities under Shop and Establishment Act in India since last 3 years.” | <ul style="list-style-type: none"> <li>Copy of valid Certificate or License issued by Municipal authorities under Shop and Establishment Act in India</li> </ul>  |   |                    |



| PQ No. | Pre-Qualification Requirements   | Documents to be submitted  | Annexure to be submitted  | Checklist (Yes/No) |
|--------|--|--|---|--------------------|
|        | <p>OR</p> <p>"A Micro, Small &amp; Medium Enterprises (MSEs) registered with District Industries Centre or Khadi &amp; Village Industries Commission or Khadi &amp; Village Industries Board or Coir Board or National Small Industries Corporation or Directorate Of Handicraft &amp; Handloom or any other bodies specified by Ministry of Micro, Small &amp; Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme in India since last 3 years."</p> | <p>▪ Copy of valid Entrepreneurs Memorandum (EM Part-II) / NSIC Certificate / Memorandum (UAM)/SSI/DIC.</p>  |   |                    |
|        | <p>OR</p> <p>"Co-operative Societies which are registered under The Maharashtra Co-op Societies Registration Act 1960 in India since last 3 years."</p>  | <p>▪ Copy of valid Registration Certificate issued under The Maharashtra Co-op Societies Registration Act 1960</p>   |   |                    |
| 4.     | <p>The Bidder should be manufacturer of items mentioned under Household item kit or should be manufacturer's authorised dealer or distributor or retailer or representative for supply of all items included in the Household item kit.</p>  | <p><b>If bidder is manufacturer:</b><br/>           Manufacturer License or EM Part – II<br/>           A Certificate issued by appropriate Government authority or Chartered Engineer registered with the Institution of Engineers (India), certifying the following:<br/>           1.Performance Capacity of installed plant and machineries installed by manufacturer are sufficient to meet the</p> | <p>Form 7: Manufactures Authorization Form of e-tender.</p> <p>Form 14: Certificate on letter head of Govt. authority or Chartered Engineer</p> |                    |



| PQ No. | Pre-Qualification Requirements  | Documents to be submitted  | Annexure to be submitted               | Checklist (Yes/No) |
|--------|---|--|--|--------------------|
|        |   | <p>production requirement of quantities of Household items mentioned under this eTender</p> <p><b>If Bidder is authorized dealer or distributor or retailer or representative:</b></p> <p>Manufacturers Authorization Form (MAF) in favor of the bidder from the manufacturers of the items.</p> <p>A Certificate issued by appropriate Government authority or Chartered Engineer registered with the Institution of Engineers (India), certifying the following:</p> <p>1.Performance Capacity of installed plant and machineries installed by manufacturer whose MAF is submitted are sufficient to meet the production requirement of quantities of Household items mentioned under this eTender</p> |  |                    |
| 5.     | The bidder should have Average Annual financial turnover during the last 3 years (FY 2016-2017, 2017-2018, 2018-2019), ending 31 <sup>st</sup> March 2019 should be at least Rs. 97 Cr. | <p>Audited Balance sheet and Profit &amp; Loss account statement of the Bidder for each of the last 3 audited financial years (FY 2016-2017, 2017-2018, 2018-2019).</p> <p>Certificate duly signed by Statutory Auditor of the Bidder or Certified</p>   | Form 8: Financial Capability of bidder |                    |



| PQ No. | Pre-Qualification Requirements   | Documents to be submitted   | Annexure to be submitted               | Checklist (Yes/No) |
|--------|--|---|--|--------------------|
|        |  | Chartered Accountant for average annual Turnover for last 3 financial years (FY 2016-2017, 2017-2018, 2018-2019).   |  |                    |
| 6.     | The bidder must have positive net worth in last 1 year (FY 2018-2019) as on the last date of bid submission  | Certificate duly signed by Statutory Auditor of the Bidder or Certified Chartered Accountant for positive net worth as on last 1 year (FY 2018-2019)  | Form 8: Financial Capability of bidder |                    |
| 7.     | <p>The bidder should have experience of at least one successfully completed work costing not less than the amount equal to INR 257 Crores for "Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019"</p> <p>OR</p> <p>The bidder should have experience of at least one successfully completed work of 3,60,000 units for "Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019"</p> | <p>Work order and Completion Certificates from the client;</p> <p>The supporting documents shall mandatorily mention the duration of the contract and either of value of project or quantity of the items supplied.</p> | Form 5: Project details of the bidder  |                    |



| PQ No. | Pre-Qualification Requirements   | Documents to be submitted | Annexure to be submitted | Checklist (Yes/No) |
|--------|--|---------------------------|--------------------------|--------------------|
|        | <p>OR</p> <p>The bidder should have experience of at least two successfully completed works of which each work costing not less than the amount equal to INR 161 Crores for “supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least two successfully completed works of which each work for 2,25,000 units for “Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least three successfully completed works of which each work costing not less than the amount equal to INR 129 Crores for “supply, delivery and distribution of items in Central Government or</p> |                           |                          |                    |



