

Expression of Interest (EoI) for empanelment of NGO for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year



**Expression of Interest (EoI) for empanelment of NGO for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year**

**Reference No: MBOCWW/05/2019**

Date: 15<sup>th</sup> May, 2019

**MAHARASHTRA BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE BOARD**

**GOVERNMENT OF MAHARASHTRA**

**OFFICE OF THE LABOUR COMMISSIONER,**

**KAMGAR BHAVAN, 4TH FLOOR, C-20, E BLOCK,**

**OPP. RESERVE BANK, BKC, BANDRA (E), MUMBAI-51.**

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## **1 Invitation for Proposal**

The Government of India enacted Act 27 of 1996 on 19th August 1996, viz. the Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996 to regulate the wages , working conditions, safety of workers , improve healthcare services and provide basic security and other benefits to the Building and other construction workers.

Further, The Building and Other Construction Workers Welfare Cess Act 1996 & The Building and other Construction Workers Welfare Cess Rules, 1998 has been promulgated for funding the social security benefits to be provided to BOC workers as contemplated under Section 22 of the BOCW Act. In terms of Section 3 of the Building and Other Construction Workers Welfare Cess Act 1996, cess @ 1% of the cost of construction is collected.

The MBOCWW Board deals with welfare of various types for Construction Workers in Maharashtra. There are several schemes for welfare and benefit of Construction Workers which may be availed by a registered Construction Worker. As per Section 12 of BOCW Act, for registration of building workers as beneficiaries, they are required to provide the certificate from Contractor/Establishment for substantiating his/her engagement in any building or other construction work for not less than ninety days during the preceding twelve months.

Construction workers has to produce the certificate from employer regarding 90 days employment. However, most of the Building Construction Workers are migrant workers who frequently change their employment. The casual workers, who work on daily wages (naka kamgar) could not avail these benefits because they are not able to produce 90 days certificate. The major challenge faced by MBOCWW is little awareness amongst Construction Workers about the registration process and welfare schemes.

Thus, one of the welfare scheme for registered construction worker is Day Care/Crèche centre, where children of Construction Workers can have a nurturing and happy childhood, where every child living on a construction site is safe, healthy and educated, and able to enjoy their childhood. Hence, the MBOCWW Board intends to appoint an agency for setting up and managing the Day Care Center for Construction workers

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children with age ranging from 6 months to 6 years either through an NGO on yearly contract extendable thereafter on year to year basis.

The bids submitted by the Applicant shall comprise of the following sealed envelopes:

#	Item	Description	Document Format
<b>Envelope 1 – : Technical Bid</b>			
1.	Technical Documents	Technical Documents detailing 1. Certificate of Registration 2. Technical Certificate 3. Profile of the proposed project team 4. Credentials of the Agency 5. Financial Turnover, 6. Years of Existence, 7. Previous Work Experience 8. Special awards / appreciation for the work done	Hard copy of Technical Documents
<b>Envelope 2 – : Bid Proposal</b>			
1.	Bid Proposal	Bid Proposal : Application for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year"	Hard copy of Bid Proposal

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## 2 SCOPE OF WORK

1. The selected NGO (Trust or Society or Non Profit Company) shall set up and manage the Day Care Center for Construction workers children with age ranging from 3 months to 6 years for the initial period of one yearly contract extendable thereafter on year to year basis.
2. Category of the cities for Day Care Centers will be as per GoM Finance Department, GR dated 16.12.2016.
3. Regions/Location for the implementation of “Day Care Center” shall be as per approval of MBOCWW Board.
  - MBOCWW reserves the right to increase or decrease number of Locations / constructions sites as deemed necessary.

### 2.1 Overview of Scope of Work

#	Particulars	Description
1.	Survey of Construction Sites	<ul style="list-style-type: none"> <li>▪ Survey and Identification of Construction Sites at Location having potential of minimum 30 children.</li> <li>▪ Obtaining approval from MBOCWW board for setting up the Day Care Center at approved site.</li> <li>▪ Obtaining Undertaking from employer/contractor/authorized representative of the establishment stating the details of the registered construction workers wish to avail the Day Care scheme at the identified sites.</li> </ul>
2.	Facilitate Registration /Renewal of Construction Workers	<ul style="list-style-type: none"> <li>▪ Facilitate Registration/Renewal of Construction Workers by helping them to fill up application forms, collecting the required documents and submit it to MBOCWW board officials for further registrations/renewals.</li> </ul>
3.	Setup of Day Care Center	<ul style="list-style-type: none"> <li>▪ Setup of Day Care Center at construction sites approved by MBOCWW post survey.</li> <li>▪ Provision of providing the minimum Infrastructure required for setting up of the day care centre viz. three rooms per site; basic amenities like water for cleaning, safe water for drinking, electricity, toilet, bathroom and kitchen with a water outlet.</li> <li>▪ Provisioning of providing toys, nutritious Meal/Breakfast, health and medical facility and basic education facilities, training and Monitoring of the Center.</li> </ul>
4.	Manpower Deployment	<ul style="list-style-type: none"> <li>▪ The Applicant shall appoint trained workers, experienced in day care profile.</li> <li>▪ Applicant shall be responsible to make payment of minimum wages to staff appointed.</li> <li>▪ Applicant shall create awareness about better child care in the community through designing awareness materials like posters.</li> </ul>

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#	Particulars	Description
5.	Nutritious Meal/Breakfast	<ul style="list-style-type: none"> <li>▪ Preparation of freshly cooked Meal/Breakfast per prescribed menu and calories as approved by MBOCWW.</li> <li>▪ Healthy, hygienic, nutritious, age-appropriate food for the children should be prepared afresh by experienced cooks employed by the agency in the in-house kitchen in the designated space. The teachers and maids employed by the agency would be expected to feed infants and toddlers, provide assistance during meals for pre-schoolers etc.</li> </ul>
6.	Sanitation, Medical and Educational Requirements	<ul style="list-style-type: none"> <li>• Provide health and medical facilities for children attending the Day care centre.</li> <li>• Providing education to children's on Personal hygiene.</li> <li>• Conduct health camps twice a year and at least two regular visits, per centre per month, by doctors/ health workers to ensure regular health check-ups and referrals to nearby hospital/health care centres approved by MBOCWW board.</li> <li>• Providing pre-school education to children's below 6 Years.</li> <li>• Arranging activities like painting, pasting, cutting, stringing beads, playing with blocks, moldings clay, singing and dancing to increase the cognitive development of the children.</li> </ul>
7.	Monitoring and Evaluation	<ul style="list-style-type: none"> <li>• Biometric or Iris based monitoring (Aadhaar)</li> <li>• Propose a Cloud based system to verify the number of Children's enrolled at each day care centre by implementing the Smart Card System.</li> <li>• CCTV Monitoring with DVR System.</li> </ul>

### 3 Terms and Conditions

- 1) Agencies shall submit their bid documents before the committee on 06.06.2019 at 11:00AM.
- 2) Pre bid Meeting will be held on 30.05.2019 at 11:00 am at MBOCWW, Kamgar Bhavan, 4th floor, C-20, E Block, Opp. Reserve Bank, BKC, Bandra (E), Mumbai-51 for any queries or concerns.
- 3) Agencies shall submit sealed hard copy of document at MBOCWW, Kamgar Bhavan, 4th floor, C-20, E Block, Opp. Reserve Bank, BKC, Bandra (E), Mumbai-51
- 4) All the exhibits and publicity material created by the Applicant shall be the property of the MBOCWW and the Applicant has to ensure that all the material produced is free from copyright infringement and IPR. MBOCWW board shall not be responsible for any dispute arising in this regard in future.

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5) Above is an indicative list of activities and locations expected to be undertaken by the successful Applicant for MBOCWW board. These activities will be undertaken as and when required. The above mentioned norms are indicative and can be relaxed / changed subject to the requirement of the MBOCWW.