| PQ No. | Pre-Qualification Requirements  | Documents to be submitted   | Annexure to be submitted   | Checklist (Yes/No) |
|--------|---|---|--|--------------------|
|        | <p>State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> <p>OR</p> <p>The bidder should have experience of at least three successfully completed works of which each work for 1,80,000 units for “Supply, delivery and distribution of items in Central Government or State Government or Semi Government or Corporation or Government Board in India in the last 7 years ending 31<sup>st</sup> August, 2019”</p> |   |  |                    |
| 8.     | The bidder must have valid ISO 9001 certificate as on bid submission date.  | Copy of valid certificates signed and stamped by the Authorized Signatory of the Bidder.  | Form 6: Certifications as per the Technical Qualification criteria   |                    |
| 9.     | The bidder should not be debarred/ blacklisted / banned/ not being under declaration of ineligibility for corrupt or fraudulent practices by any Government / PSU in India as on date of submission of the Bid.   | An Affidavit on Rs. 100/- stamp paper signed by the Authorized Signatory of the Bidder as per Annexure Form 10  | Form 10: Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted |                    |
| 10.    | The bidder should have a registered/ corporate office/ Service Office / Sales Office in Maharashtra.  | <p>Valid documentary proof of office / service centre address located in Maharashtra</p> <p>OR</p> <p>In case Office is not available, the bidder</p> | ----   |                    |





| PQ No. | Pre-Qualification Requirements  | Documents to be submitted  | Annexure to be submitted   | Checklist (Yes/No) |
|--------|---|--|--|--------------------|
|        |   | shall submit Undertaking on Rs. 100/- Stamp Paper duly notarized and signed by the Authorized Signatory of stating that Office shall be setup within 30 days from the date of issue of work order.               |  |                    |
| 11.    | The bidder must have GST registration certificate as on last date of submission.  | Copy of GST registration certificate   | The bidder must have GST registration certificate as on last date of submission. |                    |
| 12.    | Power of Attorney to be on non-judicial stamp paper of appropriate value as per Stamp Act, relevant to place of execution | All the signatories of the Agreement shall be authorized by a Power of Attorney signed by the respective Managing Director or Board resolution and authorization letters of Board of Directors of the Companies. | ----   |                    |

**Note:** Bidder should carefully read through the entire eTender document & attach all documents original/ copies as specified in the eTender Document

|   |
|---|
| Signature of Authorised Signatory (with official seal) & Date |
|---|

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :



### 7.3 Form 3: Compliance checklist

| Sr. No. | Item Description                              | Make / Brand | Material Supplier (Name of Manufacturer) | Compliance (Yes/No) |
|---------|---|--------------|--|---------------------|
| 1       | S.S. big plate (Lunch Plate)                  |              |  |                     |
| 2       | S.S. Bowl/Vati Round Bidding                  |              |  |                     |
| 3       | S.S. Glass (Water Glass)                      |              |  |                     |
| 4a      | S.S. Container Pot 1 (10")                    |              |  |                     |
| 4b      | S.S. Container Pot 2 (11")                    |              |  |                     |
| 4c      | S.S. Container Pot 3 (12")                    |              |  |                     |
| 4d      | S.S. cover 1 (10")                            |              |  |                     |
| 4e      | S.S. cover 2 (11")                            |              |  |                     |
| 4f      | S.S. cover 3 (12")                            |              |  |                     |
| 5a      | S.S. Big Rice Spoon                           |              |  |                     |
| 5b      | S.S. Big Dal Spoon                            |              |  |                     |
| 6       | S.S. water Jug with handle 1.5 Ltr.           |              |  |                     |
| 7       | S.S. Masala Storage (07 Compartment )         |              |  |                     |
| 8a      | S.S. Storage Container (Dabba) with Lid (14") |              |  |                     |
| 8b      | S.S. Storage Container (Dabba) with Lid (16") |              |  |                     |
| 8c      | S.S. Storage Container (Dabba) with Lid (18") |              |  |                     |
| 9       | S.S. Parat                                    |              |  |                     |
| 10      | Satranji                                      |              |  |                     |
| 11      | Chaddar                                       |              |  |                     |
| 12      | S.S. Big Tank                                 |              |  |                     |

**Note:** Bidder should carefully read through the entire eTender document & attach all documents original/ copies as specified in the eTender Document

|   |
|---|
| Signature of Authorised Signatory (with official seal) & Date |
|---|