### 3.1 Evaluation Criteria

The technical evaluation shall be done by the evaluation committee appointed by the undersigned who will evaluate the documents on the following points and award marks as given below:

#	Description	Basis of Evaluation	Max Marks	Supporting Documents
<b>COMPANY PROFILE</b>				
1.	Applicant should be NGO (Trust registered under "State Trust Act or Bombay Public Trust Act" or Society registered under "Societies Registration Act 1860") for a minimum of 05 years as on date of bid submission.	Documents	10	<ul style="list-style-type: none"> <li>Trust Deed, in case of Trust</li> <li>Memorandum of Association and rules and regulations, in case of Society</li> <li>Copy of Certificate of Registration</li> </ul>
2.	"Labour Welfare" OR "Child Welfare" OR "Education" shall be one of the stated objectives as per bye-laws of the applicant	Documents	5	<ul style="list-style-type: none"> <li>Copy of Memorandum of Association and rules and regulations, in case of Society or Trust Deed, in case of trust</li> </ul>
<b>RELEVANT STRENGTHS</b>				
3.	<p>The applicant should have experience in setting up or managing or running Creche or Day Care Centre or Mobile Day Care Centre with childrens' minimum strength of 30 in each facility in different age groups viz 6 months to 6 yrs during the past five years ending last date of submission of bid.</p> <p>Similar works services/experience means setting up/ manning/running responsibility of Creche/Day Care Centre independently with any</p>	<p>1 Project = 10 Marks</p> <p>2 Projects = 20 Marks</p> <p>More than 3 Projects = 30 Marks</p> <p>Additional 5 Marks shall be allotted to Applicant having work experience for any BOCW Board in India.</p>	35	<ul style="list-style-type: none"> <li>Work Orders with Financial Statement stating that NGO has received the grant against the work order.</li> <li>1 utilization certificate, certified by CA Certified against 1 work order.</li> </ul>

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#	Description	Basis of Evaluation	Max Marks	Supporting Documents
	Government /State Government/Municipal Corporation/Councils/ Semi Government/ PSU/ Public Organizations in India.			
4.	Applicant should have Average Annual Turnover of minimum INR 50 Lakhs applying for "X" categories Cities. INR 35 lakhs. applying for "Y" categories Cities, INR 30 Lakhs applying for "Z" categories cities during last 3 financial years (FY 2015-2016, 2016-2017, 2017-2018)	Document available = 10 Marks  Document not available = 0 Marks	10	Audited Balance sheet and Profit & Loss account statement of the Applicant for each of the last 3 audited financial years (FY 2015-2016, 2016-2017, 2017-2018)  CA Certificate for turnover for last three financial years
5.	Applicant shall be ISO Certified on the date last date of submission of bid.	Document available = 10 Marks  Document not available = 0 Marks	10	Copy of valid certificates signed and stamped by the Authorized Signatory of the Agency
6.	Applicant shall have valid Registration under 12A (for income exemption from tax).	Document available = 10 Marks  Document not available = 0 Marks	10	Copy of valid Registration certificates signed and stamped by the Authorized Signatory of the Agency
<b>RESOURCE PROFILE</b>				
7.	Applicant should have least 10 trained staff (Head Creche worker / Assistant Creche worker) for implementing teachings, training and IEC activities  B.Ed / BTC/ MBA / B.tech / MSW / BFA / MFA /Ph.D shall be treated as trained staff	10 Staff = 15 Marks  More than 10 Staff = 20 Marks	20	Attach CV with photo of the staff along with their testimonial in support of age and qualification with respect to the training claimed). Each Resume not to be more than 2 pages (Refer Annexure 5)
<b>Total</b>			<b>100</b>	

Agency will have to score atleast 60% marks in technical evaluation so as to qualify for empanelment. MBOCWW Boards decision shall be final and binding on the participants.