**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail** :  
**address**



## 7.4 Form 4: General Profile of the bidder

The bidder should provide details of the projects executed in following format:

| # | Particulars  | Bidder |
|---|--|--------|
| 1 | Name of the Organization   |        |
| 2 | Type of Organization   |        |
| 3 | Address of Registered Office with Telephone Nos., Fax, E-mail and website                    |        |
| 4 | Address of Office in Maharashtra with Telephone Nos., Fax, E-mail and website (If available) |        |
| 5 | Company Registration Details   |        |
| 6 | Date of Incorporation (with documentary evidence for Certificate of Incorporation)           |        |
| 7 | GST Registration Number (with documentary evidence)  |        |
| 8 | PAN NO (with documentary evidence)   |        |
| 9 | No. of years of Operation in India   |        |

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail** :  
**address**



## 7.5 Form 5: Project Details

The bidder should provide details of the projects executed in following format:

|  |  |                        |  |
|--|--|------------------------|--|
| <b>Project Title:</b><br>(Attach separate sheet for each Project)  |  |                        |  |
| Order date   |  |                        |  |
| Start Date (month/year):   |  | End Date (month/year): |  |
| Name of Client   |  |                        |  |
| Address  |  |                        |  |
| Type of Client<br>(Central Government or State Government or<br>Semi Government or Corporation or<br>Government Board) |  |                        |  |
| Description of the items supplied  |  |                        |  |
| Quantity of Items Supplied , Delivered and<br>distributed  |  |                        |  |
| Project Value in INR   |  |                        |  |
| Brief Description of Project:  |  |                        |  |
| Referrals (Client side): Provide one referral only.  |  |                        |  |
| Name   |  |                        |  |
| Designation  |  |                        |  |
| Role in the Project:   |  |                        |  |
| Contact Number   |  |                        |  |

**Note:** Please upload the Work orders and Completion Certificates issued by concerned organizations.

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail** :  
**address**



## 7.6 Form 6: Certifications as per the Quality Certification criteria

The bidder should provide details of the certifications in following format:

| # | Name of the certificate | Certified by | Date of obtaining certification | Certificate Valid up to date |
|---|-------------------------|--------------|---------------------------------|------------------------------|
|   |                         |              |                                 |                              |
|   |                         |              |                                 |                              |
|   |                         |              |                                 |                              |
|   |                         |              |                                 |                              |
|   |                         |              |                                 |                              |

**Note:** Please upload the copies of the certificates

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :

**Designation** :

**Address** :

**Telephone** :

**Fax** :

**E-mail** :

**address**



## 7.7 Form 7: Manufactures Authorisation Form

<<On letterhead of manufacturer>>

No. \_\_\_\_\_ dated \_\_\_\_\_

To,

Secretary/ CEO, MBOCWV,

MMTC House,

Ground Floor, C-22, E Block,

Opp. Reserve Bank, BKC,

Bandra (E), Mumbai-51

Dear Sir,

eTender Reference No.

We \_\_\_\_\_ who are established and reputable manufactures of \_\_\_\_\_ having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ (Name and address of Agent/Dealer) to offer their bid, negotiate and conclude the contract with you against the above invitation for eTender offer.

We hereby submit a certificate issued by appropriate Government authority or Chartered Engineer registered with the Institution of Engineers (India), certifying that the Performance Capacity of our installed plant and machineries are sufficient to meet the production requirement of quantities of Household items mentioned under this eTender.

We hereby extend our full guarantee and warranty for 6 months replacement of faulty items against manufacturing defects as per terms and conditions for the equipment and services offered against this invitation for eTender offer by the above firm. In case of M/s \_\_\_\_\_ is out of service due to any reason, M/s \_\_\_\_\_ will make alternative arrangement for the service and maintenance of our product on same terms and condition.

Yours faithfully,  
(Name)

For and on behalf of

M/s \_\_\_\_\_

(Name of manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.



## 7.8 Form 8: Financial Capability

<On the letterhead of the Chartered Accountant >

<To be submitted along with Audited Financial Statements to demonstrate that they meet the requirements>

Date: dd/mm/yyyy

To,

Secretary/ CEO, MBOCWV,

MMTC House,

Ground Floor, C-22, E Block,

Opp. Reserve Bank, BKC,

Bandra (E), Mumbai-51

**Reference: eTender for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division**  
**<TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

Sir/ Madam,

We have examined the books of accounts and other relevant records of <<Bidder>>. On the basis of such examination and according to the information and explanation given to us, and to the best of our knowledge & belief, we hereby certify that the annual turnover, Profit before Tax and Profit after tax for the three years i.e. from FY 2016-17 to FY 2018-19 was as per details given below:

| Information from Balance Sheets (in Indian Rupees) |           |           |           |
|--|-----------|-----------|-----------|
| Section No.  | 2016-2017 | 2017-2018 | 2018-2019 |
| Annual Turnover                                    |           |           |           |
| Profit Before Tax                                  |           |           |           |
| Profit After Tax                                   |           |           |           |
| Average Annual Turnover                            |           |           |           |
| Net worth (2018-2019)                              |           |           |           |





|   |
|---|
|   |
| (Signature of the Chartered Accountant) |

Name :

Designation :

Membership Number :

Date :

Company Seal :

Business Address :



## 7.9 Form 9: Name and Details of the person to whom all references shall be made regarding the eTender

|                       |  |
|-----------------------|--|
| <b>Name</b>           |  |
| <b>Designation</b>    |  |
| <b>Address</b>        |  |
| <b>Mobile No</b>      |  |
| <b>Telephone</b>      |  |
| <b>Fax</b>            |  |
| <b>E-mail address</b> |  |

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail** :  
**address**



## 7.10 Form 10: Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted

<<On Rs. 100/- stamp paper>>

Date: dd/mm/yyyy

To,  
Secretary/ CEO, MBOCWWB,  
MMTC House,  
Ground Floor, C-22, E Block,  
Opp. Reserve Bank, BKC,  
Bandra (E), Mumbai-51

**Reference: eTender for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division**  
**<TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

**Subject: Declaration/Affidavit for not being under an ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government or Public Sector Units in India**

Sir/ Madam,

We, the undersigned, hereby declare that We are not under a declaration of ineligibility / banned / blacklisted by any State or Central Government / any other Government institutions in India for any reason as on last date of submission of the Bid or convicted of economic offence in India for any reason as on last date of submission of the Bid.

We hereby also declare that



1. We are not convicted for any of the following offenses under the Prevention of Corruption Act, 1988; Or
2. We have not been convicted under any Indian Penal Code or any law in force, for creating public injury to person or property or risk to public health as a part of execution of public procurement contract ;
3. We have not been blacklisted/banned/debarred by any Government (State/Central) / Semi Government/ Corporation / PSU in India in last 3 years;
4. We have not violated the code of integrity in last 2 years;
5. Our Security Deposit or EMD or performance security deposit or any other deposit was not withheld (fully or partly) by the purchaser during any procurement process or contract execution undertaken by purchaser in last 2 years;
6. We have not withdrawn our bids post submission of the same. (maximum incidents are limited to 3)
7. If Owner / Partner / Director / Trustee of the organization is Owner / Partner / Director / Trustee of any other organization
  - a. We hereby declare that Our Owner / Partner / Director / Trustee are not Owner / Partner / Director / Trustee of any other organization which is presently blacklisted / Banned / Suspended by the Government / Semi-Government / PSUs, and any other organization to which the provisions of GoM GR dated 01.12.2016 are applicable.
8. We declare that we comply with all clauses mentioned under section 5.8.5 of Government of Maharashtra Government Resolution dated 01.12.2016.
9. We accept that in case of any irregularity, lapses, non-compliances, MBOCWW Boards decision shall be final and binding on us.

Thanking you,

Yours faithfully

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |



**Name :**

**Designation :**

**Address :**

**Telephone :**

**Fax :**

**E-mail  
address :**



## 7.11 Form 11: Format for Performance Bank Guarantee

(To be executed on non-Judicial stamped paper of an appropriate value)

Date .....

Bank Guarantee No: .....

Amount of Guarantee.....

Guarantee Period: ..... From ..... to .....

Guarantee Expiry Date: .....

Last date of Lodgement.....

**WHEREAS** The Department / Board <Name> having its office at <Address> (hereinafter referred to as **“The Purchaser”** which expression shall unless repugnant to the context includes their legal representatives, successors and assigns) has executed a binding to the contract on (Please insert date of acceptance of the letter of acceptance (LoA) (**“Contract”**) with (insert name of the Successful Bidder) .....(hereinafter referred to as the **“Contractor”** which expression shall unless repugnant to the context include its legal representatives, succession shall permitted assigns) for the performance, execution and providing of services (**“Service”**) shall have the meaning ascribed to it in the Contract) based on the terms & conditions set out in the eTender Documents number (insert reference number of the eTender Documents) dated (insert date of issue of eTender Documents) ..... And various other documents forming part thereof,

**AND WHEREAS** one of the conditions of the Contract is that the contractor shall furnish to the Purchaser a Bank Guarantee from a Nationalized/scheduled bank in India for an amount equal to 3% (Three percent) of the contract amount guaranteed under this bank guarantee shall hereinafter be referred to as the **“Guaranteed Amount”**) against due and faithful performance of the Contract including the performance bank guarantee obligation and other obligations of the Contractor for the supplies made and the services being provided and executed by under the Contract. This bank guarantee shall be valid from the date hereof up to the expiry of the Contract Period including any extension thereof.