### **3.2 Other Conditions**

- 1) The selected applicant shall submit their acceptance for terms and condition and completion of work in timely manners i.e. on Rs. 100 /- stamp paper.
- 2) If the selected applicant fails to perform as per standard then they shall be liable for recovery as decided by the MBOCWW Board. However, liability shall be limited to the total contract cost.
- 3) The selected Applicant shall agree for on the spot changes suggested by the committee members and proper replacement shall to be done as per the directions of the committee members.
- 4) The MBOCWW reserves right to increase/decrease the scope of this EoI.
- 5) Applicants are advised to study all instructions, forms, requirements and other information in the EOI documents carefully. Submission of the EoI shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications.
- 6) The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI documents or submission of a proposal not substantially responsive to this document will be at the Applicants' risk and may result in rejection of its Proposal.
- 7) If there is delay in Setup of Day Care Center of more than 1 week or any complaint from registered construction worker/employer availing the Day care center facility / verification by Authorized Regional Nodal officer of the MBOCWW board, penalty of 1% of monthly payment for every instance of delayed delivery at each respective construction site will be incurred.
- 8) If quality of the meal is found to be poor or defective in any other manner. Board shall refuse to take the supply and return the whole or part of such cooked meal supplied to the site as the occasion may arise and impose 10% penalty or may cancel the agreement forthwith.
- 9) Any major lapse in maintaining hygiene and safety standard at day care centre and kitchens, quality of meals, food poisoning / health hazard due to consumption of meals, mismanagement of kids, compromise on safety of kids as deemed by MBOCWW board. In such cases, MBOCWW board may send show cause notice for forfeiture for Security Deposit, Blacklisting and Termination of contract.
- 10) If the penalty deducted is over 5% of total monthly grant payment for 3 consecutive months, MBOCWW may invoke breach and terminate the contract. The decision of the MBOCWW in this regard shall be final and binding on the successful Applicant, the MBOCWW will treat it as a case of breach of Service Level Agreement.



- 11) The successful Applicant shall be exempted from any delays on SLA parameters arising from the delay in approvals, reviews, suggestions etc. from the Board's side. Any such delays shall be notified in written by the Board.
- 12) MBOCWW will review the performance of Agency against the SLA parameters each 3 months, or at any periodicity defined in the contract document. The review / audit report will form basis of any action relating to imposing penalty or breach of contract. Any such review / audit can be scheduled or unscheduled. The results will be shared with the successful Applicant as soon as possible.
- 13) Selected applicant shall submit indemnity bond as per format enclosed in Annexure 11 on Rs. 100/- stamp paper indemnifying the company against any kind of risk or loss in respect of the Day Care Centers indicating the work order No. and Location of Day Care Centers. The Indemnity Bond should be submitted before issue of Work order.
- 14) MBOCWW Board shall Grant Rs. 1,50,000/- per month for each Center for "X" cities, at each site as per location approved by Board.
- 15) MBOCWW Board shall Grant Rs. 1,10,000/- per month for each Center for "Y" Cities, at each site as per location approved by Board.
- 16) MBOCWW Board shall Grant Rs. 1,00,000/- per month for each Center for "Z" Cities, at each site as per location approved by Board.
- 17) The terms for disbursement of grants shall be decided by the MBOCWW Board at the time of issuing empanelment letter to selected bidder.
- 18) The deployment of staff for managing the Day Care Center will be as under :-

Sr. No.	Children's Age Group	No. of Children's	Manpower Requirement	
			Number of Center Supervisor	Helper
A.	6 Months to 6 Years	10	1 (only one)	1
		20		2
		30		
Total		Max 30	1+3= 4 Numbers	

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#### **4 Annexure**

##### **4.1 Application for Empanelment of Agency under BOCW ACT**

To,  
Secretary/CEO,  
Maharashtra Building and Other Construction Workers Welfare Board.  
Kamgar Bhavan, E-Block, C-20,  
Banda-Kurla Complex, Bandra (E),  
Mumbai – 400 051

Subject: Proposal for Empanelment of Agency

Dear Sir,

We, the undersigned applicant have read and examined the details for solicitation of Proposal for the purpose of empanelment of our NGO as Agency for Setting up of Day Care center and organizing various activities for the welfare of construction workers in the state of Maharashtra.