**AND WHEREAS** the Contractor has approached (insert the name of the Nationalized/Scheduled bank) (hereinafter referred to as the **“Bank”**) having its registered



office at (insert the address) ..... and at the request of the Contractor and in consideration of the promises made by the contractor, the Bank has agreed to give such guarantee as hereunder:

(i) The Bank hereby undertakes to pay under this guarantee, the Guaranteed Amount claimed by the Owner without any further proof or conditions and without demur, reservation, contest, recourse or protest and without any enquiry or notification to the Contractor merely on a demand raised by the **Purchaser** stating that the amount claimed is due to the **Purchaser** under the Contract. Any such demand made on the Bank by the **Purchaser** shall be conclusive as regards the amount due and payable by the Bank under this bank guarantee and the Bank shall pay without any deductions or set-offs or counterclaims whatsoever, the total sum claimed by the **Purchaser** in such Demand. The Purchaser shall have the right to make an unlimited number of Demands under this bank guarantee provided that the aggregate of all sums paid to the **Purchaser** by the Bank under this bank guarantee shall not exceed the guaranteed Amount. In each case of demand, resulting to change of PBG values, the **Purchaser** shall surrender the current PBG to the bank for amendment in price.

(ii) However, the Bank's liability under this bank guarantee shall be restricted to an amount not exceeding (figure of Guaranteed Amount to be inserted here) ..... only)

(iii) The **Purchaser** will have the full liberty without referenced to the Bank and without affecting the bank guarantee to postpone for any time or from time to time the exercise of any powers and rights conferred on the Purchaser under the Contract and to enforce to forbear endorsing any powers or rights or by reasons of time being given to the contractor which under law relating the Surety would but for the provisions have the effect of releasing the surety.

(iv) The rights of the **Purchaser** to recover the Guaranteed Amount from the Bank in the manner aforesaid will not be affected or suspended by reasons of the fact that any dispute or disputes have been raised by the Contractor and / or that any dispute(s) are pending before any office, tribunal or court in respect of such guaranteed Amount and / or the Contract.

(v) The guaranteed herein contained shall not be affected by the liquidation or winding up, dissolution, change of constitution or insolvency of the Contractor but shall in all



respects and for all purposes be binding and operative until payment of all money due to the **Purchaser** in respect of such liability or liabilities is effected.

(vi) This bank guarantee shall be governed by and construed in accordance with the laws of the Republic of India and the parties to this bank guarantee hereby submit to the jurisdiction of the Courts of Mumbai for the purposes of settling any disputes or differences which may arise out of or in connection with this bank guarantee and for the purposes of enforcement under this bank guarantee.

(vii) All capitalized words used but not defined herein shall have the meanings assigned to them under the Contract.

(viii) **NOT WITHSTANDING** anything stated above, the liability of the Bank under this bank guarantee is restricted to the guaranteed Amount and this bank guarantee shall expire on the expiry of the Warranty Period under the Contract.

(ix) Unless a Demand under this bank guarantee is filed against the Bank within 180 days from the date of expiry of this bank guarantee all the rights of the **Purchaser** under this bank guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities hereunder.

(x) However, in the opinion of the **Purchaser**, if the contractor's obligation against which this bank guarantee is given are not completed or fully performed by the Contractor within the period prescribed under the Contract, on request of the Contractor, the Bank hereby agrees to further extend the bank guarantee, till the Contractor fulfils its obligations under the Contract.

(xi) We have the power to issue this bank guarantee in your favour under Memorandum and article of Association and the Undersigned has full power to do so under the Power of Attorney dated (date of power of attorney to be inserted) ..... granted to him by the Bank.

Date :

Bank :

Corporate Seal of the Bank





By its constituted Attorney Signature of a person duly authorized to sign on behalf of the  
Bank



## 7.12 Form 12: Format for Bank Guarantee for Earnest Money Deposit (EMD)”

To,

<Name>

<Designation>

<Address>

<Phone Nos.>

<Fax Nos.>

<Email id>

Whereas <<Name of the bidder>> (hereinafter called “Service Provider”) has submitted the bid for Submission of Tender <<Tender Ref No>> dated <<Publish date>> for <<Name of the assignment>> (hereinafter called "the Bid") to <<Purchaser>>.

Know all Men by these presents that we <<.....>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the << Purchaser >> (hereinafter called "the Purchaser") in the sum of Rs. 3,22,00,000 (Rupees Three Crore Twenty Two Lakhs Only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>>.

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
  - a) Withdraws his participation from the bid during the period of validity of bid document; or
  - b) Fails or refuses to participate in the subsequent Tender process after having been short listed;
  - c) Fails to submit the EMD Bank Guarantee as specified in the terms and conditions of the tender;



We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 120 days from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

**NOTWITHSTANDING ANYTHING CONTAINED HEREIN:**

- I. Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
- II. This Bank Guarantee shall be valid up to <<insert date>>)
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<insert date>>) failing which our liability under the guarantee will automatically cease..



### 7.13: Form 13: Undertaking of “No Conflict of interest”

<< On company Letter head >

Date: dd/mm/yyyy

To,

Secretary/ CEO, MBOCWWB,

MMTC House,

Ground Floor, C-22, E Block,

Opp. Reserve Bank, BKC,

Bandra (E), Mumbai-51

**Reference: eTender for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division**  
**<TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

Sir/ Madam,

We hereby offer to Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division as specified in this eTender at the prices specified in the commercial bid.

We, the undersigned, do hereby confirm that we are not involved in any conflict of interest situation with one or more parties in this bidding process, including but not limited to:

- a) receive or have received any direct or indirect subsidy from any of them; or
- b) have common controlling shareholders; or
- c) have the same legal representative for purposes of this Bid; or
- d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or
- e) influence the decisions of MBOCWW board regarding this bidding process;



We, the undersigned, do hereby confirm that we have not participated in more than one bid in this bidding process and if we participate in more than one bid, then it shall result in the disqualification of all bids in which we are involved.

Sincerely,

|   |
|---|
|   |
| Signature of Authorised Signatory (with official seal) & Date |

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail** :  
**address**



## 7.14: Form 14: Certificate on letter head of Govt. authority or Chartered Engineer

<< On Letter head of Govt. authority or Chartered Engineer >

Date:

To whomsoever it may concern

Subject: Govt Authority/Chartered Engineer certificate confirming the installed capacity for manufacture of Household items by <Manufacturer Name> at <Manufacturer factory address>.

On request of M/s. <Bidder Name> to visit factory of <Manufacturer Name> at <Manufacturer factory address> on <Visit Date> to evaluate and confirm installed capacity for Household items being manufactured by them. During my visit, I have physically inspected various installed manufacturing facilities, reviewed its catalogues, reviewed the manufacturing process and conclude the following.

Performance Capacity of installed plant and machineries of <Manufacturer Name> are sufficient to meet the production requirement of quantities of Household items mentioned under this eTender.

Sincerely

|   |
|---|
|   |
| Signature of Chartered Engineer (with official seal) & Date |

**Name of Chartered Engineer** :  
**Registration Number** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :  
**Name & Address of the Institution with which Registered:** :



## 8 Annexure II: Format for Commercial Bid

### 8.1 Commercial Bid Letter

To,  
Secretary/CEO MBOCWWB,  
MMTC House,  
Ground Floor, C-22, E Block,  
Opp. Reserve Bank, BKC,  
Bandra (E), Mumbai-51

Sir/ Madam,

**Subject: Commercial Bid for <TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

**Reference: eTender for Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division <TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>**

We, the undersigned Bidder, having read and examined in detail all the eTender documents in respect of Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division as specified in the eTender documents number <TENDER REFERENCE NUMBER> Dated <DD/MM/YYYY>

We affirm that the entire contract period of the project is 1 year. We accept that there won't be any escalation/ increase in the final rate quoted by us in the commercial bid

**PRICE AND VALIDITY**



All the prices mentioned in our eTender are in accordance with the terms as specified in the eTender documents. All prices and other terms and conditions of this eTender are valid for a period of 120 calendar days from the date of opening of the commercial eTenders. We hereby confirm that our eTender prices include all taxes. However, all the applicable taxes are quoted separately under relevant sections.

We hereby undertake to supply, deliver and distribute the additional required quantities of the Household item kit, if any as and when directed by MBOCWW board as per the above mentioned time schedule and shall Supply, Delivery and Distribution at the rates quoted under this eTender within a period of 1 year from the date of issue of work order.

We have studied the clause relating to Indian Income Tax and hereby declare that if any income tax, surcharge on Income Tax, Professional and any other corporate Tax in altercated under the law, we shall pay the same.

#### **UNIT RATES**

We have indicated in the relevant schedules enclosed, the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to / decrease from the scope of work under the contract.

#### **EARNEST MONEY DEPOSIT (EMD)**

We have included the scanned copy of the physical instrument of the EMD along with the Technical Bid bearing value Rs. 3,22,00,000 (Rupees Three Crore Twenty Two Lakhs Only). This EMD is liable to be forfeited in accordance with the provisions of the terms and conditions of this eTender.

#### **TENDER PRICING**





We further confirm that the prices stated in our bid are in accordance with your Instruction to Bidders included in eTender documents.

#### **QUALIFYING DATA**

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other further information/documentary proof in this regard before evaluation of our eTender, we agree to furnish the same in time to your satisfaction.

#### **BID PRICE**

We declare that our Bid Price is for the entire scope of the work as specified in the Schedule of Requirements and eTender documents. These prices are indicated in Format attached with our eTender as part of the eTender.