1. **Structured Questionnaire:** We are submitting the Credentials/Information as Stipulated in your aforesaid solicitation of this Proposal .In case you require any further information in this regards, we agree to furnish/provide the same.
2. **Supporting Documents:** We have enclosed documents supporting compliance and in support of the information provided in the Structured Questionnaire.
3. **Authorization:** We hereby submit that, we are authorized/have been authorized on behalf of our agency to sign and submit this application on .....day of ..... 2019.
4. Details are provided as per below:

#	Particulars	Details
1	Agency Name and Address	
2	Person to be contacted	
3	Designation	
4	Mobile No.	
5	Email ID	
6	Telephone/Fax no.	

Thanking you,

Yours Faithfully

Date:  
Place:

(Signature and Official Stamp)

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## **4.2 Annexure 1: Technical Bid Format**

### **Technical Proposal Covering Letter**

**Covering Letter** (To be submitted on the letterhead of the Applicant)

{Location, Date}

To

The Secretary/CEO,  
MBOCWW,  
Kamgar Bhavan, 4th floor,  
C-20, E Block,  
Opp. Reserve Bank, BKC,  
Bandra (E), Mumbai-51

Ref: Reference No.

**Subject: Submission of proposal in response to the EoI for Empanelment of NGO Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year**

Dear Sir,

Having examined the EoI document, we, the undersigned, herewith submit our proposal in response to your EoI Notification number..... for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 year..

We have read the provisions of the EoI document and confirm that we accept these. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.

1. We agree to abide by this proposal, consisting of this letter, the detailed response to the EoI and all attachments.
2. We would like to declare that we are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this

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assignment, and we are not under a declaration of ineligibility for corrupt or fraudulent practices.

3. We would like to declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this EoI.
4. We hereby declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.
5. We understand you are not bound to shortlist/accept any or all the proposals you receive.
6. We hereby declare that we qualify and fulfil all the eligibility criteria mentioned in the EoI.

Our correspondence details with regards to this proposal are:

#	Information	Details
1	Name of responding Applicant:	
2	Address of responding Applicant:	
3	Name, Designation and Address of the contact person to whom all references shall be made regarding this EoI:	
4	Telephone number of contact person:	
5	Mobile number of contact person:	
6	Fax number of contact person:	
7	E-mail address of contact person:	

We hereby declare that our proposal submitted in response to this EoI is made in good faith, and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

**Authorized Signatory**

**Name** :  
**Designation** :  
**Date** :  
**Time** :  
**Seal** :  
**Business Address:**

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**4.3 Annexure-3: Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted**

<< (Bidder shall submit the Declaration/Affidavit on duly notarized Stamp paper of  
Rs.100/-)>>

Date: dd/mm/yyyy

To,  
Secretary/ CEO, MBOCWBB,  
Kamgar Bhavan, E-Block, C-20,  
Banda-Kurla Complex, Bandra (E),  
Mumbai – 400 051

Reference: **Empanelment of NGO Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year**<EOI REFERENCE NUMBER> Dated <DD/MM/YYYY>

Subject: **Declaration for not being under an ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government or Public Sector Units in India**

Sir/ Madam,

We, the undersigned, hereby declare that We are not under a declaration of ineligibility / banned / blacklisted by any State or Central Government / any other Government institutions in India for any reason as on last date of submission of the Bid or convicted of economic offence in India for any reason as on last date of submission of the Bid.