#### **Contract Security Bond**

We hereby declare that in case the contract is awarded to us, we shall submit the contract security bond in the format specified by the Purchaser.

#### **CONTRACT PERFORMANCE GUARANTEE BOND**

We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee bond in the format specified by the Purchaser. We hereby declare that our eTender is made in good faith, without collusion or fraud and the information contained in the eTender is true and correct to the best of our knowledge and belief. We understand that our eTender is binding on us and that you are not bound to accept an eTender you receive. We confirm that no Technical deviations are attached here with this commercial offer.

Thanking you,



Yours faithfully,

(Signature of the Bidder) Printed  
Name

Designation

Seal.

Date:

Place:

Business Address:



## 8.2 Commercial Bid formats

< On company Letter head >

- Bidder should provide all prices as per the prescribed format under this Annexure.
- Bidder should not leave any field blank.
- The Purchaser reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated. The Bidder needs to carefully read the 'Payment Terms', 'Service Level Agreement' & 'Commercial Bid Evaluation' mentioned in this eTender document.
- The bidder shall quote for "Household Item Kit" including supply, delivery, distribution, warehousing, transport, distribution camps, design, development and implementation of Cloud based application software for Monitoring and MIS generation.

| #  | Household Items                       | Quantity<br>(In Nos) | Unit<br>Rate (In<br>Rs.) | Total<br>Rate (In<br>RS) | GST<br>(In %) | GST<br>(In<br>Rs.) | Total<br>(In Rs) |
|----|---------------------------------------|----------------------|--------------------------|--------------------------|---------------|--------------------|------------------|
| a  | b                                     | c                    | d                        | e = (c*d)                | f             | g =<br>(e*f)       | h = (e+g)        |
| 1  | S.S. big plate (Lunch Plate)          | 4                    |                          |                          |               |                    |                  |
| 2  | S.S. Bowl/Vati Round Bidding          | 8                    |                          |                          |               |                    |                  |
| 3  | S.S. Glass (Water Glass)              | 4                    |                          |                          |               |                    |                  |
| 4a | S.S. Container Pot 1 (12") with cover | 1                    |                          |                          |               |                    |                  |
| 4b | S.S. Container Pot 2 (13") with cover | 1                    |                          |                          |               |                    |                  |
| 4c | S.S. Container Pot 3 (14") with cover | 1                    |                          |                          |               |                    |                  |
| 5a | S.S. Big Rice Spoon                   | 1                    |                          |                          |               |                    |                  |
| 5b | S.S. Big Dal Spoon                    | 1                    |                          |                          |               |                    |                  |
| 6  | S.S. water Jug with handle 1.5 Ltr.   | 1                    |                          |                          |               |                    |                  |
| 7  | S.S. Masala Storage (07 Compartment ) | 1                    |                          |                          |               |                    |                  |



| #   | Household Items                             | Quantity<br>(In Nos) | Unit<br>Rate (In<br>Rs.) | Total<br>Rate (In<br>RS) | GST<br>(In %) | GST<br>(In<br>Rs.) | Total<br>(In Rs) |
|---|---|----------------------|--------------------------|--------------------------|---------------|--------------------|------------------|
| 8a  | S.S. Storage Container (Dabba) with Lid 14" | 1                    |                          |                          |               |                    |                  |
| 8b  | S.S. Storage Container (Dabba) with Lid 16" | 1                    |                          |                          |               |                    |                  |
| 8c  | S.S. Storage Container (Dabba) with Lid 18" | 1                    |                          |                          |               |                    |                  |
| 9   | S.S. Parat                                  | 1                    |                          |                          |               |                    |                  |
| 10  | Satranji                                    | 1                    |                          |                          |               |                    |                  |
| 11  | Chaddar                                     | 2                    |                          |                          |               |                    |                  |
| 12  | S.S. Big Tank                               | 1                    |                          |                          |               |                    |                  |
| <b>[ I ] Total per Household Item Kit</b>   |   |                      |                          |                          |               |                    |                  |
| <b>[ II ] Quantity of Household Item Kit ( 4,50,000)</b>  |   |                      |                          |                          |               |                    | 4,50,000         |
| <b>[ III ] TOTAL COMMERCIAL BID for 4,50,000 Quantity of Household Item Kit in Numbers (GT)</b> |   |                      |                          |                          |               |                    | "GT"             |
| <b>[ I x II = III ]</b>   |   |                      |                          |                          |               |                    |                  |
| <b>TOTAL COMMERCIAL BID for 4,50,000 Quantity of Household Item Kit in Words(GT)</b>            |   |                      |                          |                          |               |                    |                  |
| <b>(Indian Rupees _____)</b>  |   |                      |                          |                          |               |                    |                  |

**Note:**

- The bidder with lowest cost (L1 rate) shall be decided on the basis of Total Commercial bid per Household item kit of the Bidder ("GT") quoted above.
- In cases of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered.
- For any other calculation/ summation error etc. the bid may be rejected.
- Commercial Quote of the Bidder shall be including GST or any other applicable taxes as may be levied by the Government from time to time and the same shall be charged in addition to the applicable rate. Tax structure on the payment shall be applicable based on government notification at the time of submission of invoice.