We hereby also declare that

1. We are not convicted for any of the following offenses under the Prevention of Corruption Act, 1988; Or
2. We have not been convicted under any Indian Penal Code or any law in force, for creating public injury to person or property or risk to public health as a part of execution of public procurement contract ;
3. We have not been blacklisted/banned/debarred by any Government (State/Central) / Semi Government/ Corporation / PSU in India in last 3 years;

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4. We have not violated the code of integrity in last 2 years;
5. Our Security Deposit or EMD or performance security deposit or any other deposit was not withheld (fully or partly) by the purchaser during any procurement process or contract execution undertaken by purchaser in last 2 years;
6. We have not withdrawn our bids post submission of the same. (maximum incidents are limited to 3)
7. If Owner / Partner / Director / Trustee of the organization is Owner / Partner / Director / Trustee of any other organization
8. We hereby declare that Our Owner / Partner / Director / Trustee are not Owner / Partner / Director / Trustee of any other organization which is presently blacklisted / Banned / Suspended by the Government / Semi-Government / PSUs, and any other organization to which the provisions of GoM GR dated 01.12.2016 are applicable.
9. We declare that we comply with all clauses mentioned under section 5.8.5 of GoM GR dated 01.12.2016.

Thanking you,

Yours faithfully

Signature of Authorised Signatory (with official seal) & Date

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :

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**4.4 Annexure-4: General Profile of the NGO (Trust or Society or Non Profit Company) for Empanelment.**

The Applicant should provide details of the projects executed in following format:

#	Particulars	Attachments	Details
1	Name of the Organization		
2	Date of Agency's Establishment		
3	Registration Authority/Act		
4	Validity of Registration		
5	Date of Renewal of Registration		
6	Type of Agency (Institute/NGO/Trust)		
7	Country of Registered Office		
8	Address of Registered Office with Telephone Nos., Fax, E-mail and website		
9	Address of facilities in India with Telephone Nos., Fax, E-mail and website		
10	Address of Office in Maharashtra with Telephone Nos., Fax, E-mail and website		
11	Company Registration Details		
12	Details of ISO Certificates		
13	GST Registration Number (with document evidence)		
14	PAN NO (with documental evidence)		
15	Turn over for last three years (Audited Annual Accounts and Annual Reports of three accounting years to be submitted)		
16	No. of years of Operation in India		

Signature of Authorised Signatory (with official seal) & Date

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :

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#### 4.5 Annexure 5: Human Resources Details

#	Name of Staff Member	Age	Years of experience	Qualification	Number of years associated with Agency	Brief nature of work done
1						
2						

Agency needs to provide details of resources proposed for the Assignment project

Please provide details CV/Resume for each Project Team Member in following format:

#	Item	Details
1	Name	
2	Specify role to be played by him/her	
3	Current job title	
4	Date of Birth	
5	Gender	
6	Languages Known	
7	Educational Qualifications	
9	Total Work Experience in years	
11	Details of Experience (In Descending Order of date)	Name of Organization From Date To Date Role
12	Current job responsibilities	
14	Skill sets	
15	Highlights of similar assignments handled	Name of the Assignment Client Name Project Brief Role Played Period Activities Undertaken by the personnel
16	Highlights of other assignments handled	Name of the assignment Client Name Project Brief Role Played Period Activities Undertaken by the personnel



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<b>Signature of Authorised Signatory (with official seal) &amp; Date</b>

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :

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**4.6 Annexure 6: Name and Details of the person to whom all references shall be made regarding the EOI**

<b>Name</b>	
<b>Designation</b>	
<b>Address</b>	
<b>Mobile No</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>E-mail address</b>	

Signature of Authorised Signatory (with official seal) & Date

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :

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#### 4.7 Annexure 7: Financial Capability of Agency

<On the letterhead of the Chartered Accountant >

<To be submitted along with Audited Financial Statements to demonstrate that they meet the requirements>

Date: dd/mm/yyyy

To,

The Secretary/CEO,

Maharashtra Building and Other Construction Workers Welfare Board.