- Commercial Quote of the Bidder shall be including all Out of Pocket expenses due to Boarding, Travelling, Lodging and other related items under this eTender.
- The MBOCWW Board reserves the right to reject/accept any or all the eTenders in full or part without assigning any reasons and the decision of the MBOCWW Board shall be final and is binding on all concerned. No appeal against the decision of the MBOCWW Board shall be entertained.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal.

Date:

Place:

Business Address:



## 9 Annexure III: Draft Master Service Agreement

This AGREEMENT is made at \_\_\_\_\_, Maharashtra, on this \_\_\_\_ day of, \_\_\_\_ 2019,  
BETWEEN

Maharashtra Building and Other Construction Workers Welfare Board referred to as  
“MBOCWW “Board, of the FIRST PART;

AND

-----, a company registered under the Companies Act, 1956/ Partnership  
Act, 1932/ Sole Proprietorship/ MSME/NSIC/SSI/DIC , having its registered office at -----  
-----, hereinafter referred to as “The Bidder”, (which expression shall include  
its successors, administrators, executors and permitted assignees), of the SECOND PART.

Whereas MBOCWW Board has envisaged for Supply, Delivery and Distribution of  
Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati  
Division (hereinafter referred to as the “said Project”);

And whereas MBOCWW Board has published the eTender to seek services of a reputed  
BIDDER for Supply, Delivery and Distribution of Household Item Kit to Registered BOC  
Workers in Mumbai, Nasik, Pune and Amravati Division;

And whereas M/s. ----- has submitted its proposal for Supply, Delivery and  
Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and  
Amravati Division.

And whereas MBOCWW Board and M/s. ----- have decided to enter into  
this Agreement on the terms and conditions stipulated hereinafter.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH and the parties hereto hereby  
mutually agree as follows:-

The Agreement shall consist of this Contract Form and the following documents and the  
exhibits, drawings, specifications and other documents referred to therein (hereinafter the  
‘Contract Documents’), all of which by this reference are incorporated herein and made part  
hereof:

### 1. Notification of Award / Work Order



2. eTender/ eTender Form
3. Scope of Work as given in the eTender/ eTender Document.
4. Payment schedule as given in the eTender/ eTender Document.
5. Terms & Conditions of Contract as given in the eTender/ eTender Document.
6. Service Level Agreement (SLA) as given in the eTender/ eTender Document.
7. Technical proposal of eTenderer.
8. Financial Proposal

This Agreement sets forth the entire contract and agreement between the parties pertaining to “Supply, Delivery and Distribution of Household Item Kit to Registered BOC Workers in Mumbai, Nasik, Pune and Amravati Division” and supersedes any and all earlier verbal or written agreements. This agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the contract documents, then the documents shall prevail in the order listed above.

In consideration of the payments to be made by the Corporation to the BIDDER as hereinafter mentioned, the BIDDER hereby covenants with the Purchaser to maintain and operate the entire proposed solution and to remedy defects therein in conformity in all respects with the provisions of the Contract. The Contract Price or such other sum as may become payable under the provisions of the agreement shall be at the times and in the manner prescribed in the Agreement.

Any notice under this agreement shall be in the form of letter, fax. Notices to either party will be given at such address/addresses as such party shall specify from time to time by written notice to the other. In the absence of such notice to the contrary, notice to the Purchaser shall be properly addressed to:

To,  
Secretary/CEO, MBOCWWB,  
MMTC House,  
Ground Floor, C-22, E Block,  
Opp. Reserve Bank, BKC,  
Bandra (E), Mumbai-51

and notice to the BIDDER shall be properly addressed to:

---

A notice shall be effective when delivered or on the notice's effective date, whichever is later.



IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered

By -----

Secretary / CEO,

For and on behalf of MBOCWW Board

Signed, sealed and delivered

By -----

For and on behalf of the "BIDDER",

Witnesses:

(1)

(2)

NOW THEREFORE, in consideration of the mutual covenants, promises, assurances, representations and provisions set forth herein, the Parties hereto agree as follows:

<< Scope of Work, Project & Payment Schedule, Terms & Conditions as specified above in the eTender document>>

Note:

- The stamp duty payable for the contract shall be borne by the BIDDER
- The above Draft Master Service Agreement is only indicative description of the contract agreement. However, the actual contract agreement shall be finalized and notified by the Purchaser after final selection of the BIDDER