Kamgar Bhavan, E-Block, C-20,

Banda-Kurla Complex, Bandra (E),

Mumbai – 400 051

**Reference: Empanelment of Agency for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra 1 Year<EOI REFERENCE NUMBER> Dated <DD/MM/YYYY>**

Sir/ Madam,

We have examined the books of accounts and other relevant records of <<Agency>>. On the basis of such examination and according to the information and explanation given to us, and to the best of our knowledge & belief, we hereby certify that the annual turnover, Profit before Tax and Profit after tax for the three years i.e. from FY 2015-16 to FY 2017-18 was as per details given below:

Information from Balance Sheets (in Indian Rupees)			
Section No.	2015-2016	2016-2017	2017-2018
Annual Turnover			
Profit Before Tax			
Profit After Tax			
Average Annual Turnover for last 3 years			
(Signature of the Chartered Accountant)			

Name :

Designation :

Membership Number :

Date :

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#### 4.8 Annexure 8: Project Details

The Applicant have to submit details of similar project such as Works services/experience means setting up/ manning/running responsibility of Creche/Day Care Centre independently with any Government /State Government/Municipal Corporation/Councils/ Semi Government/ PSU/ Public Organizations in India.

<b>Project Title:</b> (Attach separate sheet for each Project)			
Name of Client		Address	
Type of Client		Value of the Grant/ Assignment/Project	
		Order date	
Nature of Assignment and no. of kids		Start Date (month/year):	
		End Date (month/year):	
Works services/experience means setting up/ manning/running responsibility of Creche/Day Care Centre independently with any Government /State Government/Municipal Corporation/Councils/ Semi Government/ PSU/ Public Organizations in India.			
Referrals (Client side):  Provide one referral only.	Name		
	Designation		
	Role in the Project:		
	Contact Number		

Expression of Interest (EoI) for empanelment of NGO for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year

	Email Id	
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Brief Description of Assignment/Project:

Document Attached:

Sr.	Document	Attached (Yes/No)	Page No.
1	Work order or Contract documents or Completion Certificates from the client;  Note : Please mention any one of the following in Type of		

Signature of Authorised Signatory (with official seal) & Date

**Name** :  
**Designation** :  
**Address** :  
**Telephone** :  
**Fax** :  
**E-mail address** :

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**4.9 Annexure 9: INDEMNITY BOND**

**[To be furnished by the Applicant on Rs.100 Stamp Paper]**

THIS INDEMNITY BOND made on this day of ..... has been executed by M/s..... hereafter called the INDEMNIFIER (which expression shall mean and include unless inconsistent with context or repugnant thereto, their legal representative, successor interest, executors, administrator and assigns) in favour of the Maharashtra Building and Other Construction Workers Welfare Board & NGO (Trust or Society or Non Profit Company) registered under the ..... having its head office at ....., hereinafter called in NGO (Trust or Society or Non Profit Company) (which expression shall mean and include unless a consistent with the context or repugnant thereto, their legal representative, successors in interest, executors, administrators and assign) under the circumstances and terms and conditions set forth herein below>

WHEREAS the indemnifier by a work order No..... dated .....has agreed with the NGO for.....

AND WHEREAS the NGO has authorised the indemnifier to set up and manage the Day Care Center for Construction workers children at ..... sites in ..... Region.

AND WHEREAS the company has desired the indemnifier to executes and indemnity bond indemnifying the NGO against all losses and risk of any kind in respect of the materials held during the period it is under their custody for the above work to which the indemnifier has agreed.

THIS BOND witnessed that in considered of the company authorizing to set up and manage the Day Care Center for Construction workers children at ..... site the indemnifier undertake to make delivery of the materials on behalf of the company correctly and according to the specification given in the work order referred to above and to be responsible for the custody and protection of the materials against all risk and to indemnify the company agreed all losses, damages deterioration, theft, proceedings, claims demands, expenses and liabilities whatsoever in respect of or arising out or in any may relating to the said materials till it is delivered back by them to the company or its authorized representative and in the event of non-delivery, the NGO shall be in liberty to realize the same through court and all suit for proceedings for enforcement of the reliefs aforesaid will be settled in the court at Mumbai.

IN WITNESS WHERE OF the indemnifier hereto has signed and delivered this bond at Mumbai on ..... date and year first above written.

Expression of Interest (EoI) for empanelment of NGO for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year

**INDEMNIFIER**

**WITNESS:**

1. ....
2. ....
3. ....

Expression of Interest (Eoi) for empanelment of NGO for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year

**4.10 Annexure 10: Bid Proposal: Application for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year”**

**Covering Letter** (To be submitted on the letterhead of the applicant)

{Location, Date}

To,  
The Secretary/CEO,  
MBOCWW  
Kamgar Bhavan, 4th floor,  
C-20, E Block,  
Opp. Reserve Bank, BKC,  
Bandra (E), Mumbai-51

**Subject: Application for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year”**

Dear Sir,

We hereby offer to submit the request for Application for Setting up “Day Care Center” for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year”. We have read, and understood the contents of the information provided herewith and further state that we accept and abide by the terms & conditions specified therein.

**I / We submit the bid for “batch of 30 Children in each day care center” as per GoM Finance Department, GR dated 16.12.2016**

**1. No. of Day Care Centers under category “X” cities (Grant Amount : Rs.1,50,000/- per day care center per month)**

**a. Mumbai Urban Group**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**b. Pune Urban Group**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		



Expression of Interest (EoI) for empanelment of NGO for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year

<b>n</b>		
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**2. No. of Day Care Centers under category "Y" cities (Grant Amount : Rs.1,10,000/- per day care center per month)**

**a. Nagpur Urban Group**

<b>Sr. No.</b>	<b>Location Name</b>	<b>No. of Day Care Centers</b>
<b>1</b>		
<b>2</b>		
<b>.</b>		
<b>n</b>		

**b. Nashik Urban Group**

<b>Sr. No.</b>	<b>Location Name</b>	<b>No. of Day Care Centers</b>
<b>1</b>		
<b>2</b>		
<b>.</b>		
<b>n</b>		

**c. Amravati Urban Group**

<b>Sr. No.</b>	<b>Location Name</b>	<b>No. of Day Care Centers</b>
<b>1</b>		
<b>2</b>		
<b>.</b>		
<b>n</b>		

**d. Aurangabad Urban Group**

<b>Sr. No.</b>	<b>Location Name</b>	<b>No. of Day Care Centers</b>
<b>1</b>		
<b>2</b>		
<b>.</b>		
<b>n</b>		

**e. Bhiavandi Urban Group**

<b>Sr. No.</b>	<b>Location Name</b>	<b>No. of Day Care Centers</b>
<b>1</b>		
<b>2</b>		
<b>.</b>		
<b>n</b>		

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**f. Solapur Municipal Corporation**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**g. Kolhapur Urban Group**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**h. Vasai Virar Municipal Corporation**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**i. Malegaon Urban Group**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**j. Nanded Waghala Municipal Corporation**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

**k. Sangli Urban Group**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

Expression of Interest (EoI) for empanelment of NGO for Setting up "Day Care Center" for Registered Construction Workers Children of Maharashtra Building and Other Construction Workers Welfare Board in Maharashtra for 1 Year

**3. No. of Day Care Centers under category "Z" cities (Grant Amount : Rs.1,00,000/- per day care center per month)**

**a. Other Cities and Villages not covered under "X" and "Y" Category**

Sr. No.	Location Name	No. of Day Care Centers
1		
2		
.		
n		

- The applicant shall mention the no. of day care centers along with the locations under each category in above mentioned tables.
- The applicant shall submit the bid on their letter head duly signed and stamped by authorized signatory, in sealed envelope.
- Bidder should provide all prices as per the prescribed format. Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (Zero) in all such fields.
- MBOCWW Boards decision shall be final and binding on all.

We affirm that the entire duration of the project is 1 year.

We confirm having submitted the information as required by you in your Instruction to Bidders. In case you require any other further information/documentary proof in this regard before evaluation of our EoI, we agree to furnish the same in time to your satisfaction.

Yours faithfully,

Authorized Signatory

Name & Designation:

Date :

Seal :

Business Address :